

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION



DISTRICT ATHLETIC BOARD NOMINATING PROCEDURES

April 2020

Elections are held annually in May for open positions on the six OHSAA District Athletic Boards. Nominees must meet the qualifications of an open position as set forth in the Constitution and described below.

OHSAA Constitution 7-2 Qualifications for Election of a Position on the District Athletic Board

Members of the district athletic boards shall be members of the teaching profession and employed fulltime (minimum 180 days) with high school responsibilities in a member school or schools, within the respective athletic district they represent. A member of the teaching profession is defined as an individual who holds a professional license as a teacher or administrator or serves as an athletic administrator as approved by the Board of Education or other governing board in a non-public school. The 7th & 8th grade representative on each district athletic board shall be a member of the teaching profession and employed fulltime with **more than 60%** of his or her duties in that 7th & 8th grade school.

All licensed teaching and administrative personnel assigned to only one high school who are standing for election to one of the classifications (A, AA, AAA) positions on the district athletic board shall be eligible to represent either the boys or girls classification of the school at the time the term of office begins.

All other licensed teaching and administrative school employees who are standing for election to one of the classifications (A, AA, AAA) positions on the district athletic board must represent the boys or girls classification of a high school in the school district where employed at the time the term of office begins.

Only one member of a district athletic board may be employed by the same city, exempted village or local school district Board of Education in a public school or similar governing body in a non-public school. The Board of Directors shall have the sole authority to resolve all election issues pertaining to the district athletic boards including, but not limited to eligibility of candidates and conflicts under this provision.

OHSAA Constitution 7-3 Nomination

Nomination for district athletic board membership shall be by petition, signed/certified by at least six member high school principals other than the nominee, regardless of the classification within the district involved. Nomination for the 7th & 8th grade membership shall be by petition, signed by at least six member 7th & 8th grade principals other than the nominee.

Electronic Nominating Procedures

The nominating process and elections are automated through myOHSAA.



Molly Downard (mardownard@ohsaa.org) for assistance.

To become a candidate for an open position on the District Athletic Board for which your school or school system is assigned, you must complete the nominating petition for that position. Beginning on Monday, April 13, you will see a “Board Nominee” icon across the top of your myOHSAA account. This icon will allow you to access the petitions for the board position(s) for which you may be eligible based on your school affiliation. If you do not see the “Board Nominee” icon on your myOHSAA account, please contact

You may submit a petition for more than one open position provided you meet the qualifications for the open position. Upon submission of the petition, the OHSAA will verify your qualifications and the petition will be emailed to the principals you have listed on the petition for their electronic signature. All verified petitions with at least six valid electronic signatures will be placed on the ballot as candidates for the district athletic board. It is suggested that you list more than the minimum (six) principals to be safe.

Nominating petitions must be submitted prior to April 24, 2020 to allow enough time for your qualifications to be verified and the school principals, that you have indicated, to sign the petition prior to the deadline of April 30, 2020.

Contact Molly Downard at mardownard@ohsaa.org if you have any questions.