

The following are the preliminary minutes from the June 10, 2020, OHSAA Board of Directors Virtual Meeting. The Board is expected to officially approve them at its August 26 or 27, 2020, meeting.

## OHSAA BOARD OF DIRECTORS VIRTUAL MEETING MINUTES (June 10, 2020)

The Ohio High School Athletic Association Board of Directors held a regularly scheduled meeting virtually due to the COVID-19 coronavirus pandemic on Wednesday, June 10, 2020. President Dan Leffingwell called the meeting to order at 1:05 p.m.

**Board Members Participating:** Dan Leffingwell, president (excused at 1:22 p.m.); Jan Wilking, vice president; Jeff Cassella; Ryan Fitzgerald; Scott Kaufman; Gary Kreinbrink; Leonard Steyer; Bill Warfield; Steve Watkins, and Jeremy Marks (ex-officio) and Joe Roberts (ex-officio representing the OIAAA).

**Board Member Excused:** Bruce Brown, ex-officio.

**Staff Members Participating:** Jerry Snodgrass, executive director; senior directors Bob Goldring, Deborah Moore, Roxanne Price, Beau Rugg and Tim Stried; directors Todd Boehm, Tyler Brooks, Kathleen Coughlin, Emily Gates, Angie Lawler, Brenda Murray and Lauren Prochaska; assistant directors Haley Dillon, Ronald Sayers and Jacki Windon, and staff members Molly Downard and Dale Gabor.

**Others Participating:** Steve Craig, OHSAA legal counsel; Greg Blate, OHSAA consultant; John Bakalar and Frank Gamble, Ohio High School Baseball Coaches Association; David Sheldon, Ohio High School Basketball Coaches Association; Greg Coules, Ohio High School Bowling Coaches Association; Kara Whitlatch, Ohio High School Field Hockey Coaches Association; Tom Pavlansky, Gerald Cooke and Dick Kerschbaum, Ohio High School Football Coaches Association; Chris Cores, Ohio High School Golf Coaches Association; Steve Peterson, Ohio High School Boys Lacrosse Coaches Association; Mike Murphy, Ohio Girls Lacrosse Coaches Association; John Johnson, Ohio Scholastic Soccer Coaches Association; Sarah Looker, Ohio High School Softball Coaches Association; Mark Faber, Ohio Tennis Coaches Association; Doug Joy, Ohio Association of Track & Cross Country Coaches; Kim Metz, Ohio High School Volleyball Coaches Association; Dean Conley and Shawn Andrews, Ohio High School Wrestling Coaches Association; John Richard, Ohio Department of Education, and Ken Baker, Ohio Capital Conference.

### I. ADOPTION OF AGENDA

Motion by Bill Warfield, second by Ryan Fitzgerald to **adopt** the agenda as amended for the June 10, 2020, Board of Directors meeting.

Motion passed 9-0.

### II. APPROVAL OF MINUTES

Motion by Jeff Cassella, second by Steve Watkins to **approve** the minutes from the May 20, 2020, Board of Directors Virtual Meeting.

Motion passed 9-0.

### III. FINANCIAL INFORMATION

#### A. OHSAA Financial Report

OHSAA consultant Greg Blate provided the financial report for the OHSAA for May. The report is summarized as follows:

Available Funds — May 31, 2020		
Checking and Savings	\$4,121,783.42	
Certificates of Deposit	<u>\$392,966.36</u>	
Working Capital		\$4,514,749.78
Designated Funds — May 31, 2020		
Board Designated Savings	\$491,143.50	
Board Designated Certificates of Deposit	\$318,899.33	
Investments - Building Fund	\$354,733.84	
Durkle Scholarship	\$52,238.38	
Rossi/Denney Scholarship	<u>\$52,250.00</u>	
Total Designated Funds		<u>\$1,269,265.05</u>
<b>Total Funds</b>		<b>\$5,784,014.83</b>

**Board of Directors Minutes (6/10/20) — 2**

**B. OHSAA Office and District Athletic Boards Financial Report**

OHSAA consultant Greg Blate provided the Board with the financial report for the OHSAA Office and the six district athletic boards through May. The report is summarized as follows:

<u>District</u>	<u>Checking</u>	<u>Savings</u>	<u>CD</u>	<u>Total Cash</u>	<u>Yr. to Date Gross Revenue</u>	<u>Yr. to Date Gross Expenses</u>	<u>Yr. to Date Net Profit/Loss</u>
OHSAA Office	\$586,659	\$1,771,692	\$0	\$2,358,351	\$7,769,553	\$8,677,325	— \$907,772
Central	\$331,757	\$255,768	\$0	\$587,525	\$747,848	\$633,501	\$114,346
East	\$582,969	\$0	\$50,000	\$632,969	\$409,563	\$278,696	\$130,867
Northeast	\$678,538	\$0	\$0	\$678,538	\$1,458,112	\$1,205,466	\$279,646
Northwest	\$466,706	\$0	\$40,010	\$506,716	\$1,064,907	\$971,409	\$93,498
Southeast	\$42,567	\$63,181	\$198,494	\$304,242	\$300,884	\$272,333	\$28,552
<u>Southwest</u>	<u>\$165,087</u>	<u>\$341,636</u>	<u>\$208,951</u>	<u>\$715,674</u>	<u>\$1,251,434</u>	<u>\$1,031,124</u>	<u>\$220,311</u>
<b>Totals</b>	<b>\$2,854,283</b>	<b>\$2,432,277</b>	<b>\$497,455</b>	<b>\$5,784,015</b>	<b>\$13,002,301</b>	<b>\$13,069,854</b>	<b>— \$40,552</b>

**C. Approval of the OHSAA Audit**

The Board was provided with the 2018-19 OHSAA audit that was prepared by representatives of Schneider Downs of Columbus. The audit included the OHSAA office and the six District Athletic Boards from August 1, 2018, to July 31, 2019. OHSAA consultant Greg Blate said the audit was reviewed by the OHSAA Audit Committee and it was recommended that the Board approve the report.

**D. Update on OHSAA 990**

OHSAA consultant Greg Blate reported that the finance office is in the process of completing the OHSAA 2019 tax form (IRS Form 990), which the Association is required to file as a 501(c)(3) organization, and he said it should be completed on time next week. The OHSAA annually obtains an extension for filing its tax form.

Motion by Jan Wilking, second by Scott Kaufman to approve the financial items III. A., III. B. and III. C. as presented.

Motion passed 9-0.

As a member of the OHSAA Audit Committee, Ms. Wilking thanked Mr. Blate, Director Todd Boehm and Assistant Director Haley Dillon for their work on the audit, especially during a difficult time. She also noted that the audit included an unqualified opinion, the best that can be received.

**IV. INFORMATION ITEMS**

**A. Update on COVID-19 Issues**

Executive Director Jerry Snodgrass provided some updates related to the COVID-19 pandemic. He said he and/or staff members have participated in numerous virtual meetings with statewide groups to explain where things stand with participation, use of facilities and coaches working with their student-athletes, and he noted that the OHSAA Office’s administrative updates on these matters have been directly sent first to athletic administrators, principals and superintendents. Administrators have been asked to pass that information on to their coaches and student-athletes, and those communications have helped eliminate many misunderstandings.

Mr. Snodgrass said it appears that we are currently in a very good position to open up sports in the fall, but he also cautioned everyone that there are several moving pieces and things tend to change daily and even hourly. While nothing is definite is regards to beginning the fall seasons, the OHSAA Office is preparing as if those seasons will begin. He said the OHSAA does not serve on any of Ohio Governor DeWine’s committees discussing plans for the reopening of sports, but he does have continual dialogue with the Governor’s office and the Ohio Lieutenant Governor. He noted that those committee’s are moving forward in making recommendations to the Governor, and the OHSAA Office is then provided those recommendations.

Lastly, Mr. Snodgrass talked about the status of both low- and non-contact sports and contact sports, and shared where he believes we are headed with permissible activities.

**B. Reminder on OIAAA Summer Institute; OHSAA New Administrators Workshop and OHSAA Regional Update Meetings**

Interim Board ex-officio Joe Roberts, Assistant Director Ronald Sayers and Senior Director Bob Goldring provided reminders on various upcoming training opportunities and meetings that will be available for school administrators. The OIAAA Summer Institute for current and new athletic administrators will be held virtually June 16-18. Eleven leadership/training courses will be offered along with an update from the OHSAA Office. The annual OHSAA Administrators Workshop will be held virtually August 5. Dates and the format have not been finalized for the annual OHSAA Regional Update Meetings, which traditionally have been held in September and early October at sites across the state. Further information and/or registration materials for the OHSAA Administrators Workshop and Regional Update Meetings will be sent to the membership later this summer.

## Board of Directors Minutes (6/10/20) — 3

### C. Reminder on Board Resolution Cards

Director Brenda Murray provided a reminder on Board Resolution Cards. She said 657 cards were mailed to member schools superintendents or heads of schools in January and are due in the OHSAA Office by June 30 (the cards were previously due back to the OHSAA by July 31). As of this meeting, 20 cards were outstanding. Schools must return these to continue their membership with the OHSAA and to confirm the requirement to follow OHSAA regulations. Ms. Murray also noted that Newbury Local Schools' territory will become part of the Chesterland West Geauga Local School District beginning with the 2020-21 school year (and thus will become part of the West Geauga schools). She also noted that a recommendation to approve the membership list for the 2020-21 school year will be presented at the August Board of Directors Meeting.

### D. Update on Eligibility Guides, Preseason Meeting Materials and Eligibility Bylaws Guidance

Senior Director Deborah Moore provided several reminders on updated OHSAA information that has been emailed to the membership and posted on the association's website. Updated information includes student eligibility guides for both high school students and 7th-8th grade students along with their parents. A preseason meetings PowerPoint presentation; sample preseason meetings agendas, and guidance on OHSAA bylaws that have been modified following the May referendum voting will be posted on the OHSAA website soon.

### E. Update of OHSAA Infractions, Appeals and Legal Issues

The Board usually is provided with a list of schools that have violated OHSAA bylaws or sports regulations, but no violations have occurred since the last Board of Directors Meeting. Steve Craig, the OHSAA's legal counsel, also reported that there were no updates on any legal issues.

In the absence of Director Kristin Ronai, Senior Director Bob Goldring reported that the OHSAA Appeals Panel heard three appeals via a telephone conference last week during their final hearing of the 2019-20 school year. Two appeals dealt with contest officials whose licenses had been suspended for violating OHSAA Officiating Regulations and one with a coach who violated an OHSAA Bylaw. As provided to the Board of Directors, he said there were 67 appeals heard on 13 dates (including two expedited appeals) during the 2019-20 school year, and 20 were either approved or the penalty modified. Forty-seven of the appeals were related to the transfer bylaw. Mr. Goldring said the Appeals Panel heard 82 appeals during the 2018-19 school year, but he noted that no hearings were held in April or May due to the pandemic and no appeals in June dealt with student eligibility issues.

## V. OLD BUSINESS

None

## VI. NEW BUSINESS (CONSENT)

### A. Approval of Three New Schools for Membership Beginning With 2020-21 School Year

Assistant Director Ronald Sayers reported that two schools within the Cleveland Metropolitan School District - Campus International High School and Bard High School Early College, and Bellaire St. John Central Academy have met the requirements of Constitution Article 3, Section 2, including having gone through the probationary period, and it is recommended that the schools be approved for membership beginning with the 2020-21 school year. It was noted that, in accordance with Bylaw 2-1-4, new enrollment data from the three schools along with all high schools within the Cleveland Metropolitan School District (since some of the current high schools will be closing) will be obtained on September 11, 2020, at which time those high schools will be assigned and/or reassigned to their appropriate OHSAA tournament divisions.

### B. Approval of Recommendations for 2021 Tournament Divisional Alignments and Representation for the Winter Sports of Boys Basketball and Girls Basketball

The Board was provided the 2021 tournament representation and divisional alignments in the winter sports of boys basketball and girls basketball that include Competitive Balance factors added to enrollment. Director Brenda Murray reviewed the changes in representation, and Senior Director Bob Goldring reviewed the changes as a result of Competitive Balance factors. Following discussion, the Board was asked to approve the boys and girls basketball tournament representation and divisional alignments as presented.

It should be noted that tournament divisions and representation are always based on the schools that competed in the tournament the previous year, and the data includes their OHSAA Board of Directors-approved tournament enrollment from the most recent cycle of the EMIS count. The list of schools posted on the OHSAA website are those schools that competed in last year's tournament and are used to determine the tournament divisions. No changes in school tournament division assignments based on Competitive Balance errors will be made unless it is determined the OHSAA Office made a competitive balance error or it is determined that a school submitted erroneous information which should have resulted in said school being placed in a higher tournament division. Changes to a school's 2021 tournament

## Board of Directors Minutes (6/10/20) — 4

participation or enrollment will simply place that school in the appropriate tournament division. Tournament divisions will not be recalculated.

### Boys Basketball

Division I, 197 teams (352 males or more from October 2018 enrollments plus Competitive Balance factors)

Division II, 198 teams (206 to 351 males)

Division III, 199 teams (129 to 205 males)

Division IV, 201 team (128 or less males)

Total Teams: 795

Representation from the district to the regional tournaments in boys basketball for 2021 would be:

**Division I:** Combined Central, one East school (Zanesville) and two Southeast schools (Chillicothe and Logan) 4; Combined Northeast and one East school (Dover) 6; Northwest 2, and Southwest 4; **Division II:** Central 2; East 1\*; Northeast 5; Northwest 3; Southeast 2\*, and Southwest 3; **Division III:** Central 2; East 1; Northeast 4; Northwest 3; Southeast 2, and Southwest 4; **Division IV:** Central 2; East 1; Northeast 3; Northwest 5; Southeast 2, and Southwest 3.

\* Denotes that a tie in representation in Division II was broken by a coin flip which occurred during the Board of Directors Meeting and was won by the Southeast District.

### Girls Basketball

Division I, 195 teams (335 females or more from October 2018 enrollments plus Competitive Balance factors)

Division II, 194 teams (194 to 334 females)

Division III, 196 teams (115 to 193 females)

Division IV, 198 teams (114 or less females)

Total Teams: 783

Representation from the district to regional tournaments in girls basketball for 2021 would be: **Division I:** Combined Central and one Southeast school (Logan) 4; Combined Northeast, one East school (New Philadelphia) and one Southeast school (Marietta) 6; Northwest 2, and Southwest 4; **Division II:** Central 2; East 2; Northeast 5; Northwest 2; Southeast 2, and Southwest 3; **Division III:** Central 2; East 2; Northeast 4; Northwest 3; Southeast 2, and Southwest 3; **Division IV:** Central 2; East 1; Northeast 3; Northwest 5; Southeast 2, and Southwest 3

### C. Approval of 2020 Football Tournament Regulations

Senior Director Beau Rugg provided updates to the 2020 football tournament regulations. Most changes in the regulations were editorial in nature. It was noted that the regulations are subject to change based on the current pandemic. The most significant change is related to players ejected for flagrant personal fouls (and this change was approved by the Board of Directors at their May 22 meeting when the General Sports Regulations were presented). The modified language says A player disqualified for flagrant personal fouls other than fouls in Rule 9, Section 4 Articles 1, 2 and 3-j, shall be ineligible for all contests for the remainder of that day. The disqualification for these fouls may be extended through the next scheduled game at the same level of the disqualification by the OHSAA Football Administrator or his/her designee. Video of these fouls shall be emailed to the OHSAA Football Administrator or his/her designee within 48 hours of the contest.

It was also recommended that Divisions I, II, III and VII play on Fridays during the first four rounds of the 2020 tournament; Divisions IV, V and VI play on Saturdays during the first four rounds, and starting times on both days be 7:00. The state finals will be December 3, 4 and 5.

In addition, Mr. Rugg said ticket prices for the regional and state tournaments, along with a ticket distribution plan, have not been finalized. It was recommended that a proposal be presented to the Board of Directors in the near future so that action can be taken on those details.

### D. Recommendation to Approve Unpaid Leave Time for an OHSAA Staff Member

According to the OHSAA Personnel Handbook, an OHSAA staff member may request unpaid leave time and, if the Executive Director recommends the request, the Board of Directors may grant the request upon that recommendation. At this meeting, Executive Director Jerry Snodgrass recommended that Director Kristin Ronai be approved for four weeks of unpaid leave, which would follow her 12 weeks off in accordance with the Family and Medical Leave Act (FMLA).

Motion by Gary Kreinbrink, second by Scott Kaufman to **approve** New Business Consent items VI. A., VI. B., VI. C. and VI. D. as presented.

Motion passed 8-0 (Mr. Leffingwell excused).

**VII. NEW BUSINESS (OTHER)**

None

**VIII. REPORT ON CONFERENCES/MEETINGS ATTENDED**

None

**IX. CORRESPONDENCE**

None

**X. ONCE AROUND**

Executive Director Jerry Snodgrass and Board Vice President Jan Wilking congratulated OHSAA Director Kristin Ronai and her husband on the recent birth of their son; OHSAA Assistant Director Ben Ferree and his wife on the recent birth of their son, and offered good wishes to Director Tyler Brooks and his wife on the impending birth of their first child. Director Todd Boehm reported that he is retiring from the OHSAA at the end of the month; thanked the Board of Directors, staff and member schools for allowing him to work with them, and wished everyone the best moving forward. Mr. Boehm was thanked for his service.

A coaches association representative encouraged to the OHSAA Board of Directors and Mr. Snodgrass to do everything they can to encourage the Governor's Office to include OHSAA representation on committees charged with developing plans to restart sports in the fall.

Ms. Wilking and Mr. Snodgrass also recognized Ohio Department of Education ex-officio Jeremy Marks for his service on the Board of Directors. This is his last official OHSAA meeting, and he will be replaced on the Board by ODE Deputy Superintendent John Richard. Mr. Marks thanked everyone on the Board and staff.

Motion by Scott Kaufman, second by Jeff Cassella to adjourn the meeting at 1:47 p.m.

Motion passed 8-0 (Mr. Leffingwell excused).

Bob Goldring, recorder.

**FUTURE MEETINGS**

**(All meetings are subject to change.)**

**2020-21 School Year (note that 2020-21 dates may be modified, and times are to be determined):** August 27; October 1; October 29; January 14; February 18; April 22, and June 9.