



Student Eligibility Guidance for High School Principals and Athletic Administrators

Bylaw 4-7-7, Intra-System Transfer

This document will focus on the language within Bylaw 4-7-7, Intra-System Transfer. The bylaw reads as follows:

4-7-7 *If a student transfers to a high school located within the jurisdiction of a non-public multiple high school system (e.g., Catholic Conference of Ohio, Ohio Association of Independent Schools, Association of Christian Schools International or other category as denoted by the State Department of Education) from another high school within that same system, the student may have his/her eligibility restored by the Executive Director's office provided the following conditions have been met:*

- 1) — *The student has been reassigned to the high school by the superintendent or other administrative authority of that school system as a result of a) a specific change of academic program the details of which shall be clearly stipulated to the Executive Director's Office; or b) a material change in economic circumstances so as to create a hardship; or c) a material change in transportation circumstances so as to create a hardship; and*
- 2) — *The reassignment takes place either a) after the conclusion of the previous school year and prior to the beginning of the current school year and the student commences enrollment and attendance on day one of the current school year; or b) at the district's semester break and the student commences enrollment and attendance on day one of the next semester; and*
- 3) — *The superintendent, or other administrative authority of the system, petitions the Executive Director's Office for the restoration of eligibility for the student no later than 15 school days after the beginning of the school year/the beginning of the new semester; and*
- 4) — *The superintendent, or other administrative authority of the system, certifies that the transfer is not being done for athletic reasons; and*
- 5) — *The student becomes ineligible beginning with the second 50% of the maximum allowable varsity regular season contests until declared eligible by the Executive Director's Office under this exception.*

Note 1: Change in academic program requests will have no application for seniors. Furthermore, this change in academic program transfer option shall only be available one time during the student's high school career. A student who subsequently withdraws from the academic program to which he or she has been assigned shall be declared immediately ineligible and may be subject to sanctions in accordance with Bylaw 11.

Note 2: Notwithstanding condition #2, if a material change in transportation circumstances creates an immediate hardship for a family, then the school system may reassign the student at any time throughout the course of a school year and still petition the Executive Director's Office for a ruling, subject to Bylaw 4-7-3.



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

Items to note within the language of Bylaw 4-7-7:

- The student involved must transfer no later than the first day of the new school year **OR** the first day of the district's new semester.
- The request for approval under Bylaw 4-7-7 must be made no later than the 15th day of the new school year/semester.
- For a list of examples regarding compliant and non-compliant transfers for Bylaw 4-7-7, please follow this link: <https://ohsaaweb.blob.core.windows.net/files/Eligibility/SampleSituations-ChangelnEducationalProgram.pdf>
- To request a ruling under Bylaw 4-7-7, please complete the form found here: <https://ohsaaweb.blob.core.windows.net/files/Eligibility/forms/4-7-6and4-7-7Form.pdf>.

Please feel free to contact Kristin Ronai (kronai@ohsaa.org) or Ronald Sayers (rsayers@ohsaa.org) if you have any questions!