



Ohio High School Athletic Association

Doug Ute, Executive Director

Tuesday, January 23, 2024

ADMINISTRATOR UPDATE

2023-24 School Year, No. 12

TO: Member Schools' Superintendents, Principals and Athletic Administrators
FR: OHSAA Executive Director's Office

The following are updates and reminders for member school superintendents, principals and athletic administrators. Please share this update with other interested administrators and coaches on your staff.

You Are Invited → Administrators Invited to Meet with OHSAA Personnel to Discuss Potential Expansion of Tournament Divisions

As follow-ups to last week's virtual meeting, OHSAA member schools' superintendents, principals and athletic administrators are invited to participate in in-person OHSAA statewide meetings to discuss the potential expansion of divisions in seven OHSAA tournaments. The meeting schedule is as follows:

Monday, Jan. 29	10:00-noon	Westerville: Quest Conference Center, 9200 Worthington Road, Suite 400
Tuesday, Jan. 30	10:00-noon	Cincinnati: Princeton High School Matthews Auditorium, 150 Viking Way
Friday, Feb. 2	10:00-noon	Findlay: Findlay High School Auditorium, 1200 Broad Ave.
Monday, Feb. 5	11:00-1:00	Streetsboro: Streetsboro High School Auditorium, 8585 State Route 14
Wednesday, Feb. 7	10:00-noon	Cambridge: Pritchard Laughlin Civic Center, 7033 Glenn Highway
Friday, Feb. 9	10:00-noon	Logan: Logan High School Theatre, 14470 State Route 328

No pre-registration is necessary.

During the meetings, OHSAA Executive Director Doug Ute, staff members and members of the OHSAA Board of Directors will be available to answer any questions you have regarding potentially expanding tournament divisions.

On December 13, 2023, school administrators were sent a memo explaining that the OHSAA is studying expansion of tournament divisions in the seven sports. That memo can be accessed here:

<https://ohsaaweb.blob.core.windows.net/files/BulletinBoard/Trnt.ExpansionMemo12-13-2023.pdf>

A recording of the January 16, 2024, virtual meeting can be accessed here:

<https://www.youtube.com/watch?v=Sovy3Kp7AHc>

Please note that the OHSAA will conduct its normal in-person Athletic Discussion Meetings on six dates around the state in April in which the main focus will be to review the 2024 OHSAA Referendum Issues. These meetings are unrelated to discussion on tournament division expansion

Important → Athletic Administrators: Remind Coaches to Update Scores in MaxPreps App

With the MaxPreps Ratings Percentage Index (RPI) being used for seeding for all girls and boys basketball tournaments beginning with this year's tournaments, it's imperative that athletic administrators remind their basketball coaches to report scores in their MaxPreps account within 24 hours after each contest. As reminders: 1.) Make sure your school's varsity schedules are updated and accurate. If you have any missing games, please add them. 2.) After your game, open the app and update your score in your account. 3.) The **WINNING TEAM** is responsible for reporting scores into MaxPreps. Only one team needs to report the score. If playing at a neutral site or playing out-of-state, be sure to input your score. It is highly recommended that each school check the results to ensure accuracy. 4.) Make sure no scrimmages are listed in your school's results.

The RPI rankings may be accessed on the OHSAA website and are updated daily.

The boys rankings are available here: <https://www.ohsaa.org/MaxPreps-RPI/Gender/Boys/Sport/Basketball>

The girls rankings are available here: <https://www.ohsaa.org/MaxPreps-RPI/Gender/Girls/Sport/Basketball>

The final days for score submissions prior to the OHSAA Basketball Tournament Draw meetings are **Girls:** Friday, February 2, 2024, at 11:59 p.m., and **Boys:** Friday, February 9, 2024, at 11:59 p.m.

For questions pertaining to your account, how to input scores, adding an additional coach to the school account, etc., contact MaxPreps rep Eric Frantz at efrantz@maxpreps.com or view the MaxPreps Support link [HERE](#).

OHSAA Scholarship Program Information Has Been Emailed to Athletic Administrators

Athletic administrators were emailed information last week on the process to begin nominating qualified senior student-athletes for an OHSAA Scholar-Athlete Scholarship. Each school may submit only one male, one female, one male ethnic minority and one female ethnic minority candidate for scholarship consideration. Recipients of any athletic scholarships (full or partial) in NCAA Division I or II institutions or appointees to military academies are not eligible. The on-line application process includes information being entered by a school administrator (principal or athletic administrator), the student and a school guidance counselor. To ensure that emails do not get trapped by firewalls/sent to a spam folder, new to the process this year will be the school administrator emailing student candidates directly with the application information. **Superintendents and principals with questions should see your school's athletic administrator.**

EMIS Data to be Shared with the Membership Soon

The OHSAA Executive Director's Office has received enrollment data (EMIS) from the Ohio Department of Education (ODE) for use to determine school placement within tournament divisions for both the 2024-25 and 2025-26 school years. That data is expected to be shared with school administrators to review by the end of the week in order for you to verify that data for OHSAA tournament use (and for use in determining school classification for governance purposes). Please be sure to work closely with your EMIS coordinators to ensure data reported to ODE – and subsequently shared with you by the OHSAA – is both accurate and complete. When the data is shared with the membership, an appeals process will also be explained. Please complete the appeal form to correct any discrepancies by the specified deadlines. More information about School Enrollment information can be located at this link: <https://www.ohsaa.org/school-resources/school-enrollment>

Athletic Administrators: Time to Update Your Swimming & Diving Emergency Contact Form

This is a reminder that athletics administrators are required to update their school's Emergency Contact Form within the school myOHSAA account. These forms are the only way for site managers to determine which coaches have been authorized to accompany student-athletes to the OHSAA tournament series and possess the appropriate credentials to coach in Ohio. **Coaches who are not listed on this form shall be denied deck access to your event.** The directions for updating this can be found here: <https://ohsaaweb.blob.core.windows.net/files/Sports/Swimming-Diving/2022-23/SchoolEmergencyContactForm.pdf>.

Fred Dafler-Rick Haddix Scholarship Application Now Available

The Ohio Track and Field and Cross Country Officials Association (OT&F&CCOA) has announced that applications are being accepted for the Fred Dafler and Rick Haddix Scholarship, which has been established with the Sandusky County Communities Foundation. The non-renewable \$500 scholarship is awarded annually to a child or relative of a member of the OT&F&CCOA that is planning to attend or already enrolled in an institution of higher education as a full-time student. Dafler, who died this past May at age 95, was an assistant commissioner and then associate commissioner at the OHSAA between August 1969 and February 1995. He was extremely instrumental in growing the OHSAA's officiating program and the sports of cross country and track & field. Among his numerous honors included the NFHS Athletic Administrators Association Distinguished Service and the NFHS Citation awards, and he was selected to the OHSAA Officials and Ohio Association of Track and Cross Country Coaches halls of fame. Haddix, an OHSAA Officials Hall of Fame member who died in October 2021 at age 69, was a long-time coach at Fostoria High School; the president of the Findlay Officials Association; was on the executive board of the OT&F&CCOA, and officiated basketball, football, track and field and cross country for 40 years. He also worked at the OHSAA State Track and Field Tournaments for several years. The scholarship application form can be accessed here: <https://otfcoa.wixsite.com/ohiotrackofficials/forms>.

LiFesport Program at Ohio State Offers Upcoming Trainings and Other Resources

Administrators looking for more opportunities for your coaches to learn are encouraged to check out the OHSAA's partnership with [Coach Beyond](#) and the LiFesports Initiative at The Ohio State University.

- **Upcoming Coach Beyond Trainings:** Jan. 24 at Worthington Christian High School and Feb. 2 at Lancaster High School.
- **FREE Regional Mental Health Trainings:** Coach Beyond has a one-hour training session on *Supporting Student-Athlete Mental Health* that is approved for the new PAP requirements in Ohio, and we are bringing it to you! Here is a link for more information and to register for the Central Ohio training dates hosted at Hilliard Davidson and Thomas Worthington on March 3 and 4: <https://lifesports.osu.edu/get-involved/lifesports-events/coach-beyond-central-ohio-regional-trainings>. Stay tuned for future dates in other Ohio regions.
- **Online Mental Health Training:** In addition to an in-person training, Coach Beyond has an online one-hour training module that has been approved for the new PAP requirements. Check out the [Online Supporting Student-Athlete Mental Health](#) module on our website!

Competitive Balance Roster Data Entry Period Opens for Winter Sports

Administrators are reminded that the window to enter Competitive Balance roster data for the winter sports of boys basketball and girls basketball opens on **February 5, 2024**. Athletic administrators, or their designees, must submit their roster data within the FinalForms system. The deadline to submit basketball roster data is **Friday, April 5, 2024**. **ALL** schools that compete in a varsity contest in those sports must submit their roster data by that date. All other winter sports are **not** part of Competitive Balance. Note

that the deadline for submitting Competitive Balance roster date for the fall sports of football, soccer and volleyball has passed. For questions, For questions, please contact either Ronald Sayers (rsayers@ohsaa.org) or Alexis Holderman (aholderman@ohsaa.org) of our compliance staff.

OHSAA Board Resolution for Membership Cards

The OHSAA Constitution requires the board of education or similar governing body to adopt a resolution authorizing its schools that were members during the 2023-24 school year to continue membership for the 2024-25 school year. The OHSAA Board Resolution Card, which requires a signature from the governing body’s president and superintendent/head of school, have been mailed. Please read the instructions that accompany the card, complete the required items and return the card to the OHSAA office using the pre-stamped envelope provided **no later than June 30, 2024**. For questions, please contact either Ronald Sayers (rsayers@ohsaa.org) or Alexis Holderman (aholderman@ohsaa.org).

Mandatory Online Rules Meetings Requirements

Please remind your winter sports coaches that all OHSAA sports have a mandatory on-line rules meeting requirement. Rules meetings have been posted or will be posted in *myOHSAA*, and details are sent from the OHSAA Sport Management team to coaches. Here is the schedule for winter 2024 sports:

Sport	Start Date	Late Fee Begins	End Date	OHSAA Credit Coordinator for Coaches
Basketball	Meeting now available	Late fee has begun	Ended yesterday	Doug Ute (dute@ohsaa.org)
Bowling	Meeting now available	Late fee has begun	Ended yesterday	Emily Mason (emason@ohsaa.org)
Gymnastics	Meeting now available	Late fee has begun	Mon., Jan. 29 at 11:59 PM	Kate Barnett (kbarnett@ohsaa.org)
Ice Hockey	Meeting now available	Late fee has begun	Fri., Feb. 2 at 11:59 PM	Monroe Britton (mbritton@ohsaa.org)
Swim/Dive	Meeting now available	Late fee has begun	Ended yesterday	Kate Barnett (kbarnett@ohsaa.org)
Wrestling	Meeting now available	Late fee has begun	Mon., Feb. 5 at 11:59 pm	Dustin Ware (dware@ohsaa.org)
Late Fee Begins	Day after first date of competition			

Reminders: Winter Sports Tournament Entry and Update Administrators in myOHSAA

Athletic administrators are encouraged to check the accuracy of their school’s tournament entry in *myOHSAA* for ALL sports, but especially winter sports. The deadline to enter and withdrawal from winter tournaments is January 29, 2024, for wrestling and boys basketball. The deadline has passed for the other winter sports. In addition, please login to your *myOHSAA* account to provide updates in **Staff Management** (are all your coaches listed?; are your principal and superintendent listed and are their emails correct?).

Thank you for your attention to this information. Please contact us if we can be of service!