



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

4080 Roselea Place, Columbus, Ohio 43214

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TO: All Junior High ADs, Principals and Athletic Secretaries

RE: January 2020 Junior High Membership Update

HAPPY NEW YEAR!

We hope that you were able to get some much needed time off during the holidays to spend with your family and friends!

Please read this memo in its entirety. I know it is rather lengthy, but it contains extremely important information for the coming months.

EJECTION REPORT

Ejection numbers have shown an increase at the JH level, with most of the increase coming via coaches. As of January 6, nine JH coaches have been ejected in the sport of basketball. While that may not seem like much, it's still nine more than we would like to see. Please let us know if we can provide anything to you or your coaches to ensure the conduct falls in line with the philosophies of our organization and your athletic department. In general, please make sure your coaches are aware of the example they are setting when they step on the field or floor. The JH level is the first time most of them participate in interscholastic athletics. The lessons learned here will carry on through the high school, college and professional ranks. Please make sure these lessons start off on the right foot.

BUILDING PRINCIPALS ON FILE IN myOHSAA

Please log into your school's myOHSAA account today and check staff management to ensure that the building principal listed is correct, including an accurate email address.

Why is having correct building principal information so important? The OHSAA's referendum voting and District Athletic Board elections are fast approaching. Only the building principal on file will have access to those ballots. Without the correct person listed, the school will surrender its opportunity for representation in these two important balloting processes while also incurring a fine for failing to complete their voting.

Building Principal in myOHSAA – How to view and make changes.

1. Login to your myOHSAA account and access the school's account using the "School's" icon near the upper right corner.
2. Once the school's account displays, click the "Staff Management" link in the left column.
3. Look for the "Building Principal's" box in the middle of the screen. Check that the correct individual is listed, their email address is accurate, and they are listed in black font.
4. If the wrong person is listed as the building principal, find their listing under the "Staff" section on the screen. Use the drop-down tool to select either "Remove" or "Edit Roles." Select "Remove" if the staff member is no longer at the school; select "Edit

Roles” to remove the principal role but maintain other roles within the athletic department like coach. Once the wrong building principal has been removed, the new building principal can be added using the “Add Principal” button.

5. If the building principal is listed in **Red** font, this means that the building principal has not completed the setup of their myOHSAA account. This is extremely important so that they will have access to the voting processes later this spring. Please contact the building principal and ask them to finish their account ASAP. They can contact membership services if they need assistance.
6. If the building principal’s name is misspelled or their email address is wrong, please contact Ronald Sayers (rsayers@ohsaa.org) with the correct information.

TOURNAMENT ENTRY – STATE TRACK AND FIELD CHAMPIONSHIPS

7th and 8th grade athletic administrators are encouraged to check the accuracy of their school’s tournament entry for track and field. The deadline for entry into this tournament is March 28, 2020. Schools must have tournament entry set to “YES” in order for any of their track and field athletes to participate in the 2020 OHSAA 7th and 8th Grade State Championship. Schools are encouraged to set tournament entry to “YES” provided they agree to pay the entry fees associated with a participating athlete. There is no penalty for setting tournament entry to “YES” and not having a qualifying athlete participate. However, only those schools that set tournament entry to “YES” prior to 11:59 on March 28 will be considered for tournament participation. The March 28 deadline is firm. **There will be NO entry allowed after March 28.**

REMINDER - BYLAW 1-6-4 EXCEPTION – MULTI-SCHOOL DISTRICTS

Member schools containing grades 7 and 8 may combine students from two or more schools within the school district/system to form one or more interscholastic team in a sport provided all requirements have been met. Requests for permission to combine students from two more schools in the same public district or non-public system must be submitted prior to the beginning of each sports season using the form located on the [OHSAA’s Eligibility](#) page at ohsaa.org. The form must be completed by the superintendent or head of the public district or non-public system. The OHSAA sent superintendents instructions to apply for this exception in August. Please ensure your school is in compliance with Bylaw 1-6-4 and has received approval to combine students from more than one school if applicable. Contact OHSAA Senior Director of Compliance Debbie Moore (dmoore@ohsaa.org) if you need assistance or have further questions

IN CASE YOU MISSED IT

Our December memo is included below with several other important links and communications that have gone out recently:

[myOHSAA Monthly Checklist](#)

[December Membership Update – Junior High Schools](#)

[August Administrator Workshop Videos](#)

- [Morning Session](#)
- [Afternoon Session](#)

[ArbiterSports Resource Center](#)

As always, the OHSAA Membership Services team is here to serve you. Please contact us with any questions.

OHSAA Membership Services Team:

Brenda Murray - Director of Membership Services

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IMPORTANT DEADLINES

Date	Description
March 28	<ul style="list-style-type: none">• Deadline to change tournament entry for the 7th/8th Grade State Track and Field Meet