

# OHSAA TOURNAMENT SITE AVAILABILITY AGREEMENT

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**PLEASE COMPLETE, SIGN AND RETURN PAGE 1 TO LARRY ACKER BY SEPTEMBER 15, 2021.**

Districts with multiple high schools may have a district level administrator sign one agreement to cover the entire district.

| "OHSAA"   | "Venue"   |
|---|---|
| <b>OHIO HIGH SCHOOL ATHLETIC ASSOCIATION</b><br>an unincorporated association<br><br><b>4080 Roselea Place</b><br><b>Columbus, Ohio 43214</b> | <b>Enter PUBLIC/NON-PUBLIC SCHOOL DISTRICT</b><br><b>NAME AND ADDRESS</b> |

This Tournament Site Availability Agreement is effective as of August 1, 2021 and shall remain in effect for all tournament contests for The 2021-22 School Year.

Venue grants the OHSAA, including each District Athletic Board of the OHSAA, an exclusive license to use Venue's premises and facilities for the purpose of conducting the OHSAA Sectional and/or District tournament contests in the sports indicated below in the event the OHSAA/DAB selects District as a host site.

## FALL SPORTS

☐ Cross Country

☐ Boys Soccer

☐ Girls Soccer

☐ Volleyball

## WINTER SPORTS

☐ Boys Basketball

☐ Girls Basketball

☐ Gymnastics

☐ Swimming & Diving

☐ Wrestling

## SPRING SPORTS

☐ Baseball

☐ Softball

☐ Boys Tennis

☐ Track & Field

For those tournament events that are set up by the OHSAA/DAB for the "better seeded team" to host the tournament contest, Venue agrees to not charge the OHSAA/DAB any fee for the use of VENUE's premises and facilities; Venue further agrees to staff the tournament contests within the staffing fees defined by the OHSAA/DAB for the specific sport/contest.

Prior to any tournament contest commencing at Venue's premises and facilities, Venue will have the premises inspected by an OHSA Certified Safety Professional for any latent or patent defects who will provide a report to OHSAA/DAB. VENUE warrants that the premises are safe and free of defects for the contests to be conducted for the dates on which they are to be conducted.

The parties hereto incorporate herein the **OHSAA Tournament Site Agreement General Terms and Conditions 2021-2022** as if fully rewritten herein. The parties warrant that they have read the General Terms and Conditions prior to executing this Agreement. Notwithstanding the fact that copies of these General Terms and Conditions have been provided to Venue, these General Terms and Conditions are published on the OHSAA website at [www.OHSAA.org](http://www.OHSAA.org).

**SCHOOL VENUE:** \_\_\_\_\_

**By:** \_\_\_\_\_

\_\_\_\_\_  
**(Signature)**

**Its:** \_\_\_\_\_

**DATE** \_\_\_\_\_

**Email & Phone** \_\_\_\_\_

**OHSAA/Northeast District Athletic Board:**

**By:** LARRY ACKER-{lacker@ohsaa.org}

\_\_\_\_\_  
4823-8637-7973, v. 1

(Signature)

Its: SECRETARY DATE           

\_\_\_\_\_



## OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

### TOURNAMENT SITE AGREEMENT

#### GENERAL TERMS AND CONDITIONS

##### PREMISES

- a. Venue grants unto the OHSAA the right to exclusive occupancy and use of the facilities and those areas of the facilities as may be reasonably necessary for ingress and egress for personnel and equipment, as well as those areas outside the facilities and adjacent thereto as required for the OHSAA's parking and unloading of vehicles.
- b. Venue shall make available to the OHSAA the aforementioned facilities for as many days as there are contests, as well as the day before the first contest for event preparations. The OHSAA, via its employees and representatives may enter Venue's facilities at all reasonable times prior to the contemplated use for the purpose of preparing said facilities for their intended use.

##### CONSIDERATION

- a. OHSAA agrees to pay Venue in accordance with the FLAT FEE set forth in the attached *Addendum* as and for the licensing fee which includes and provides for the exclusive use of the Venue's aforementioned facilities including, but not limited to, the competition field, spectator stands, locker rooms, parking and press areas, as well as the services provided, including but not limited to, ticket takers, ticket sellers, ushers, security, emergency services, custodial services, announcers, scoreboard operators, site manager, etc. for operating the event. OHSAA shall provide for all contest officials including the officiating crew, officials' observers and such other personnel as deemed necessary and appropriate by the OHSAA.

##### OPERATIONS

- a. Venue shall designate a "site manager" who shall be the Venue's liaison between Venue and the OHSAA and who shall oversee all services personnel including, but not limited to, scoreboard operators, announcers, ushers, ticket sellers, ticket takers, security, EMS, and such other personnel as may be required to operate the tournament at Venue's site in accordance with the standards established by the OHSAA.
- b. The Venue's site manager shall be responsible for coordinating with the OHSAA's designated representative with respect to all aspects of the events that are scheduled to take place at VENUE'S site. Furthermore, Venue shall be responsible in ensuring the designated site manager adhere to and enforce all tournament regulations as promulgated by the OHSAA for the events that are the subject matter of this Agreement.
- c. Venue shall conduct the tournament competition in accordance with all applicable provisions of the OHSAA Constitution, Bylaws, General Sports Regulations, Specific Sports Regulations, Tournament Regulations and policies and procedures adopted by the OHSAA Board of Directors, Executive Director or Executive Director's designee.

## TICKETS

- a. **Electronic Ticketing:** The OHSAA has obtained a license to use the electronic platform, system and tools provided by HomeTown Ticketing, Inc. for use at all of its tournament events. The OHSAA intends to offer the sale of electronic tickets to customers as a paperless, touchless process by which fans can gain entrance to OHSAA tournament events (note that a printing option of the electronic ticket is also available). HomeTown ticketing and/or the OHSAA shall provide adequate training of Venue personnel assigned to ticket gates and points of entrance to the facilities described herein.
- b. **Reports:** The Venue shall complete the financial reports of the activities conducted under this agreement in the form and manner prescribed by the OHSAA. All monies that are due to/from the OHSAA will be paid by check within thirty days following the completion of the events, unless a longer term is agreed to by the parties.

## INSURANCE

Venue agrees to maintain insurance for the event with minimum limits for bodily/personal injury and property damage of \$1,000,000 per occurrence and \$5,000,000 aggregate. Venue shall list the OHSAA as an additional insured under such policy and provide proof of such insurance to the OHSAA at least 30 days prior to the first tournament contest.

## FOOD, BEVERAGES, AND NOVELTIES

- a. **Concessions:** The rights to all concessions are reserved by Venue, except as may be specifically provided by separate agreement by the parties, and all revenue received from all such concessions shall be retained by Venue.
- b. **Alcoholic Beverages:** Venue agrees not to sell or serve any alcoholic beverages (including “nonalcoholic” beer) on the premises during the event.
- c. **Tobacco Products:** Venue agrees not to sell, permit the use of, or dispense any tobacco products on the premises during the event.
- d. **Signage:** Venue agrees to cover any alcohol or tobacco-related advertising during the aforementioned tournament. Venue agrees to cover or temporarily remove any signs that conflict with OHSAA sponsorships.
- e. **Merchandise / Novelties:** Venue agrees to allow OHSAA to sell merchandise/novelties inside and outside the premises and retain all revenues from such sales. Merchandise / novelty sales locations must meet the approval of Venue. Venue waives all vendor fees and royalties related to the sale of souvenir merchandise for the benefit of the OHSAA and its merchandiser(s). Venue agrees to pay any such fees not waived.

## SPONSORSHIP, ADVERTISING AND PROMOTION

- a. Venue acknowledges the OHSAA sometimes partners with sponsors. Included in these sponsorship packages are the rights to advertise and market sponsors in and about the event facilities. The OHSAA shall be permitted to display its sponsors’ banners and other forms of advertising/marketing in and about Venue’s facilities.
- b. OHSAA acknowledges that during the term of this Agreement, Venue may involve local sponsors, which may include the provision of advertising space at and about the facilities. Notwithstanding this acknowledgement of Venue’s rights, nothing about this acknowledgment or Agreement shall

confer upon DISTRICT the right to sell event-specific sponsorships (advertising or marketing exposure) without first obtaining the written permission from the OHSAA's Senior Director of Corporate Development relative to any such activities.

- c. Venue licenses its logos, name, image, and likeness to the OHSAA for purposes of promoting the tournament contests.

#### **SUITABILITY**

Venue certifies that its facilities are in good working condition and provide a safe environment for the OHSAA participants, staff and fans. At least 30 days prior to any tournament contests, Venue will have the premises inspected by an OHSAA Certified Safety Professional for any latent or patent defects who will provide a report to OHSAA/DAB. Venue warrants that the premises are safe and free of defects for the contests to be conducted for the dates on which they are to be conducted.

#### **LICENSE, PERMITS**

Venue warrants that it has obtained all necessary permits, licenses, and rights from all copyright holders and/or their agents for any and all music or works Venue may play over Venue's audio and visual systems before, during and after the subject contests and which music or works are protected by statutory or common-law copyrights or other proprietary law.

#### **EMERGENCY ACTION PLAN**

Venue warrants that it has developed and implemented an Emergency Action Plan in anticipation of a variety of emergencies reasonably foreseeable given the nature of facilities and events contemplated under this Agreement, that said Emergency Action Plan has been reviewed with all key personnel responsible for the implementation of the Plan in the event of an emergency and that said Emergency Action Plan is available for review by the OHSAA upon request.

#### **MEDIA**

- a. Venue waives any television, radio, video, film, photography, and internet rights and/or access fees normally charged for events held at Venue's facilities and grants free and full access to OHSAA media rights holders as needed. Venue will pay any such fees not waived.
- b. Venue will not charge the OHSAA or its media rights holders a fee in connection with the use of its power, lighting, or parking facilities. Venue will pay any such fees not waived.
- c. Notwithstanding the foregoing provisions, Venue shall not be responsible to facilities or access that do/does not already exist at Venue's facility.

#### **CANCELLATION**

- a. Venue shall retain the right to cancel or interrupt the event or portion thereof when in the sole judgment of Venue or authorized representative to evacuate the premises for such reasons of public safety. Should it become necessary, in the judgment of the Venue or authorized representative, to evacuate the premises for reasons of public safety, the OHSAA will retain possession of the premises for sufficient time to complete the tournament, providing such time does not interfere with another previously scheduled use of the premises. Any additional charges the Venue would incur as a result of these delays in concluding the subject events shall be mutually agreed upon by the parties hereto prior to the resumption of the event following the postponement thereof. The amount of time remaining in postponed or delayed contest shall be the primary consideration in assessing any additional fees.

## **STAFFING, COSTS, AND OTHER EXPENSES RELATED TO EVENT**

- a. Venue shall provide tournament personnel including, but not limited to, site manager, ticket sellers, ticket takers, program sellers, security, ushers, parking personnel, announcers, scorekeepers and sworn law enforcement. In consultation with local law enforcement Venue retains the right to determine the appropriate number of security personnel and staff to properly serve and protect the public and may classify local law enforcement personnel as independent contractors of the Venue. All such persons shall be supervised and controlled by Venue as employees of the Venue.
- b. The OHSAA shall provide all contest officials as independent contractors of both the Venue and the OHSAA.
- c. Venue shall pay tournament personnel in accordance with all applicable Federal, state and local laws and regulations and shall hold OHSAA harmless from any omissions in employee classification, including, but not limited to the payment of fines, interest and penalties.

## **PARKING**

- a. Venue shall provide parking for the event at no cost to fans in lots designated for such purpose by Venue. Such parking will be made available in lots on the premises. However, if Venue has charged a parking fee during Venue's regular season contest, Venue may continue to charge the parking fee charged during the regular season not to exceed \$5.00 per vehicle. If parking is charged by the Venue, the Venue may retain the revenues received from that parking fee. Venue will be responsible for all liabilities and expenses related to parking.
- b. Venue shall provide free parking accommodations for OHSAA personnel and guests.

## **INDEMNITY**

Venue shall indemnify and hold the OHSAA, its officers, directors, employees, volunteers and agents, harmless from and against any and all liability and expense arising out of or imposed by law from claims, damages, losses and expenses, including but not limited to reasonable attorney's fees, resulting from bodily injury or property damage, including loss of use thereof, to the extent caused by the negligence of Venue, its officers, directors, employees, volunteers, and agents, arising out of the subject matter of this agreement and the OHSAA's use of the premises.

## **FORCE MAJEURE**

This agreement and performance thereof by the parties is in all respects be subject to delay or inability to perform all or any portion thereof by reasons of strikes, lockouts, market shortages of labor or materials, acts of God, war, public health crises, terrorism, accidents arising out of circumstances and conditions not directly due to negligence of the parties, or which may affect the parties' suppliers, or subcontractors; and without limitation by reason of any of the foregoing, by reason of any cause, condition or circumstances beyond the control of the parties, including but not limited to the intervention of any rules, law or regulation of any government, or any bureau or department, or any sovereign act, and the term of this agreement or any obligation of the parties hereunder will be extended by the period of such delay or terminated with a full refund of all fees paid.

**NO WAIVER**

No waiver, modification, or cancellation of any term or condition of this Agreement will be effective unless signed in writing by the party charged therewith.

**GOVERNING LAW**

This agreement shall be governed in accordance with Ohio law. Each party consents to the exclusive jurisdiction and venue of the courts located in Franklin County, Ohio, in connection with any dispute arising hereunder, and further submits to the personal jurisdiction of those courts.

**NOTICES**

Unless otherwise provided in writing, all notices, consent or approval shall be sent via certified mail to the following addresses:

OHSAA/ Northeast District Athletic Board  
Attention: Larry Acker, Secretary  
2480 Michael Way  
Wooster, Ohio 44691

With copy to:

OHSAA  
4080 Roselea Place  
Columbus, OH 43214  
Attention: Assistant Director of Operations

[Insert mailing address for Venue]\_\_\_\_\_