

OHSAA

OHIO HIGH SCHOOL
ATHLETIC ASSOCIATION



2024-25
**OHSAA BASKETBALL
SECTIONAL/DISTRICT
REGIONAL
STATE SEMI-FINAL
Tournament Manager's Manual**

Updated January 25, 2025

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A Message from OHSAA Sports Administration

SECTIONAL AND DISTRICT MANAGERS

Thank you for your willingness to serve as a manager for the OHSAA Basketball Tournament. The resiliency of our Athletic Administrators, Coaches, and Student-Athletes has been outstanding, and we could not be more excited for the winter tournaments to begin.

The road to the 49th/102nd Girls/Boys State Basketball Tournament begins with YOU. This is the traditional Managers Manual provided to all managers of Sectional, District, Regional and State Semi-final tournaments that reflects the consistent procedures for all tournament games across the state. Though each District Athletic Board (DAB) is permitted certain adjustments, this manual reflects items adopted by the OHSAA's Board of Directors to provide a consistent and well-administered tournament across the state.

The manual is designed to help you in the operation of the tournament by sharing introductory information, overall tournament organization, Sectional/District/Regional/State Semi-final information, seeding/draw procedures, media information, financial reporting, the OHSAA Tournament regulations and required forms. It is important that all sites follow the OHSAA guidelines from one level to next to allow for consistency within the tournament.

With the transition to some Districts playing "Home Site" Sectional/District Tournaments, it is as important as ever to pay close attention to the Basketball Tournament Adopted Regulations.

We do ask that you review several of the regulations at your seed/draw meetings with coaches. This is so coaches understand they are agreeing to various regulations before entering the tournament. That should help you as the Tournament Manager when coaches voice concerns after the draw. Their entry into the tournament is an agreement to follow the regulations.

Each District Athletic Board (DAB) is given the task of organizing tournaments at the sectional and district level in their respective athletic districts under the tournament regulations adopted by the OHSAA's Board of Directors. These tournament regulations can be found on the OHSAA Basketball pages under tournament information.

REGIONAL/STATE SEMI-FINAL MANAGERS

This manual is designed to help you with the operation of the Regional and State Semi-final Tournament and ensure that all tournaments throughout the state are consistent in the administration of the event.

Regional managers will receive the following items:

1. Scorebooks (also State Semi-final)
2. State Tournament Participation Manuals (Electronic)
3. Game Ball
4. Trophies

Each District Athletic Board (DAB) is given the task of organizing tournaments at the Sectional and District level in their respective Athletic Districts under the Tournament Regulations adopted by the OHSAA's Board of Directors. You may log on to each respective District Athletic Board site through links from our main page (www.ohsaa.org) and observe sectional sites and assignments. Likewise, complete listings of District Tournament sites and managers and their contact information are also available. Many of you hosting Regional Tournaments may have also served at the Sectional/District level.

The "Regional Meeting" is no longer required. If you can accomplish distribution of pertinent information without conducting a meeting, you have that option. In today's electronic world, you may be able to be more efficient and we are giving you that latitude. Some of the material you should include: school address, parking instructions, map of school grounds and parking areas marked, special instructions for your facility.

Though nearly all your communication will be with the District Athletic Board members in your district that oversees basketball, if we can be of any service to you, please do not hesitate to contact us via email or phone. As the Sports Administrator for Basketball, I have selected four individuals to serve as Regional Coordinators. Please feel free to contact them with questions:

Kevin Calver - Northwest	kcalver@ohsaa.org
Jim Hayes - Central/Southeast	jhayes@ohsaa.org
Scott Kaufman - Southwest	skaufman@ohsaa.org
Don Spinell - East/Northeast	dspinell@ohsaa.org

Thank you in advance for your efforts!

Doug Ute

Doug Ute
Basketball Sports Administrator

COMPLIANCE

The Ohio High School Athletic Association’s mission is to regulate and administer interscholastic athletic competition in a fair and equitable manner while promoting the values of interscholastic athletics as an integral part of a student’s educational experience. The OHSAA represents its member schools by recognizing and promoting academics, the safety of its participants, good citizenship, and lifelong values as the foundation of interscholastic athletics.

It is the OHSAA’s top priority to administer interscholastic athletic events in a fair and equitable manner for student-athletes, coaches, and staff participating. District Athletic Boards (DAB’s) have been tasked with organizing the Sectional and District events per the regulations outlined in this manual. DAB’s may make certain permissible adjustments in their respective districts. However, it is of the upmost importance that the OHSAA Board approved procedures and policies outlined in this manual are followed to ensure consistent, fair, and equitable events across the state. Post-Season Tournament contests are under the discretion of the OHSAA and shall not be administered simply as another home contest. Hosts are expected to take pride in the opportunity to host while representing the local community in a positive manner and providing a positive experience for the participants.

IMPORTANT DATES

	Girls Basketball	Boys Basketball
Last date to enter/withdrawal without penalty (noon)	January 27, 2025	February 3, 2025
Draw/Seed Meetings – 2:00 PM	February 2, 2025	February 9, 2025
Sectional Tournaments	February 10-15, 2025	February 17-22, 2025
District Tournaments	February 17-22 , 2025	Feb. 24-March 2, 2025
Regional Tournaments	Feb 24-March 1, 2025	March 3-9, 2025
State Semi-finals	March 6-9, 2025	March 13-16, 2025
State Championship	March 14-15, 2025	March 21-22, 2025

OHSAA BASKETBALL STAFF

Doug Ute, Sports Administrator	dute@ohsaa.org
Kevin Calver – Regional Coordinator – NW	kcalver@ohsaa.org
Jim Hayes -Regional Coordinator – C/SE	jhayes@ohsaa.org
Scott Kaufman – Regional Coordinator – SW	skaufman@ohsaa.org
Don Spinnel – Regional Coordinator – E/NE	dspinell@ohsaa.org
Beau Rugg – Sr. Director of Officiating	brugg@ohsaa.org
Denny Morris – Director of Development, Rules interpreter	dennis.morris5@icloud.com
John Kronour – Director of Sports Administration	jkronour@ohsaa.org

TOURNAMENT OVERVIEW

OHSAA tournament divisions are determined by processes set forth in OHSAA General Sports Regulation 16. The OHSAA sponsors Girls’ and Boys’ Tournaments in seven divisions. Each of the state’s District Athletic Boards are empowered by the OHSAA Constitution to organize and conduct the girls’ and boys’ basketball tournaments at the Sectional and District levels. They are conducted according to the tournament regulations adopted by the Board of Directors.

Basketball has expanded to seven for the 2024-25 season. The seven divisions are determined by the EMIS reports from the October 2023 count. Tournament divisions are determined annually. A school’s competitive balance enrollment is added to their base enrollment which is used to determine their division.

Changes to tournament division enrollment cutoffs after Board of Directors approval may occur if there was an error during this process that would apply to all schools. Therefore, changes to an individual school’s data and/or tournament participation will NOT modify the approved tournament divisions. More information can be found at: <https://www.ohsaa.org/School-Resources/Divisional-Breakdowns-2024-25-School> year.

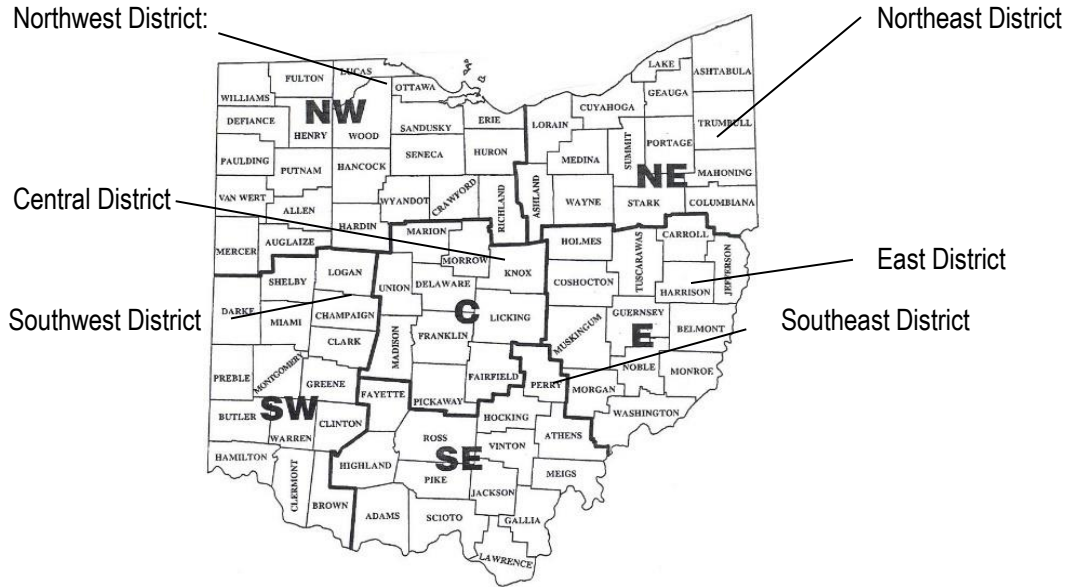
The division breakdowns are as follows:

Boys	Enrolled	Schools	Girls	Enrolled	Schools
I	625 and more	64	I	582 and more	64
II	448- 624	64	II	418-581	64
III	277-447	134	III	271-417	127
IV	198-276	134	IV	192-270	130
V	146-197	134	V	135-191	127
VI	98-146	134	VI	93-134	131
VII	97 and less	134	VII	92 and less	129
		798			772

The Six Athletic Districts

Representation to the Regional tournament (the number of Regional ‘qualifiers’) from District winners is determined by a formula based upon the number of teams participating in the previous year’s tournament.

With a few exceptions, most schools in the counties listed below are assigned sites from the respective District Athletic Boards. You are encouraged to visit their websites for additional information.



Tournament representations in basketball are based on the number of teams that participated in the tournament the previous year. Once the formula is applied, if a district does not have enough teams to earn a Regional Qualifier, the teams in that district are assigned to compete in another district.

Regional Qualifiers for the 2025 tournament are as follows:

Boys	D-I	D-II	D-III	D-IV	D-V	D-VI	D-VI
C	6	5	2	2	2	1	2
E				1	2	1	1
NE	4	7	6	5	4	4	3
NW		2	3	2	2	5	5
SE			1	2	2	2	2
SW	6	4	4	4	4	3	3
	16	16	16	16	16	16	16

Girls	D-I	D-II	D-III	D-IV	D-V	D-VI	D-VI
C	5	4	2	1	2	2	2
E				2	2	1	1
NE	4	7	6	6	3	4	3
NW	1	2	3	2	3	5	5
SE			1	1	3	2	2
SW	6	3	4	4	3	2	3
	16	16	16	16	16	16	16

Questions about tournament procedures in a specific district should be directed to the District Athletic Board secretary.

District Athletic Board Secretary

Central:	Bob Britton	bbritton@ohsaa.org
East:	Don Spinell	dspinell@ohsaa.org
Northeast:	Jeff Casella	jcassella@ohsaa.org
Northwest:	Kevin Calver	kcalver@ohsaa.org
Southeast:	Dan Brisker	dbrisker@ohsaa.org
Southwest:	Phil Poggi	swdab-sec@ohsaa.org

TOURNAMENT ENTRY FORMS – NOT NEEDED

The OHSAA no longer requires the submission of an ‘entry form’. All coaches in the state of Ohio are required to maintain a current/valid “Pupil Activity Coaching Permit” with the Ohio Department of Education. NO coach is permitted to coach or sit on the team bench without such PAP, however, it is NOT the requirement of the Tournament Manager to check or enforce this. This will be done by the OHSAA office through its auditing procedures. The OHSAA will communicate directly with the school should an audit detect an unapproved coach.

SERVICE DOGS

It is the position of the Ohio High School Athletic Association that all individuals, including those with disabilities, have access to OHSAA tournaments and regular season contests conducted by the member schools. This statement is designed to apprise all OHSAA member schools and tournament managers of the law relating to these accommodations for persons with disabilities and to remind the membership of obligations as it relates to this law.

The service dog must be harnessed, leashed, or tethered unless these devices interfere with the service animal’s work or the individual’s disability prevents us from using these devices. In that case, the individual must maintain control of the animal.

When it is not obvious what service the dog provides, only limited inquiries are allowed. Staff members may ask two questions: 1) Is the dog a service animal required because of a disability? and 2) What work, or task has the dog been trained to perform? Staff should not ask about the person's disability, require medical documentation, require a special identification card or training documentation for the dog, or ask the dog to demonstrate its ability to perform the work or task.

We thank you in advance for making these accommodations for people who have disabilities so that they may fully enjoy the events that are sponsored by the Ohio High School Athletic Association and its member schools. If you have questions, as always, please contact a representative of your District Athletic Board for a sectional or district tournament or the OHSAA sport administrator for all other inquiries.

Security Issues

PLEASE pay special attention to all security issues. Hire adequate security needed. OHSAA Bylaws require an administrator to attend boys' and girls' basketball contests. Review their responsibilities. Try to eliminate problems **before they occur**. Consult with competing schools PRIOR to the contest, have adequate entry points, communicate with your staff to greet people properly. There is a section providing a sample "Crisis Management Plan" later in this manual. Most schools do have one in place, but in the event you do not, this will serve as a valuable resource to eliminate many potential problems.

Do not permit students/fans on the floor before, during, or after the contest, including player introductions and award presentations. Please read the section in our Basketball Tournament Regulations on fans throwing materials such as "talcum powder," which may result in a technical foul as well as the school being charged for clean-up costs.

Take the time to review and communicate this with coaches AND school administrators prior to the contest. Try to eliminate all problems **before they occur**. Consult with competing schools PRIOR to the contest, have adequate entry points, and communicate with your staff to greet people properly—this will eliminate problems BEFORE they occur.

There is a section providing a sample "Crisis Management Plan" in this manual. Most sites certainly do have one in place, but in the event you do not, this will serve as a valuable resource to eliminate many potential problems.

Officials Assignments

Sectional and District - Each District Athletic Board assigns officials using the approved OHSAA Tournament officials list.

Regional and State- officials and alternates are assigned by the OHSAA office.

Officials receive their contracts via DragonFly and are notified by the District Athletic Board and/or assigner of any change in date/time/location. All managers should notify officials in advance to secure any contact numbers in the event of last-minute postponements, unforeseen circumstances, etc. Officials' names are not to be shared with participating teams/coaches prior to a contest.

Remember to provide adequate security for officials; before, during AND after the contest.

Officials are permitted to bring one guest to the game who should enter with the official. Guests are prohibited in the locker room.

OHSAA OFFICIALS OBSERVERS

Individuals are assigned as Tournament Official Observers by Dr. Denny Morris, our Basketball Director of Development. He coordinates the assignment and placement of Observers. We ask they be provided a seat at the scorer's table (provided room is available) or at a media table, as they are officially recognized by the OHSAA. Each observer has been provided two Official Officials' Observer Ticket Codes for tickets. They are instructed to use the Pass Gate Entrance and contact the site before the contest.

Up Sheet. The players submitted will be the only players permitted on the floor for warm-up and on the bench during the game. The names and numbers of the fifteen players must be given to the official scorer thirty (30) minutes prior to each game and the five (5) starting players designated ten (10) minutes prior to the starting time of each contest.

OHSAA TOURNAMENT POSTPONEMENT POLICY

Public Health Issues

The OHSAA's Board of Directors approved the following policy with advice from the Ohio Department of Health and shall observe this policy in the event of a public health issue.

1. The Ohio Department of Health has advised that it will be the decision of each local health authority in Ohio as to whether to close a school or university due to a public health issue; however, at this time the Centers for Disease Control does not recommend closures except in extreme circumstances.
2. In the event schools remain open, competitors and teams shall be expected to play tournament contests on the dates scheduled.
3. In the event schools are closed, the OHSAA, in conjunction with our District Athletic Boards and tournament personnel, shall reschedule the tournament contest for the schools thus affected.

Weather Related Cancellations/Postponements

At this time of year, weather issues become a real threat to postponements of tournaments. Site Managers should secure necessary contact information with school administrators responsible for 'making the call' in the event of inclement weather. Though every attempt is made to play a contest, it is not done at the risk of safety to those traveling in school transportation. In the event weather forces a postponement of game(s), all attempts will be made to reschedule the game to the same site as was previously scheduled, on the next day. Times may be adjusted, especially when Sunday games are involved. Any Regional game postponed on a Saturday will be handled on a case by case basis with the OHSAA. Sunday games are a definite possibility, and this should be conveyed at the Regional Meeting on Sunday, should you host one. All postponements will be coordinated with the OHSAA.

****Please monitor the OHSAA's twitter account (@OHSAASports) and the specific girls or boys basketball pages at OHSAA.org for more information.***

Host Site /Neutral Manager Information

1. Please pay close attention to the OHSAA approved SEEDING and DRAWING PROCEDURES. It goes without saying that the seeding and placement of teams on brackets **must** be done correctly. Seed and placement procedures are unique to each Athletic District so make sure you are familiar with your District's procedures.
2. With more and more Districts choosing to play on the site of the higher seeded team, it is important to understand that all games are **OHSAA TOURNAMENT CONTESTS** – **not simply home games** for the host school. All Tournament Regulations must be followed even if the tournament contest is held on the site of the higher seeded team (home court).
3. Tournament brackets are 'built' according to District Athletic Board regulations relative to placement of "byes." Please make sure you are clear on placement of 'byes' prior to your seed/draw meeting.
4. For tournaments in which the District tournament is held at a different site than the Sectional, please notify the District Tournament Manager of the team or teams that qualify to the District Tournament. Plan, preferably electronically, to provide any necessary information to the next level.
5. Each District Athletic Board formulates their own policy relative to teams that do not participate in their seed/draw meetings. Though each school IS fined for non-attendance, draw meeting facilitators should be prepared for the proper placement of teams if they do not participate at the meeting. This should be covered at Manager meetings, however, be certain to obtain this prior to your seed/draw meeting.
6. Trophies and awards appropriate for the District and Regional tournament will be shipped directly to the managers from **Croton Craft, 1034 Idlewilde Ave, Newark Ohio 43055**. Please open the shipment immediately and check to see if you have received the correct trophies and awards or if there is any damage. If an error has been made or there is damage, contact Mr. Travis Nethers at Croton Craft 740-504-3228. Often, coaches, parents, or athletic administrators wish to order additional medals. They may do so quickly and easily by calling Travis Nethers at the above Croton Craft number.

OHSAA Seed and Drawing Information & Procedures

The OHSAA BOD has approved, on the recommendation of the OHSBCA, the use of the MaxPrep to prepare the OHSAA RPI rankings as the seeding tool. This will replace the coach's vote.

Deadlines for entering scores in MaxPrep:

Gender	Division	MaxPreps Deadline	Time
Girls	all	Friday, January 31, 2025	11:59 PM
Boys	all	Friday, February 7, 2025	11:59 PM

Final OHSAA RPI rankings will be available by noon on Saturday after submission deadlines.

Coaches have been instructed to enter their scores through their MaxPrep Team Administrator account. Appeals for late scores entered through a MaxPrep Fan account will not be considered.

If a DAB permits schools to select their placement on the bracket, a draw meeting must be held, either in person or virtually. If a DAB chooses to use a pre-drawn bracket based on the outcome of the seed voting, a draw meeting is not required. The following information needs shared with all coaches, either at the draw meeting or written communication:

1. Remind each coach to review the OHSAA Tournament regulations, as they apply to all levels.
2. Remind all coaches that sites and game times are subject to change at the discretion of the Executive Director of the OHSAA or DAB. Though not expected, changes COULD occur as permitted by regulation.
3. Review all cancellation procedures due to weather. This will vary from district to district.
4. Familiarize yourself and utilize bracket templates provided by respective District Athletic Boards.
5. The Board of Directors established dates for ALL seeding and drawing meetings in Ohio are:

Gender	Division	Draw Date	Time
Girls	All	Sunday, February 2, 2025	2:00 PM
Boys	All	Sunday, February 9, 2025	2:00 PM

OHSAA Seed Procedures

In all Sectional tournaments that precede District tournaments, seeding is mandatory in the Sectional. In District tournaments NOT preceded by Sectional tournaments, seeding is mandatory. This is interpreted that at least one seeding is to take place in either the Sectional or District tournament. **ALL teams assigned to the tournament shall be seeded**

Placement on brackets - After teams are seeded, placement of teams on brackets shall occur.

- A. Seeded teams shall make, in order of their seed, their choice of placement on the tournament bracket. Where applicable, District level sites will be known ahead of the tournament drawing process.
 - B. Passing on bracket placement:
 - a. If the first level of tournament play is a sectional tournament, the number of schools advancing to the district tournament may pass. All others must place themselves on the bracket when their seed is called. (i.e. If 8 teams are advancing to the District tournament, Seeds 1 through 8 may pass; teams with a seed greater than 8 must go on the bracket.)
 - b. If the first level of tournament play is a district tournament, the number of schools advancing to the regional tournament may pass.
 - C. At each point where a seeded team places itself on the bracket, the seeds above that team which previously passed shall be given the option to place themselves on the bracket starting with the highest seed going first. Those teams may choose to pass again. **Example:** Seed No. 1 places itself on the bracket. Seeds No. 2 and 3 pass. Seed No. 4 places itself on the bracket. Instead of going to Seed No. 5, Seed No. 2 shall then be given the option to place itself on the bracket followed by Seed No. 3.
 - a. Teams absent from the draw – District Athletic Boards or their designees overseeing the tournament draw shall be provided with the cellular phone numbers of head coaches and athletic administrators listed in *myOHSAA* prior to the draw/seed meeting. If no school representative is present for the tournament draw/seed meeting, and whether the meeting is in-person or virtual, a District Athletic Board member or the board's designee overseeing the tournament draw shall attempt to call the head coach and/or athletic administrator from the school(s) not present in order for a representative from the missing school(s) to participate in the tournament draw/seed meeting electronically/virtually. If a school representative is not able to be contacted, placement on the bracket will be in accordance with District Athletic Board policy.
2. Tournament managers will distribute brackets to representatives of the participating teams.
 - a. All brackets shall designate the date and time of the game.
 - b. Home teams will wear **Home (White) Jerseys** throughout the tournament.
 3. Tournament managers should report final scores to their appointed District Athletic Board member.

SEEDING/DRAW MEETINGS

The following Items must be reviewed at ALL Seed/Draw Meetings.

1. Checking the 'box' in a school's myOHSAA account is the school's agreement to the following:
 - a. To follow ALL OHSAA Tournament Regulations and all OHSAA Administrative Regulations.
 - b. To play at the site and time designated by the respective District Athletic Board and/or the OHSAA.
2. Coaches should be provided with a copy of the OHSAA Board of Directors' adopted Tournament Regulations. Tournament regulations can be read in their entirety by logging on to www.ohsaa.org and navigating to the boys' or girls' basketball site under the "Sports and Tournaments" pull down menu
3. Review of the "Running Clock" regulation Tournament Regulation:

Any time a score differential reaches 35 points during the second half, a running clock shall be utilized. After the 35-point score differential has been met but the score drops below 30 points, the clock reverts to regular NFHS timing. (This eliminates timing issues in a faster paced contest). The clock shall be stopped only for an injured player on the court, team time-outs, or when there is any unusual delay deemed necessary by the officials
4. OHSAA District Athletic Boards:
 - a. are responsible for establishing seeding/drawing procedures in their respective Athletic Districts. This may lead to one Athletic District seeding/drawing being different from another Athletic District.
 - b. are given the authority to assign Sectional and District game sites. The DABs are also given the authority to determine whether teams may play on their home courts. **Even when Athletic Districts do permit teams to participate on their home courts, all OHSAA adopted Tournament Regulations must be enforced.**
 - c. may change the game time or the site location at their discretion.
 - d. are given the authority to determine practice policies on tournament sites.
5. Travel/Bench List - 15 players in uniform, plus 9 others to include coaches, trainer, manager, and scorekeeper. Bench list form must be submitted for each game. **OHSAA Basketball Tournament Regulations states:**

Fifteen (15) players may be in uniform for each tournament game. The players in uniform must be entered into the Official Scorebook per NFHS Rules and submitted on the Official Line-Up Sheet. The players submitted will be the only players permitted on the floor for warm-up and on the bench during the game. The names and numbers of

the fifteen players must be given to the official scorer thirty (30) minutes prior to each game and the five (5) starting players designated ten (10) minutes prior to the starting time of each contest.

Those in uniform may change from game to game but only fifteen (15) may be in uniform and are the only ones permitted to warm up. Though each school is provided the opportunity for a courtesy scorekeeper, please ensure they use the Official Line-up Form located within this Manual. This form is utilized at the Regional and State Tournament as well and should be utilized at the Sectional/District level for consistency. PLEASE copy these and provide copies to coaches at the Sectional Seed/Draw meetings.

6. **UNIFORMS** - All Home teams by designation MUST wear white jerseys – no exceptions
7. All teams hosting games on their home courts will not conduct Parents' Nights, Senior Nights or other 'special recognition' nights at tournament contests.
8. **There should be no expectation that the distance a team must travel to an OHSAA tournament contest is considered a competitive advantage for either team. There will be situations in which one team must travel further than another team to a tournament site – this is not considered a competitive advantage for a team. Should this NOT be understood and accepted by a competing team, the team/school should not enter the OHSAA Tournament.**
9. The OHSAA has also adopted a **"Failure to Appear Policy."** Please review with the coaches.

When national playing rules do not address failure to appear, the following regulations will apply. If a team fails to appear or is not ready to play within 30 minutes of the scheduled starting time of a tournament game, the space on the bracket may be declared vacant. A "no contest" will be declared, and the opposing team will advance into the next round of competition. See **No Contest** under Section 31 of the General Sports Regulations. All decisions relating to this regulation shall be made by a representative of the respective district athletic board or the OHSAA Executive Director's office.

10. Coaches, parents, fans, and scouts are NOT permitted to videotape any portion of a game in which they are not participating in and use it for any scouting purposes.
11. Financial reports are available online on the respective DAB website or by contacting their respective DAB Treasurer.
12. All tickets sales will be conducted electronically via HomeTown Ticketing. Cash sales will be available at high school venues and will use the HomeTown Ticketing Gate App. There will be no physical tickets for purchase at any event.

13. **Officials** have been assigned by District Athletic Boards through procedures adopted by the Board of Directors. Please notify your officials in advance of the contest to remind them of their assignment time and location. Please also provide them with reserved parking and provide them with directions to your site.
14. Provide efficient and competent 'table' personnel. Scorers, Timers, and Public Address Announcers should be experienced school scorers and timers. **Public address announcers are to remain neutral and professional in their duties as announcers.**
15. The Official Lineup Form/Team Bench is included within this booklet. Please remove and email copies to the participating schools. The school should email or bring two complete copies to the host school. This will allow each coach to provide his/her official lineup to the scorer and announcer prior to the game. This form will also be used as the official pass list for the team.
16. The Rawlings "**COMPOHIO285CB** (Girls') and the Rawlings "**COMPOHIOCB**" (Boys) are the approved balls to be used for tournament play.

Team Warm-Up

Sectional/District - a minimum of 20 minutes before each game shall be provided for warm-up practice. If both teams are present and ready to take the floor, warmup time by be more than 20 minutes, but not more than 30 minutes.

Regional and State level, a minimum of 30 minutes will be provided.

Teams will use baskets on the opposite ends of the floor from assigned player benches. **A school coach should be present on the floor during the warm-up period.**

Coaches on Floor for Warm-Up. There has been an increasing number of 'issues' arising in pre-game warm-up, especially with teams that do not have a coach on the floor during this warm-up period. Please stress to your participating teams that it is strongly recommended that a coach (any member of the staff) be on the floor during the warm-up period.

Financial Reporting Information

Tournament Financial Reports are now available for completion through Google Docs for events held at High Schools.

Sectional/District - Links to Sectional and District level Tournament Financial Reports can be found on the respective OHSAA District website or by contacting the District Treasurer. (This is a different form than the OHSAA Regional/State Form)

DISTRICT TREASURER			
	NAME	EMAIL	PHONE NUMBER
Central	Jim Hayes	jhayes@ohsaa.org	740-207-1059
East	Richard Hall	rhall@ohsaa.org	740-541-5583
Northeast	Mark McGuire	mmcguire@ohsaa.org	440-346-4827
Northwest	Bill Hanna	bhanna@ohsaa.org	419-230-4127
Southeast	Rick Edwards	redwards@ohsaa.org	740-591-9427
Southwest	Joe Roberts	swdab-treas@ohsaa.org	419-566-1255

Regional/State – If you are a high school venue, to receive the Flat Fee for hosting Regional and State Semi-final Basketball you must complete the Google Doc questionnaire.

Link for the Regional/State Financial report: <https://forms.gle/FUqXw9cfDswyAxBn7>

For host sites that are not high schools, please submit an invoice. Questions about regional and state reporting should be directed to accounting@ohsaa.org or OHSAA Regional Basketball Coordinator Jim Hayes at jhayes@ohsaa.org.

Media Payments should be paid onsite to the Tournament or Site Manager. Media should make checks or money orders payable to the OHSAA. It is your responsibility to collect and mail payments timely to OHSAA's remittance only address: **Ohio High School Athletic Assn., L-4256, Columbus, OH 43260-4256.**

Basketball hosting will be reconciled at the end of the season. Payments will be sent if the OHSAA owes the host site. Invoices will be sent by the OHSAA if host site owes the OHSAA. **Please wait to receive an invoice from the OHSAA before sending any payments.**

Any questions regarding Tournament Financial procedures can be directed to the District Athletic Board Treasurer, OHSAA Controller, Laura Vermilya at lvermilya@ohsaa.org or 614-549-6953, or OHSAA Regional Basketball Coordinator Jim Hayes at jhayes@ohsaa.org.

Whether a site is Flat-Fee based or Contract-Invoice will be reflected in the Site Agreement/Contract.

Ticketing Procedures

Please note these procedures are subject to change by actions taken by the OHSAA Board of Directors or the OHSAA CFO

Managers conducting tournaments at all levels must follow appropriate ticket management procedures.

- a. All ticket purchases will be made through HomeTown Ticketing.
- b. All OHSAA Basketball Tournament tickets will be available online through the HomeTown Ticketing OHSAA Box Office.
- c. Cash tickets sales will be available at high school venues through HomeTown Ticketing App. (same price as online)
- d. Every person who pays admission shall receive an online ticket.
- c. Adherence to the above procedures will ensure better control of gate proceeds.

All information regarding tickets will come directly from Hometown Ticketing, with assistance from OHSAA staff liaison, Claudia Markoff

HomeTown Ticketing: Brooke Downing E: brooke.downing@hometownticketing.com

OHSAA ticketing liaison: Claudia Markoff E: cmarkoff@ohsaa.org
O: 614-267-2502 x 109 or 614-549-6973
C: 234-207-9021

All ticketing will be available through www.ohsaa.org/tickets. Tickets will not be posted until roughly 3-5 days before the event. If there is a situation when teams may play on back-to-back days, please know tickets will be posted as soon as possible.

WINTER SPORT TICKET PRICES AS ADOPTED BY THE OHSAA BOARD OF DIRECTORS:

BASKETBALL

Level	Students	Adults
Sectional	\$5.00	\$8.00
District	\$5.00	\$8.00
Regional	\$5.00	\$11.00
State Semi-Final	\$10.00	\$15.00
State Finals	\$10.00	\$16.00

Multi-session packages for the state finals will be available through the OHSAA website.

COMPLIMENTARY TICKETS FOR SCHOOL ADMINISTRATORS

Each participating school receives complimentary admission for eight (8) school administrators. These are issued digitally, through HomeTown Ticketing. One digital code will be provided to each school. Each code will have eight (8) tickets attached to the code. The same code will be utilized, as a school advances in the tournament.

SCOUTS

High School coaches may attend tournament contests to scout opponents. Each head coach will be sent a Digital Pass that will provide entrance for up to two (2) people per event. It will be one (1) QR code that can be scanned twice. This can be used for scouting or to attend games at the Sectional, District, and Regional Level. The Digital Pass will be emailed to the listed head coach in Final Forms/myOHSAA. It will be sent out the week before the respective Tournament begins. No additional tickets will be provided for scouting at the Sectional, District, and Regional Tournament levels.

College coaches are to purchase tickets.

MEDIA

Media shall receive admission and a copy of rosters/programs upon showing their media credential at the entrance.

Ticket sale process

ALL CASH COLLECTED MUST BE DEPOSITED IN SCHOOL AUDITED ACCOUNTS.

Schools and venue management will receive the OHSAA box office codes for the event so they can scan and sell tickets. All gate/cash ticket sales must run through the Hometown Ticketing Gate application. (*Make sure you have version 3.14.0.*) This can be done by entering the order and utilizing the “cash” option within Hometown Ticketing application. Tickets sold via cash will be set to scan automatically. (Go into settings and set “auto scan”). There is no need to print the ticket. You may still want to email or text the ticket in case the fan needs a receipt.

Best practice: have at least two individuals working the ticket gate. One designated to scan tickets. One designated to sell tickets (seller can also scan). This should provide for a smooth flow at the gate as fans that have already purchased an online ticket will have easy access for scanned entry and those wishing to purchase cash tickets will go to a separate gate.

High School venues will need to provide a “start bank” of cash. Subtract the start bank from cash collected and then match the cash collected to the HTT audit report.

Best practice: Tickets will remain available for purchase online by fans after the event has started. Utilize the QR code to help those wanting to purchase online.

Credit Card Readers - Credit card readers issued by HomeTown Ticketing may be used at the gate to sell tickets for the GATE price. If your school has a HomeTown Ticketing credit card reader, contact Claudia Markoff (cmarkoff@ohsaa.org) to sign the required use agreement.

ONLY HomeTown Ticketing credit card readers can be used.

After the event:

The host venue Athletic Director and OHSAA will have access to the reporting of cash sales within HTT reports. Athletic Directors can access the report through the “Event Management” option on the HTT app. The audit report will need to be printed so it can be submitted to the school treasurer along with the cash collected. The audit report will be available for five days after the day of the event. ***The ticket sales audit report must be printed prior to that time.***

Athletic Directors will provide the HTT audit report to their Treasurer with the cash. Athletic Directors will input the number of tickets sold and cash receipts according to the audit report on the financial report submitted to the OHSAA accounting department or DAB Treasurer.

The net cash ticket sales will be deducted from the hosting fee. If cash sales exceed the hosting fee, the school will need to remit the difference to OHSAA. If the cash sales are less than the hosting fee, the OHSAA will send a payment to school.

If the school owes the OHSAA, please wait for the OHSAA accounting office to issue an invoice defining the amount due from your school.

If the OHSAA owes the school, a check will be issued after the conclusion of the tournament.

Media Information & Broadcast Rates



OHSAA Basketball Radio/Audio Webcast

Each step in the tournament creates increased media coverage. Small schools often have more coverage (radio stations/newspapers) than larger cities. There has been an increase in individuals simply trying to obtain a 'front row seat' by latching on to media outlets. Please check media credentials carefully and provide credentials only to working media.

Included in this handbook is Media Information Form that, though not required, might HELP you in your assignment of media when space is an issue. Please try hard to accommodate the media as they do provide a useful service to our teams and student-athletes.

Some stations pay rights fees through a delayed process directly to the OHSAA Finance and Accounting Office. You may want to read information regarding this when stations request this at <http://www.ohsaa.org/news-media>

Also included is the Recommended Broadcast Announcement to be provided to each broadcast media outlet.

Complete Media Regulations, Broadcast Rights' Fees, etc., are also available on the web at <http://www.ohsaa.org/news-media>

General Notes - Spectrum News 1 is the official TV partner of the OHSAA. If Spectrum News 1 selects a contest for TV coverage, there may not be any other video play-by-play video productions of that contest (live or tape-delayed). If Spectrum selects a contest for streaming coverage, then tape-delayed video play-by-play productions are permitted if the facility can accommodate additional requests, but Spectrum gets the primary positioning.

The NFHS Network is the official streaming partner of the OHSAA. If the NFHS Network selects a contest for streaming coverage, there may not be any other live video play-by-play productions of that contest. Tape-delayed video play-by-play productions are permitted if the facility can accommodate the additional requests, but the NFHS Network gets the primary positioning. For OHSAA tournament contests not selected by Spectrum nor the NFHS Network, live video (TV and/or streaming) is permitted in some situations per this document (see the sport-specific section for permissions and fees) and only if the host site can accommodate the request and a rights fee is paid to the OHSAA.

Tape-delayed video broadcasts may not begin until the contest has concluded.

Video Rights Fees - Spectrum and the NFHS Network are official partners of the OHSAA and they have already paid rights fees, therefore they do not pay single game fees at the site of the contest.

Broadcast fees are “per game” unless otherwise noted. Checks should be made payable to the OHSAA. Rights fees are waived only for school-owned websites and school-controlled webpages (including social media platforms) in which students are involved.

Rights fees for tape-delayed coverage by educational access (non-commercial) stations: \$50 per contest or tournament.

Additional Information/Fees: Tape-delayed contests may begin when the game ends. Approval for delayed telecasts/video webcasts permit companies the right to show the contest an unlimited number of times.

The OHSAA may grant to a company/companies exclusive rights for live or tape-delayed coverage of the state tournament and/or finals and the first right of refusal for live or tape-delayed coverage of all other OHSAA tournament events. Should exclusivity be granted, approval for other companies to broadcast a tournament contest must be granted by procedures approved by the OHSAA Executive Director’s office. In sports not granted exclusivity, approval to broadcast a tournament contest must be granted by the tournament managers or OHSAA (state level).

If approved by the OHSAA, rights fees for live telecasts of tournament contests when exclusivity has not been granted are to be negotiated/determined by the OHSAA Executive Director’s office.

OHSAA Basketball Television/Video Webcast Rates

<u>Tournament (Audio Broadcasts)</u>	<u>Sectional/District</u>	<u>Regional</u>	<u>State</u>
Station, sites in Akron, Canton, Cincinnati, Cleveland Columbus, Dayton, Toledo, Warren, Youngstown	\$80.00	\$100.00	\$125.00
Station, sites in Elyria, Lima, Lorain, Mansfield, Springfield Willoughby	\$70.00	\$90.00	\$100.00
All Other Stations, Sites	\$60.00	\$80.00	\$90.00
Low-Power Non-Commercial Rate: \$25.00/game			

Delayed Video Play by Play Cable (Public and Low Power)

<u>Subscribers</u>	<u>Sectional/District</u>	<u>Regional</u>	<u>State Tournament</u>
Over 750,001	*Only available through negotiation with the OHSAA		
100,001 – 750,000	\$250.00	\$350.00	NA
35,001 – 100,000	\$175.00	\$250.00	NA
0 – 35,000 & Media Video Webcasts	\$100.00	\$175.00	NA

Delayed Video Play by Play Commercial Stations (Network and Independent)

<u>Location</u>	<u>Sectional/District</u>	<u>Regional</u>	<u>State Tournament</u>
Stations in Cincinnati, Cleveland, Columbus	\$600.00	\$800.00	NA
Stations in Akron, Canton, Dayton, Toledo Youngstown	\$400.00	\$600.00	NA
Other Commercial Stations	\$200.00	\$350.00	NA

Live Video Streaming Play by Play (only available for games not televised or streamed by Spectrum or the NFHS Network)

<u>Location</u>	<u>Sectional/District</u>	<u>Regional</u>	<u>State Tournament</u>
Stations in Cincinnati, Cleveland, Columbus	\$150.00	\$175.00	NA
Stations in Akron, Canton, Dayton, Toledo Youngstown	\$125.00	\$150.00	NA
Other Locations	\$100.00	\$125.00	NA
Educational Access, Non-Commercial & Fan/Booster	\$50.00	\$50.00	

Live Television Play by Play Cable (Public and Low-Power) (

only available for games not televised or streamed by Spectrum or the NFHS Network)

<u>Subscribers</u>	<u>Sectional/District</u>	<u>Regional</u>	<u>State Tournament</u>
Over 750,001	*Only available through parameters listed below		
100,001 – 750,000	\$500.00	\$700.00	NA
35,001 – 100,000	\$350.00	\$500.00	NA
0 – 35,000	\$200.00	\$350.00	NA

Live Television Play by Play Commercial Stations (Network and Independent)

only available for games not televised or streamed by Spectrum or the NFHS Network)

<u>Location</u>	<u>Sectional/District</u>	<u>Regional</u>	<u>State Tournament</u>
Stations in Cincinnati, Cleveland, Columbus	\$1,200.00	\$1,600.00	NA
Stations in Akron, Canton, Dayton, Toledo Youngstown	\$800.00	\$1,200.00	NA
All Other Commercial Stations	\$400.00	\$700.00	NA
Educational Access and Non-Commercial	\$100.00	\$125.00	NA

Payment procedures:

Broadcast fees should be paid on game day. A check should be made out to the Ohio High School Athletic Association (OHSAA) and delivered to the site manager. The site manager will mail the check to the OHSAA at the following address within three days of the event:

Ohio High School Athletic Association
L-4256
Columbus OH 43260-4256

Make sure the game, site and date are clearly indicated on the check. List the broadcast fee and station call letters/name on the financial report.

If the radio station has an agreement with the OHSAA to pay at the conclusion of the tournament, the broadcast crew should have a document the site manager will be asked to sign indicating they were present. The site manager needs to list this on the financial report, even though you have not received payment.

Media Coverage Information Form

This form is **NOT REQUIRED**, however, is included to assist you with your placement of media when space is an issue.

School: _____

Site: _____

Note: Please list the media that follow your school. This information is useful to the Tournament Manager in indicating how much space should be reserved for the media prior to the contest. Space for media is not unlimited and credentials are allowed only for working media. Media members are asked to visit the www.ohsaa.org website for complete media regulations approved by the OHSAA's Board of Directors.

<u>Newspapers</u> (name/city)	<u>Covered During Regular Season?</u>
1. _____	_____
2. _____	_____
3. _____	_____

<u>Radio Stations</u> (name/city)	<u>Covered During Regular Season?</u>
1. _____	_____
2. _____	_____
3. _____	_____

<u>Television Stations</u> (call letters/city)	<u>Covered During Regular Season?</u>	<u>Tape Delay Broadcast?</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

<u>Websites</u> (name/affiliation/city) Example: www.press.com/ThePress	<u>Covered During Regular Season?</u>	<u>Tape Delay Broadcast?</u>
1. _____	_____	_____
2. _____	_____	_____



**RECOMMENDED BASKETBALL TOURNAMENT BROADCAST
ANNOUNCEMENT
FOR RADIO AND TELEVISION**



Remove and Provide to Television and Radio

This basketball game between _____ High School and _____ High School is being broadcast through the cooperation of the Ohio High School Athletic Association.

The Ohio High School Athletic Association is a voluntary, non-profit, educational organization through which member schools work cooperatively to adopt the standards and regulations that guide their interscholastic activities. The upholding of these standards and the adherence to the regulations helps to provide more wholesome and educationally worthwhile activities for student athletes grades 7-12.

The schools participating in this contest consider interscholastic athletics an integral part of the educational program and primarily for the purpose of making better men and women out of their students. Unless it accomplishes this, it cannot be justified in the high school program.

Tonight's tournament game is one of many being played throughout the State leading to the State Championship. The OHSAA reserves all broadcasting rights to post season tournament games.

The following is 'General Information' relative to REGIONAL AND STATE SEMI-FINAL TOURNAMENT games:

1. All general regulations listed in the manual apply to Regional and State level contests.
2. Meetings for Regional participating teams will be at the discretion of the Regional Site Manager. Information should be communicated with the District Final Managers so qualifiers for your tournament are provided all necessary information.
3. Each District Champion (Regional Qualifier) should have obtained all required paperwork and instructions online from the boys'/girls' Basketball Tournament Information web pages. Any correspondence with Regional Qualifiers should remind Regional participating teams to provide required materials to you.
4. **Video Exchange Between Competing Schools**
Though this will be an administrative item between the OHSAA and competing schools, coaches are now ***required*** to exchange video of their previous two contests (District Semi-Final and District Final) prior to Sunday evening of their Regional Semi-Final game. In any correspondence you have with District Managers/District Champion teams, please stress this requirement. Since some Regional sites still conduct a Sunday Regional Participants' Meeting (although not required), this would be the ideal place to exchange game tape. There are, of course, online services now that will permit coaches to exchange via that method as well. *Coaches that do not comply with this will be fined \$200.00.*
5. State Semi-final teams shall receive video of the two regional games prior to Sunday evening of the State semi-final.
6. **There will be only 18 seats for each participating team available at the State Tournament so 18 seats should also be available at Regional sites.**
7. Financial Reports should be completed electronically. A link is provided in the financial reports section of this manual.
8. **Complimentary Passes for REGIONAL/STATE Tournaments** are issued ONLY by the OHSAA. Please see the section on Admission & Pass Information. Please pay special attention to this as many will want complimentary admission to Regional/State games, however, only approved passes are permitted. Officials and coaches not participating/hired to work Regional/State games are not provided free admission to games.
9. **Officials** have been assigned through the OHSAA by policies adopted by the Board of Directors. Please notify your officials in advance (no more than 10 days nor less than seven days) of the contest to remind them of their assignment time and location. Please also

provide them with reserved parking and directions to your site. Officials are permitted ONE guest, who should enter with the official.

In accordance with NFHS Basketball Rules, the decisions and rulings of the officials will be final. The Official OHSAA uniform must be worn at all times.

NOTE: In the event that an official is injured before or during the contest, the ultimate decision as to if an official should be replaced lies with the observer. Prior to a decision being made, every effort should be made by the observer to contact:

OHSAA Director, Beau Rugg (Officiating Administrator)

OHSAA Director of Basketball Officiating, Denny Morris

10. Provide adequate number of **law enforcement** officers and/or security personnel to ensure protection of officials, players, and spectators. Uniformed police shall be available to escort officials to and from their dressing facilities.
11. Arrange for a **Physician and Certified Athletic Trainer** to be present at your site. Please also have EMS service available on call for emergencies and maintain an adequate Crisis Management Plan.
12. Provide efficient and **competent 'table' personnel**. Scorers, Timers, and Public Address Announcers should be experienced school scorers and timers. Provide the necessary equipment for the scorers and timers table, including a possession arrow. A public address system shall be available. Public address announcers are to remain neutral and professional in their duties as announcers.
13. The Site Manager shall hire the **Official Scorer**. The Official Scorer shall wear a black and white striped officials' shirt. Please make certain the "X" is located on the floor in front of the Official Scorer as required by NFHS Rules.
14. **Please check (especially college sites) that courts are marked with the regulation size "coaches' box" and the NFHS (high school) 3-pt. line.**
15. A **Courtesy Scorer** representing each school is permitted and both should be seated at the scorers' table.
16. An official scorebook will be provided. Please return it at the conclusion of your tournament along with any statistical information from the tournament.
17. **"Running Clock" – Score Differential in use for Tournament Games**
If a score differential reaches 35 points during the second half, a running clock shall be utilized. After the 35-point score differential has been met but the score drops below 30 points, the clock reverts to regular NFHS timing. (This eliminates timing issues in a faster paced contest). The clock shall be stopped only for an injured player on the court, team time-outs, or when there is any unusual delay deemed necessary by the officials.

18. **Regional trophies** for the tournament will be shipped directly to the managers along with other materials (scorebooks, Manager's Manual, game ball, etc.) from the OHSAA. Please open the shipment immediately and check to see if you have received the correct trophies or if there is any damage. If an error has been made or there is damage, contact **Mr. Travis Nethers at Croton Craft 1-800-947-5521**. Additional medals can be ordered by calling Travis Nethers at the above Croton Craft number.
19. Each manager has or will receive the appropriate **approved game basketball** to be used in the OHSAA Tournaments. We encourage use of the ball prior to the tournament if possible. Please provide this game ball to the Regional Champion.
20. A **host** should be assigned to each team to greet them upon their arrival and attend to their needs throughout the tournament. This will give more overall freedom to the manager.
21. Please provide **ball boys/girls** to be located at the ends of the court with towels and water.
22. **Pep Bands are permitted this year at the discretion of the venue.**
23. The use of **signs, school banners, shakers, noisemakers** (such as horns, bells, sirens, drums, balloons, confetti, powder, etc.) are not permitted. There is no regulation that prohibits the use of 'rally towels'.
24. Teams are to **warm-up** at the opposite end of their bench. Teams will be permitted a minimum of **30 Minutes Warm-up. Coaches on Floor for Warm-Up**. There has been an increasing number of 'issues' arising in pre-game warm-up, especially with teams that do not have a coach on the floor during this warm-up period. Please stress to your participating teams that it is strongly recommended that a coach (any member of the staff) be on the floor during the warm-up period.
25. A team that has not played a game on the floor of a Regional /State Semi-final Tournament may arrange for one practice session, if possible, with the Site Manager if the opponent has played a **tournament game (only) on that floor**. If neither team has played a game on the floor of the Regional/State Semi-final Tournament site during the tournaments, there shall be NO practice permitted by either team at the site other than the normal 30-minute pre-game. In all cases, there is no practice permitted on a Regional Tournament site **on game day** other than the normal warm-up period.
26. **Play-by-Play Video Productions:** some regional/state semi-final games will have live video by the NFHS Network if the facility has NFHS equipment in their gym. Otherwise, live or delayed video is permitted by schools (no fee), the host sites (no fee) and media (fees apply, see chart later in this packet or on the News & Media page at OHSAA.org). The state tournaments are exclusive to Spectrum, but Spectrum will not televise any regional basketball tournament games this year. Please contact Tim Stried at the OHSAA with any questions at tstried@ohsaa.org.

27. Regional Programs Provided by Royal Publishing

The OHSAA partners with Royal Publishing to **provide programs to Regional sites free of charge**. The programs are professionally made, and all profits generated by the sale of programs is to be used at the discretion of the host site.

28. Each team should receive 22 complimentary programs.
29. Every attempt will be made by the OHSAA and the Site Manager to monitor weather forecasts leading up to each Regional/State Semi-final game. In the event weather forces a postponement of games, all attempts will be made to reschedule the game to the same site and same time as was previously scheduled on the next day (Sunday games are a possibility).
30. The OHSAA Executive Director is authorized by the Board of Directors to move individual games to minimize travel when deemed necessary.
31. Managers **must be at the site and available** throughout the tournament.
32. **Dragonfly**-The OHSAA will be using Dragonfly to issue official assignments and process pay for officials. The Dragonfly system allows the tournament manager to obtain officials contact information for communicating prior to the contest. Game officials will be assigned **and paid** by the Executive Director's Office.

This is a reminder that **the OHSAA will assign and pay alternate officials**. Managers may view assigned officials, including the alternate in DragonFly.

33. **myOHSAA Account**- If you need assistance with your myOHSAA account, please contact Alexis Holderman (aholderman@ohsaa.org), in our office. Utilizing the myOHSAA system permits a method to report game scores and updating the brackets for state-wide access.

CORPORATE SPONSOR SIGNAGE / ANNOUNCEMENTS

The OHSAA may provide the following to selected sites:

Banners: Banners will be delivered—please place signs in visible locations.

PA Announcements: These announcements will be sent to each tournament manager prior to the start of the tournament. Please print these out and provide them to your PA Announcer.

USING “MYOHSAA” TO MANAGE THE REGIONAL TOURNAMENT

Brackets and game scores are maintained through the OHSAA’s Data Management System known as *myOHSAA*. The system is important for communication between managers, officials, the OHSAA as well as the public.

Brackets should be updated with scores immediately following a game by each manager utilizing this system.

To use this system, each tournament manager maintains a tournament account on *myOHSAA*. Please contact **Alexis Holderman** (aholderman@ohsaa.org) if you need assistance with your *myOHSAA* account.

REGIONAL /STATE SEMI-FINAL ITEMS TO BE REVIEWED WITH PARTICIPANTS

Participant meetings on Sunday are not required, but you may still conduct them if your site wishes. The following items should be communicated with all Regional Participants via their District Site Manager OR at your Sunday meeting if you are holding one:

1. To adequately prepare for next week’s State Tournament, each Regional Qualifier has been given instructions at the District Final on the submission of forms. It may seem ‘overkill’ but each Regional participant has also received copies of these forms due simply to the importance of them submitting by the required dates. **Please** remind them to adhere to the following procedures given to them:
ALL FORMS MUST BE COMPLETED AND SENT ELECTRONICALLY TO THE OHSAA BY WEDNESDAY, MARCH 5, FOR GIRLS’ TEAMS AND WEDNESDAY, MARCH 12, FOR THE BOYS’ TEAMS. TEAM PHOTOS MUST ALSO BE SUBMITTED AT THIS TIME.
Scott Rex receives this information at srex@ohsaa.org
2. *Please review Photography Regulations available on the web at <http://ohsaa.org/Portals/0/News/Media/PhotographyRegulations.pdf>*
3. **PLEASE COVER ISSUES RELATED TO SPORTSMANSHIP.** Your efforts with this are much appreciated. Outlining expectations of coaches, bench personnel and fans to those in attendance at your Regional meeting is strongly recommended. In most cases, you will have an Athletic Administrator present and this will be an opportune time to review administrative responsibility. If you need to provide a floor pass to administrators to supervise students, please provide them.
4. Please remind administrators that noisemakers (including shakers), pennants, and powder are **not permitted**. There is no longer a restriction on “rally towels.” The “Big Heads” becoming so popular at collegiate events are considered ‘signs’ and are not permitted. Pom poms are permitted.

5. Review requirements and expectations at the Awards Presentation at the conclusion of the Regional Final game. These are listed later in this manual.
6. Review bench assignments and warm-up procedures. Each team shall be provided a minimum 30-minute warm-up.
7. Distribute and cover the Complimentary Ticket Policy. Please see the section on Admission/Pass Information in this booklet for exact information. **Remind** coaches and school administrators that **DISTRICT PASSES ARE NOT PERMITTED.**
8. Distribute the **State Tournament Participation Booklets.** Though it is the goal of all four teams to reach the “Final Four,” the reality is that only one from your Regional will. Since planning is required, enough booklets will be provided for all Regional teams.
9. Review **Pass Lists, Roster, and Bench/Travel Lists.** These documents are one in the same. A sample, blank copy is included in this manual. These same lists will be utilized at the OHSAA State Tournament the following week.
10. **ONLY the 15 individuals listed in the Official Book are permitted to be on the floor for warm-up.** There became a trend of permitting additional players on the floor to warm-up with the team and move to the bleachers (or even the row behind the team) during the game. This is no longer permitted.
11. Please review the Tournament Postponement Policy as it relates to Weather AND public health issues.

REGIONAL/STATE SEMI TICKET AND PASS INFORMATION

ONLINE/DIGITAL TICKETING INFORMATION

The Regional Basketball Tournament: Students 5.00, Adults \$11.00
State Semi-final ticket prices: Student, \$10.00, Adult, \$15.00.

Tournament ticket sales will be conducted online through the OHSAA HomeTown Ticketing Box Office. Cash sales at the gate may be available at high school venues. Every person who pays admission shall receive an online ticket. Adherence to these procedures will ensure better control of gate proceeds and attendance.

Questions regarding ticketing can be directed to Claudia Markoff.

- By phone: 614-549-6973
- By email: cmarkoff@ohsaa.org

HTT will provide customer support to those purchasing tickets.

- By phone: 1- 866-488-4849
- By email: fansupport@hometownticketing.com

COMP TICKETS FOR SCHOOL ADMINISTRATORS

We do permit 8 tickets for each school's administration. These will be "comp tickets" and are considered essential personnel but will also be online. The school Athletic Administrator will receive a customized code to share with the school administrators/staff they would like to provide them to.

SCOUTS

As a usual part of a postseason tournament, coaches would prefer to attend tournament events to scout their opponents. Scouting tickets will be available to teams remaining in the tournament and done digitally as well. Scouts may request up to 2 complimentary tickets through the following procedure:

1. Email Claudia Markoff (cmarkoff@ohsaa.org) no later than 48-hours prior to the event;
2. Use the subject line "Basketball Scout Request"
3. Indicate game they would like to attend
4. Include team names, division, district and host site.

2025 BOYS AND GIRLS
SPECIFIC STATE BASKETBALL TOURNAMENT REGULATIONS
FORTY-NINTH GIRLS STATE BASKETBALL TOURNAMENT
ONE HUNDRED-SECOND BOYS STATE BASKETBALL TOURNAMENT

NOTE: All General Regulations for Boys and Girls Basketball Tournaments listed previously shall apply to the State Basketball Tournaments in addition to those regulations listed below.

The pairings for the girls and boys state basketball tournament were authorized to be conducted and approved by the OHSAA's Board of Directors.

I. Date/Site INFORMATION

March 7-9, 2025 Girls State Basketball Tournament – Semi-final – TBA- various venues

March 14 & 15, 2025 Girls State Basketball Tournament- Championship games:
University of Dayton Arena

March 14-16, 2025 Boys State Basketball Tournament – Semi-final – TBA – various venues

March 21 & 22, 2025 Boys State Basketball Tournament- Championship games:
University of Dayton Arena

3. ORDER OF GAMES

The order of games for the 2025 Boys and Girls State Finals will be:

Friday – Division III, Division IV, Division II ,

Saturday - Division V, Division VI, Division VII, Division I

4. MEETING OF SEMI- FINALIST FINALISTS

A virtual meeting of school representatives (coaches, athletic administrator, and principal) – a maximum of three from each school that qualifies for the State Tournaments will be held at 10:00 a.m. as follows:

GIRLS: Monday, March 3, 2025,

BOYS: Monday, March 10, 2025.

5. VIDEO EXCHANGE

Teams are required to exchange full game video/film of the team's Regional Semi-Final and Final game. The video shall be clear and may be from an electronic storage website or from television replay or from the school's videographer. The video must be exchanged no later than Sunday evening following the Regional Tournament unless a later date is mutually agreed upon. The OHSAA will not arbitrate disputes for teams failing to comply with this regulation.

4. ADMISSION -

State Semifinal – Students, \$10.00 per game, Adults, \$15.00 per game

State Finals - Students, \$10.00 per game, Adults, \$16.00 per game

*Additional packages beyond reserved seating all-session will be available.

Team and School Personnel:

- 1.) Twenty-four (24) team/school personnel will be provided admission to the tournament through the approved pass entrance covered at the finalists' meeting. School photographer, school videographer and bus driver are also to enter through the team pass entrance.
- 2.) HomeTown Ticketing will provide each school with eight complimentary tickets for each session of the division the school participates in, intended for use as follows:
 - a. Superintendent (2)
 - b. Principal (2)
 - c. Athletic Administrator (2)
 - d. Other (2)

Cheerleaders

Sixteen (16) cheerleaders, one mascot and their approved coach/advisor (1) will be admitted free from a pass list submitted and signed by the Principal. Cheerleaders must be supervised, and Mascots admitted per this regulation must be recognized by schools as part of their cheerleading squads and under the direct supervision of the approved coach/advisor. If there is no school mascot, an additional cheerleader is NOT permitted.

Reminder – only eight cheerleaders plus one mascot may be on the floor at any time.

7. PROGRAM MATERIAL

The program material shall be submitted to the OHSAA before the State Finalist's Meeting. Materials shall be emailed to Scott Rex at srex@ohsaa.org the District Championship Contest.

8. PRACTICE SESSIONS

There will be no basketball practice on Arena floor during the State Tournament other than usual pre-game practice. Any practice sessions during the State Tournament at off-site locations will be arranged by the participating schools.

9. VIDEO REPLAY

Video replay has been approved by NFHS Rules. Video Replay will only be permitted at the Boys' & Girls' State Semi-finals and Finals if the host site has ability and technology to activate the replay process.

10. PHYSICIAN & TRAINERS

A physician and Licensed Athletic Trainer will be present during the tournament and seated at the scorer's table.

11. MEDIA REGULATIONS

Credential requests shall be submitted in writing to the OHSAA, to the attention of Tim Stried, OHSAA Director of Media Relations. The deadline for submitting requests is noon on Tuesday, March 11 for the Girls State Tournament and noon on Tuesday, March 18 for the Boys State Tournament. Walk-up requests will not be accepted. Photo ID must be presented for admission at the pass entrance. Live audio broadcasts are permitted. Spectrum has exclusive rights for video play-by-play productions (live and tape-delayed).

2025 OHSAA State Basketball Tournament Master Schedule — Semifinals

Last Updated 1/17/25

Participating teams should review the state tournament manual regarding warm-up times. All teams will be guaranteed 30 minutes to warm up with balls prior to semifinal games. If the floor is available, the warm up time may be extended, but it will never be more than 60 minutes.

Pregame Clock

For a single game or the first game of a doubleheader or tripleheader, the pregame clock will be set at 60:00 to begin warmups. In reality, there will actually be 68 minutes (an hour and eight minutes) from the time the clock starts until the tipoff occurs since, once the pregame clock reaches 0:00, there will be an **additional eight (8) minutes remaining before tip** due to the welcome, national anthem and pregame introductions.

For sites with multiple games and depending on the length of the previous game(s), teams may NOT be allotted 60 minutes for warmups but, as previously mentioned, will be given **A MINIMUM** of 30 minutes to warm up. In this case, the pregame clock will be set at 30:00 to begin warmups. In reality, there will actually be 38 minutes from the time the clock starts until the tipoff occurs since, once the pregame clock reaches 0:00, there will be an **additional eight (8) minutes remaining before tip** due to the welcome, national anthem and pregame introductions.

Tipoff Time

If tipoff times are announced in advance, tipoff will **NEVER** occur prior to the previously announced starting time (but could end up starting later). **In anticipation of possible live television coverage of semifinal games by Spectrum, ALL semifinal tipoff times (whether televised or not) for a single game or the first game of a doubleheader or tripleheader will be either at 5 minutes or 35 minutes after the top of the hour.**

After the Clock Reaches 0:00

The national anthem will be played for all games. The pregame schedule after the clock reaches 0:00 shall be:

Welcome

National Anthem

Pregame Introductions

- Officials
- Team Introductions Minus Starters (Visiting Team First)
- Cheerleaders (if present)
- Coaches
- Non-Starters
- Starters (Visiting Team First)

Timeouts, Breaks, Halftimes

Media Timeouts: None

Quarter Breaks: Normal NFHS playing rules

Halftimes: 10:00



Pregame Clock Examples

(If 60 Minutes Allotted for Warmups)

7:05 p.m. Semifinal Game

5:57 Clock Starts (60:00)
6:57 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
7:05 Tipoff

7:35 p.m. Semifinal Game

6:27 Clock Starts (60:00)
7:27 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
7:35 Tipoff

1:05 p.m. Semifinal Game

11:57 Clock Starts (60:00)
12:57 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
1:05 Tipoff

1:35 p.m. Semifinal Game

12:27 Clock Starts (60:00)
1:27 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
1:35 Tipoff

(If 30 Minutes Allotted for Warmups)

7:05 p.m. Semifinal Game

6:27 Clock Starts (30:00)
6:57 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
7:05 Tipoff

7:35 p.m. Semifinal Game

6:57 Clock Starts (30:00)
7:27 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
7:35 Tipoff

1:05 p.m. Semifinal Game

12:27 Clock Starts (30:00)
12:57 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
1:05 Tipoff

1:35 p.m. Semifinal Game

12:57 Clock Starts (30:00)
1:27 Clock at 0:00 – Clear Floor (**8 minutes to tipoff**)
Welcome; National Anthem; Pregame Introductions
1:37 Tipoff

Postgame Media Availability

Postgame interviews of coaches and players will be up to the discretion of the host facility. Please check with the host site manager and/or media liaison for the policy on media availability and/or location of the postgame press conferences.

Updated 1/25/25

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION
GIRLS REGIONAL BASKETBALL SITES AND DATES**

February 24 – March 2, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION I

Region 1 Wadsworth High School, 625 Broad St., Wadsworth OH 44281
Tournament Manager: Rich Berlin, 330-347-1430,
Email: rberlin@Wadsworthschools.org

1. Northeast 1 (home) vs. 2. Northeast 4
Semi-final: Wednesday, February 26, 6:00 PM
3. Northeast 2 (home) vs. 4. Northeast 3
Semi-final: Wednesday, February 26, 8:00 PM
Region 1 Final: Saturday, March 1, 1:00 PM

Region 2 Ohio Expo Center, Taft Coliseum, 717 East 17th Avenue, Columbus OH 43211
Tournament Manager – Kirk Ballinger, 740-225-3140,
Email: kballinger100@gmail.com
Media Coordinator – Mark Ballinger, ballingerTMark@gmail.com

1. Central 3 (home) vs. 2. Central 4
Semi-final: Wednesday, February 26, 6:00 PM
3. Central 1 (home) vs. 4. Central 2
Semi-final: Wednesday, February 26, 8:00 PM
Region 2 Final: Saturday, March 1, 8:30 PM (?)

Region 3 Fairborn High School, 1523 Commerce Blvd, Fairborn OH 45324
Tournament Manager -Kevin Alexander, 513-200-7350
Email: kalexander@fairborn.k12.oh.us

1. Southwest 5 (home) vs. 2. Northwest 1
Semi-final: Tuesday, February 25, 7:00 PM
3. Southwest 6 (home) vs. 4. Central 5
Semi-final: Wednesday, February 26, 7:00 PM
Region 3 Final: Saturday, March 1, 2:00 PM

Region 4 Fairfield High School, 8800 Holden Blvd., Fairfield OH 45014
Tournament Manager – Aaron Blankenship, 513-600-8170
Email: blankenship_a@fairfieldcityschools.com

1. Southwest 2 (home) vs. 2. Southwest 4
Semi-final: Wednesday, February 26, 5:00
3. Southwest 3 (home) vs. 4. Southwest 1
Semi-final: Wednesday, February 26, 7:30 PM
Region 4 Final: Sunday, March 2, 2:00 PM

GIRLS REGIONAL BASKETBALL SITES AND DATES

February 24 – March 2, 2025

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ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION II

Region 5 Medina High School, 777 East Union St., Medina OH 44256
Tournament Manager: Todd Hodkey, 440-371-0958,
email: hodkey@medinabees.org

1. Northeast 1 (home) vs. 2. Northeast 3
Semi-final: Tuesday, February 25, 6:00 PM
3. Northeast 4 (home) vs. 4. Northeast 2
Semi-final: Tuesday, February 25, 8:00 PM
Region 5 Final: Friday, February 28, 7:00 PM

Region 6 Barberton High School, 555 Barber Rd., Barberton OH 44203
Tournament Manager: John Sabol, 330-858-8255,
email: jsabol@barbertonschools.org

1. Northeast 5 (home) vs. 2. Northwest 1
Semi-final: Tuesday, February 25, 6:00 PM
3. Northeast 6 (home) vs. 4. Northeast 7
Semi-final: Tuesday, February 25, 8:00 PM
Region 6 Final: Friday, February 28, 7:00 PM

Region 7 Pickerington North High School, 7800 Refugee Rd., Pickerington OH 43147
Tournament Manager: Colin Beemiller, 614-830-7200
Email: colin_beemiller@plsd.us

1. Central 3 (home) vs. 2. Central 4
Semi-final: Tuesday, February 25, 6:00 PM
3. Central 2 (home) vs. 4. Central 1
Semi-final: Tuesday, February 25, 8:00 PM
Region 7 Final: Saturday, March 1, 4:00 PM

Region 8 Princeton High School, 100 Viking Way, Cincinnati OH 45246
Tournament Manager – Joe Roberts, 419-566-1255
Email: joroberts@vikingmail.com

1. Southwest 1 (home) vs. 2. Northwest 2
Semi-final: Tuesday, February 25, 6:00 PM
3. Southwest 2 (home) vs. 4. Southwest 3
Semi-final: Tuesday, February 25, 7:30 PM
Region 8 Final: Saturday, March 1, 2:00 PM

GIRLS REGIONAL BASKETBALL SITES AND DATES

February 24 – March 2, 2025

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DIVISION III

Region 9 Canton Memorial Fieldhouse, 2323 17th St. NW Canton OH 44708
Tournament Manager: Ed Rehfus, 330-705-5014
Email: erehfusjr@gmail.com

1 Northeast 1 (home) vs. 2 Northeast 3
Semi-final: Thursday, February 27, 6:00 PM
3 Northeast 2 (home) vs. 4 Northeast 4
Semi-final: Thursday, February 27, 8:00 PM
Region 9 Final: Saturday, March 1, 4:00 PM

Region 10 Bluffton University, Sommer Center, 1 University Dr., Bluffton OH 45817
Tournament Manager: James Grandey, 419-358-3292
Email: grandey@bluffton.edu

1 Central 1 (home) vs. 2 Northwest 2
Semi-final: Wednesday, February 26, 6:00 PM
3 Northwest 3 (home) vs. 4 Northwest 1
Semi-final: Wednesday, February 26, 8:00 PM
Region 10 Final: Saturday, March 1, 3:00 PM

Region 11 Zanesville High School, 1701 Blue Ave, Zanesville OH 43701
Tournament Manager: Scott Aronhalt, 740-607-7976,
Email: saronhalt@zanesville.k12.oh.us

1 East/Southeast 1 (home) vs. 2 Northeast 6
Semi-final: Wednesday, February 26, 6:00 PM
3 Central 2 (home) vs. 4 Northeast 5
Semi-final: Wednesday, February 26, 8:00 PM
Region 11 Final: Saturday, March 1, 1:00 PM

Region 12 Lakota East High School, 6840 Lakota Lane, Liberty Township OH 45044
Tournament Manager – Jill Meiring, 859-221-5985
Email: jill.meiring@lakotaonline.com

1 Southwest 4 (home) vs. 2 Southwest 1
Semi-final: Tuesday, February 25, 6:00 PM
3 Southwest 2 (home) vs. 4 Southwest 3
Semi-final: Tuesday, February 25, 7:30 PM
Region 12 Final: Saturday, March 1, 2:00 PM

GIRLS REGIONAL BASKETBALL SITES AND DATES

February 24 – March 2, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION IV

Region 13 Canton Memorial Fieldhouse, 2323 17th St. NW Canton OH 44708
Tournament Manager: Ed Rehfus, 330-705-5014
Email: erehfusjr@gmail.com

1 Northeast 3 (home) vs. 2 Northeast 1
Semi-final: Wednesday, February 26, 6:00 PM
3 Northeast 2 (home) vs. 4 Northeast 4
Semi-final: Wednesday, February 26, 8:00 PM
Region 13 Final: Saturday, March 1, 1:00 PM

Region 14 Norwalk High School, 350 Shady Lane, Norwalk, 44857.
Tournament Manager: Josh Schlotterer, 419-706-0405
Email: schlottj@norwalktruckers.net

1 Northwest 1 (home) vs. 2 Northeast 5
Semi-final: Wednesday, February 26, 6:00 PM
3 Northwest 2 (home) vs. 4 Northeast 6
Semi-final: Wednesday, February 26, 8:00 PM
Region 14 Final: Saturday, March 1, 7:30 PM

Region 15 Zanesville High School, 1701 Blue Ave, Zanesville OH 43701
Tournament Manager: Scott Aronhalt, 740-607-7976,
Email: saronhalt@zanesville.k12.oh.us

1 Central 1 (home) vs. 2 East 1
Semi-final: Tuesday, February 25, 6:00 PM
3 Southeast 1 (home) vs. 4 East 2
Semi-final: Tuesday, February 25, 8:00 PM
Region 15 Final: Friday, February 28, 7:00 PM

Region 16 Butler High School, 600 S. Dixie, Vandalia OH 45377
Tournament Manager – Kelly Stevens, 937-623-4873
Email: Kelly.stevens@vbcsd.com

1 Southwest 4 (home) vs. 2 Southwest 1
Semi-final: Tuesday, February 25, 6:00 PM
3 Southwest 3 (home) vs. 4 Southwest 2
Semi-final: Tuesday, February 25, 7:30 PM
Region 16 Final: Saturday, March 1, 7:30 PM

GIRLS REGIONAL BASKETBALL SITES AND DATES

February 24 – March 2, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION V

Region 17 Elyria Catholic High School, 725 Gulf Rd, Elyria OH 44035
Tournament Manager: Jim Piazza, 440-225-6941
Email: piazza@elyriacatholic.com

1 Northwest 1 (home) vs. 2 Northeast 3

Semi-final: Tuesday, February 25, 6:00 PM

3 Northeast 2 (home) vs. 4 Northeast 1

Semi-final: Tuesday, February 25, 8:00 PM

Region 17 Final: Friday, February 28, 7:00 PM

Region 18 Ridgedale High School, 3165 Hillman Ford Road, Morral OH, 43337.
Tournament Manager: Cherie Leach, 740-383-2167 x 222/ Cell 740-360-7209
Email: Cleach@ridgedaleschools.org

1 Northwest 2 (home) vs. 2 Central 1

Semi-final: Wednesday, February 26, 6:00 PM

3 Central 2 (home) vs. 4 Northwest 3

Semi-final: Wednesday, February 26, 8:00 PM

Region 18 Final: Saturday, March 1, 2:00 PM

Region 19 Logan High School, 14470 St Rt 328, Logan OH 43138
Tournament Manager: Keith Myers, 740-385-2069 x 3,
Email: kymers@lhds.k12.oh.us

1 East 2 (home) vs. 2 Southeast 2

Semi-final: Wednesday, February 26, 6:00 PM

3 Southeast 1 (home) vs. 4 East 1

Semi-final: Wednesday, February 26, 8:00 PM

Region 19 Final: Saturday, March 1, 4:00 PM

Region 20 Lakota East High School, 6840 Lakota Lane, Liberty Township OH 45044
Tournament Manager – Jill Meiring, 859-221-5985
Email: jill.meiring@lakotaonline.com

1 Southwest 3 (home) vs. 2 Southwest 1

Semi-final: Wednesday, February 26, 6:00 PM

3 Southwest 2 (home) vs. 4 Southeast 3

Semi-final: Wednesday, February 26, 7:30 PM

Region 20 Final: Saturday, March 1, 5:00 PM

GIRLS REGIONAL BASKETBALL SITES AND DATES

February 24 – March 2, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION VI

Region 21 Lake High School, 709 Market Ave., Uniontown OH 44685
Tournament Manager: Brock Cline, 330-495-7261
Email: clinebrock@lakelocal.org

1 Northeast 2 (home) vs. 2 Northeast 4
Semi-final: Wednesday, February 26, 6:00 PM
3 Northeast 3 (home) vs. 4 Northeast 1
Semi-final: Wednesday, February 26, 8:00 PM
Region 21 Final: Saturday, March 1, 7:00 PM

Region 22 Bluffton University, Sommer Center, 1 University Dr., Bluffton OH 45817
Tournament Manager: James Grandey, 419-358-3292
Email: grandey@bluffton.edu

1 Northwest 1 (home) vs. 2 Northwest 2
Semi-final: Thursday, February 27, 6:00 PM
3 Northwest 3 (home) vs. 4 Northwest 4
Semi-final: Thursday, February 27, 8:00 PM
Region 22 Final: Saturday, March 1, 6:00 PM

Region 23 Pickerington North High School, 7800 Refugee Rd., Pickerington OH 43147
Tournament Manager: Colin Beemiller, 614-830-7200
Email: colin_beemiller@plsd.us

1 East 1 (home) vs. 2 Southeast 2
Semi-final: Thursday, February 27, 6:00 PM
3 Southeast 1 (home) vs. 4 Central 1
Semi-final: Thursday, February 27, 8:00 PM
Region 23 Final: Saturday, March 1, 7:00 PM

Region 24 Springfield High School, 701 East Home Road, Springfield OH 45503
Tournament Manager – Mike Dellapina, 937-926-2353
Email: dellapinmr@scsdoh.org

1 Central 2 (home) vs. 2 Southwest 1
Semi-final: Wednesday, February 26, TBA
3 Northwest 5 (home) vs. 4 Southwest 2
Semi-final: Wednesday, February 26, TBA
Region 24 Final: Saturday, March 1, 2:00 PM

GIRLS REGIONAL BASKETBALL SITES AND DATES

February 24 – March 2, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION VII

Region 25 Massillon Perry High School, 3737 13th St. SW, Massillon OH 44646
Tournament Manager: Jim Ziegler, 330-209-8329
Email: OHIOEBC@gmail.com

1. Northeast 1 (home) vs. 2. Northwest 5

Semi-final: Thursday, February 27, 6:00 PM

3. Northeast 2 (home) vs. 4. Northeast 3

Semi-final: Thursday, February 27, 8:00 PM

Region 25 Final: Saturday, March 1, 7:00 PM

Region 26 Elida High School - Elida Field House, 4500 Sunnydale, Elida, 45807
Tournament Manager: Dave Evans, 419-331-2580
Email: devans@elida.k12.oh.us

1. Northwest 1 (home) vs. 2. Northwest 3

Semi-final: Tuesday, February 25, 6:00 PM

3. Northwest 2 (home) vs. 4. Northwest 4

Semi-final: Tuesday, February 25, 8:00 PM

Region 26 Final: Saturday, March 1, 12:00 PM

Region 27 Logan High School, 14470 St Rt 328, Logan OH 43138
Tournament Manager: Keith Myers, 740-385-2069 x 3
Email: kymers@lhds.k12.oh.us

1. Southeast 2 (home) vs. 2. Central 1

Semi-final: Thursday, February 27, 6:00 PM

3. East 1 (home) vs. 4. Southeast 1

Semi-final: Thursday, February 27, 8:00 PM

Region 27 Final: Saturday, March 1, 7:00 PM

Region 28 Butler High School, 600 S. Dixie, Vandalia OH 45377
Tournament Manager – Kelly Stevens, 937-623-4873
Email: Kelly.stevens@vbcsd.com

1. Central 2 (home) vs. 2. Southwest 1

Semi-final: Wednesday, February 26, TBA

3. Southwest 3 (home) vs. 4. Southwest 2

Semi-final: Wednesday, February 26, TBA

Region 28 Final: Saturday, March 1, 5:00 PM

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION
GIRLS STATE BASKETBALL SITES AND DATES
SEMI-FINALS – MARCH 3-9, 2025
CHAMPIONSHIP - MARCH 14-15, 2025**

The Executive Director will determine semi-final pairings after the Regional championship games are completed to minimize travel

All State Championship games will be played at the University of Dayton.

Division III

1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division III State Championship, Friday, March 14 - 1:00 PM.

Division IV

1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division IV State Championship, Friday, March 14 - 4:15 PM.

Division II

1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division II State Championship, Friday, March 14 - 7:30 PM.

GIRLS STATE BASKETBALL SITES AND DATES
SEMI-FINALS – MARCH 7-9, 2025
CHAMPIONSHIP - MARCH 14-15, 2025

The Executive Director will determine semi-final pairings after the Regional championship games are completed to minimize travel

All State Championship games will be played at the University of Dayton.

Division V

1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division V State Championship, Saturday, March 15 - 10:45 AM.

Division VI

1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division VI State Championship, Saturday, March 15 - 2:00PM

Division VII

1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division VII State Championship, Saturday, March 15 - 5:15 PM

Division I

1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division I State Championship, Saturday, March 15 - 8:30 PM.

**BOYS REGIONAL BASKETBALL SITES AND DATES
MARCH 3-9, 2025**

**The Executive Director is authorized to move individual games or pre-draw pairings to
minimize travel**

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION II

Region 5 University of Akron, JAR Arena, 373 Carroll St, Akron OH 44235
Tournament Manager: Steve Berch, 261-855-1783
Email sb215@uakron.edu

TWO SESSIONS -GYM WILL BE CLEARED ON MARCH 6.

1 Northeast 3 (home) vs. 2. Northeast 1

Semi-final: Thursday, March 6, 5:00 PM

3 Northeast 4 (home) vs. 4 Northeast 2

Semi-final: Thursday, March 6, 8:00 PM

Region 5 Final: Saturday, March 8, 1:00 PM

Region 6 College of Wooster, Timken Gymnasium, 1189 Beall Ave, Wooster OH 44691
Tournament Manager, Jeff Bricker. 330-464-3402
Email: jbricker@wooster.edu

TWO SESSIONS -GYM WILL BE CLEARED ON MARCH 6.

1 Northeast 7 (home) vs. 2. Northeast 5

Semi-final: Wednesday, March 5, 5:00 PM

3 Northeast 6 (home) vs. 4 Central

Semi-final: Wednesday, March 5, 8:00 PM

Region 6 Final: Saturday, March 8, TBA

Region 7 Ohio Expo Center, Taft Coliseum, 717 East 17th Avenue, Columbus OH 43211
Tournament Manager – Kirk Ballinger, 740-225-3140,
Email: kballinger100@gmail.com
Media Coordinator – Mark Ballinger, ballingerTMark@gmail.com

1 Central 4 (home) vs. 2. Central 3

Semi-final: Wednesday, March 5, 6:00 PM

3 Central 1 (home) vs. 4 Central 2

Semi-final: Wednesday, March 5, 8:00 PM

Region 7 Final: Saturday, March 8, 3:30 PM

Region 8 Elida High School - Elida Field House, 4500 Sunnydale, Elida OH 45807.
Tournament manager: Dave Evans, 419-331-2580.
Email: devans@elida.k12.oh.us

1 Southwest 1 (home) vs. 2. Northwest 2

Semi-final: Wednesday, March 5, 7:00 PM

3 Northwest 1 (home) vs. 4 Southwest 2

Semi-final: Thursday, March 6, 7:00 PM

Region 8 Final: Saturday, March 8, 2:00 PM

BOYS REGIONAL BASKETBALL SITES AND DATES
MARCH 3-9, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION III

Region 9 **Medina High School, 777 East Union Street, Medina OH 44256**
Tournament Manager: Todd Hodkey, 440-371-0958.
Email: hodkeyt@medinabees.org

TWO SESSIONS -GYM WILL BE CLEARED ON MARCH 4.

1 Northeast 1 (home) vs. 2 Northeast 3

Semi-final: Tuesday, March 4, 6:00 PM

3 Northeast 4 (home) vs. 4 Northeast 2

Semi-final: Tuesday, March 4, 8:00 PM

Region 9 Final: Friday, March 7, 7:00 PM

Region 10 **University of Toledo, John Savage Arena, 2801 W. Bancroft MS 302, Toledo OH 43606**
Tournament Manager: Chris Barnhardt, Cell 419-961-8302/ Office 419-530-7901.
Email: Christopher.barnhardt@utoledo.edu

1 Northeast 5 (home) vs. 2 Northwest 3

Semi-final: Wednesday, March 5, 6:00 PM

3 Northwest 2 (home) vs. 4 Northwest 1

Semi-final: Wednesday, March 5, 8:00 PM

Region 10 Final: Saturday, March 8, 2:00 PM

Region 11 **Ohio Expo Center, Taft Coliseum, 717 East 17th Avenue, Columbus OH 43211**
Tournament Manager – Kirk Ballinger, 740-225-3140,
Email: kballinger100@gmail.com
Media Coordinator – Mark Ballinger, ballingerTMark@gmail.com

1 Central 2 (home) vs. 2 Northeast 6

Semi-final: Tuesday, March 4, 6:00 PM

3 Central 1 (home) vs. 4 East/Southeast 1

Semi-final: Tuesday, March 4, 8:00 PM

Region 11 Final: Saturday, March 8, 1:00 PM

Region 12 **Princeton High School, 100 Viking Way, Cincinnati OH 45246**
Tournament Manager – Joe Roberts, 419-566-1255,
Email: jroberts@vikingmail.org
Xavier University, 1624 Musketeer Dr, Cincinnati OH 45207
Tournament Manager – Scott Mueller, 513-745-3929
Email: muellers2@xavier.edu

1 Southwest 2 (home) vs. 2 Southwest 3

Semi-final: Tuesday, March 4, 7:00 pm

3 Southwest 4 (home) vs. 4 Southwest 1

Semi-final: Wednesday, March 5, 7:00 PM

Region 12 Final: Sunday, March 9, 2:00 PM (Xavier University)

BOYS REGIONAL BASKETBALL SITES AND DATES
MARCH 3-9, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION IV

Region 13 **Canton Memorial Field House, 2323 17th St. NW, Canton OH 44708**
Tournament Manager: Bill Shumaker, 216-509-6828.
Email: wschu22@me.com

1 Northeast 3 (home) vs. 2 Northeast 1
Semi-final: Thursday, March 6, 6:00 PM
3 Northeast 4 (home) vs. 4 Northeast 2
Semi-final: Thursday, March 6, 8:00 PM
Region 13 Final: Saturday, March 8, 4:00 PM

Region 14 **Bowling Green State University, Stroh Center, 1535 E Wooster St., Bowling Green OH 43403**
Tournament Manager: Jamie Baringer, 419-372-2764
Email: jbaring@bgsu.edu

1 Northwest 1 (home) vs. 2 Northeast 5
Semi-final: Thursday, March 6, 6:00 PM
3 Northwest 2 (home) vs. 4 Central 1
Semi-final: Thursday, March 6, 8:00 PM
Region 14 Final: Saturday, March 8, 6:00 PM

Region 15 **Ohio University Convocation Center, 95 Richland Ave, Athens OH 45701**
Tournament Manager: Rick Edwards, Office: 740-753-6215. Cell: 740-591-9427.
Email: rickedwards@nybucks.

1 Southeast 1 (home) vs. 2 Central 2
Semi-final: Thursday, March 6, 6:00 PM
3 East 1 (home) vs. 4 Southeast 2
Semi-final: Thursday, March 6, 8:00 PM
Region 15 Final: Sunday, March 9, 2:00 PM

Region 16 **Lakota East High School, 6840 Lakota Lane, Liberty Township OH 45044**
Tournament Manager – Jill Meiring, 859-221-5985
Email: jill.meiring@lakotaonline.com
Xavier University, 1624 Musketeer Dr, Cincinnati OH 45207
Tournament Manager – Scott Mueller, 513-745-3929
Email: muellers2@xavier.edu

1 Southwest 3 (home) vs. 2 Southwest 2
Semi-final: Tuesday, March 4, 7:00 PM
3 Southwest 4 (home) vs. 4 Southwest 1
Semi-final: Wednesday, March 5, 7:00 PM
Region 16 Final: Sunday, March 9, 4:00 PM (Xavier University)

BOYS REGIONAL BASKETBALL SITES AND DATES
MARCH 3-9, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION V

Region 17 Canton Memorial Field House, 2323 17th St. NW, Canton OH 44708
Tournament Manager: Ed Rehfus, 330- 705-5014.
Email: erehfusjr@gmail.com

1 Northeast 4 (home) vs. 2. Northeast 1
Semi-final: Wednesday, March 5, 6:00 PM
3 Northeast 3 (home) vs. 4 Northeast 2
Semi-final: Wednesday, March 5, 8:00 PM
Region 17 Final: Saturday, March 8, 1:00 PM

Region 18 Mansfield Senior High School, 124 N. Linden Road, Mansfield 44906
Tournament Manager: Jack Soliday, Office 419-525-6344/ Cell 419-512-0173
Email: soliday.jack@mansfieldschools.org

1 Central 1 (home) vs. 2. Northwest 2
Semi-final: Wednesday, March 5, 7:00 PM
3 Northwest 1 (home) vs. 4 Central 2
Semi-final: Thursday, March 6, 7:00 PM
Region 18 Final: Saturday, March 8, 6:00 PM

Region 19 Ohio University Convocation Center, 95 Richland Ave, Athens OH 45701
Tournament Manager: Rick Edwards, Office: 740-753-621/ Cell: 740-591-9427.
Email: rickedwards@nybucks.

1 Southeast 1 (home) vs. 2. East 1
Semi-final: Friday, March 7, 6:00 PM
3 Southeast 2 (home) vs. 4 East 2
Semi-final: Friday, March 7, 8:00 PM
Region 19 Final: Sunday, March 9, 4:30 PM

Region 20 Fairborn High School, 1523 Commerce Blvd., Fairborn OH 45324
Tournament Manager – Kevin Alexander, 513-200-7350
Email: kalexander@fairborn.k12.oh.us
Wright State University, Nutter Center, 3650 Colonel Glenn Hwy., Fairborn OH 45324
Tournament Manager – Joe Dick, 937-478-9597
Email: joseph.dick@wright.edu.

1 Southwest 2 (home) vs. 2. Southwest 3
Semi-final: Tuesday, March 4, 7:00 PM
3 Southwest 4 (home) vs. 4 Southeast 1
Semi-final: Wednesday, March 5, 7:00 PM
Region 20 Final: Saturday, March 8, 12:00 PM (Wright State University)

**BOYS REGIONAL BASKETBALL SITES AND DATES
MARCH 3-9, 2025**

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION VI

Region 21 **Canton Memorial Field House, 2323 17th St. NW, Canton OH 44708**
Tournament Manager: Ed Rehfus, (330) 705-5014.
Email: erehfusjr@gmail.com

1 Northeast 4 (home) vs. 2. Northeast 3

Semi-final: Tuesday, March 4, 6:00 PM

3 Northeast 1 (home) vs. 4 Northeast 2

Semi-final: Tuesday, March 4, 8:00 PM

Region 21 Final: Friday, March 7, 7:00 PM

Region 22 **Bowling Green State University, Stroh Center, 1535 E Wooster St., Bowling Green OH 43403**
Tournament Manager: Jamie Baringer, 419-372-2764
Email: jbaring@bgsu.edu

1 Northwest 3 (home) vs. 2. Northwest 2

Semi-final: Tuesday, March 4, 6:00 PM

3 Northwest 4 (home) vs. 4 Northwest 1

Semi-final: Tuesday, March 4, 8:00 PM

Region 22 Final: Saturday, March 8, 12:00 PM

Region 23 **Ohio Dominican University, Alumni Hall, 1216 Sunbury Road, Columbus 43219.**
Tournament Manager: Casey Kaufman, Manager, 614-251-4540,
Email: kaufmanc@ohiodominican.edu

TWO SESSSIONS -GYM WILL BE CLEARED ON MARCH 5.

1 Southeast 1 (home) vs. 2. East 1

Semi-final: Wednesday, March 5 5:30 PM

3 Central 1 (home) vs. 4 Southeast 2

Semi-final: Wednesday, March 5 8:00 PM

Region 23 Final: Saturday, March 8 4:00 PM

Region 24 **Butler High School, 600 S. Dixie, Vandalia OH 45377**
Tournament Manager – Kelly Stevens, 937-623-4873
Email: Kelly.stevens@vbcsd.com
Wright State University, Nutter Center 3650 Colonel Glenn Hwy., Fairborn OH 45324
Tournament Manager – Joe Dick, 937-478-9597
Email: joseph.dick@wright.edu.

1 Northwest 5 (home) vs. 2. Southwest 3

Semi-final: - Tuesday, March 4, 6:00 PM

3 Southwest 2 (home) vs. 4 Southwest 1

Semi-final: - Tuesday, March 4, 8:00 PM

Region 24 Final: - Saturday, March 8, 2:00 PM (Wright State University)

BOYS REGIONAL BASKETBALL SITES AND DATES
MARCH 3-9, 2025

The Executive Director is authorized to move individual games or pre-draw pairings to minimize travel

ALL TIMES ARE SUBJECT TO CHANGE TO AVOID SCHEDULING CONFLICTS

DIVISION VII

Region 25 **Barberton High School, 555 Barber Rd, Barberton OH 44203**
Tournament Manager: John Sabol. 330- 858-8255.
Email: jsabol@barbertonschools.org

1. Northeast 3 (home) vs. 2. Northeast 1

Semi-final: Tuesday, March 4, 6:00 PM

3. Northeast 2 (home) vs. 4. Northwest 5

Semi-final: Tuesday, March 4, 8:00 PM

Region 25 Final: Friday, March 7, 7:00 PM

Region 26 **Elida High School - Elida Field House, 4500 Sunnysdale, Elida OH 45807.**
Tournament manager: Dave Evans, 419-331-2580.

Email: devans@elida.k12.oh.us

Bowling Green State University, Stroh Center, 1535 E Wooster St., Bowling Green OH 43403

Tournament Manager: Jamie Baringer, 419-372-2764

Email: jbaring@bgsu.edu

1. Northwest 3 (home) vs. 2. Northwest 2

Semi-final: Tuesday, March 4, 6:00 PM

3. Northwest 1 (home) vs. 4. Northwest 4

Semi-final: Tuesday, March 4, 8:00 PM

Region 26 Final: Saturday, March 8, 3:00 PM (Bowling Green State University)

Region 27 **Ohio Dominican University, Alumni Hall, 1216 Sunbury Road, Columbus 43219.**

Tournament Manager: Casey Kaufman, Manager, 614-251-4540,

Email: kaufmanc@ohiodominican.edu.

1. East 1 (home) vs. 2. Southeast 2

Semi-final: Thursday, March 6, 5:30 PM

3. Central 1 (home) vs. 4. Southeast 1

Semi-final: Thursday, March 6, 8:00 PM

Region 27 Final: Saturday, March 8, 7:00 PM

Region 28 **Butler High School, 600 S. Dixie, Vandalia OH 45377**

Tournament Manager – Kelly Stevens, 937-623-4873

Email: Kelly.stevens@vbcasd.com

Wright State University, Nutter Center - 3650 Colonel Glenn Hwy., Fairborn OH 45324

Tournament Manager – Joe Dick, 937-478-9597

Email: joseph.dick@wright.edu.

1. Central 2 (home) vs. 2. Southwest 1

Semi-final: Wednesday, March 5, 6:00 PM

3. Southwest 2 (home) vs. 4. Southwest 3

Semi-final: Wednesday, March 5, 8:00 PM

Region 28 Final: Saturday, March 8, 4:00PM (Wright State University)

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION
BOYS STATE BASKETBALL SITES AND DATES
SEMI-FINALS – MARCH 10-16, 2025
CHAMPIONSHIP - MARCH 21-22, 2025**

The Executive Director will determine semi-final pairings after the Regional championship games are completed to minimize travel

All State Championship games will be played at the University of Dayton.

Division III

2. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division III State Championship, Friday, March 21 - 1:00 PM.

Division IV

2. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division IV State Championship, Friday, March 21 - 4:15 PM.

Division II

2. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3 TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division II State Championship, Friday, March 21 - 7:30 PM.

BOYS STATE BASKETBALL SITES AND DATES
SEMI-FINALS – MARCH 10-16, 2025
CHAMPIONSHIP - MARCH 21-22, 2025

The Executive Director will determine semi-final pairings after the Regional championship games are completed to minimize travel

All State Championship games will be played at the University of Dayton.

Division V

- 2. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3. TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division V State Championship, Saturday, March 22 - 10:45 AM.

Division VI

- 2. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3. TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division VI State Championship, Saturday, March 22 - 2:00PM

Division VII

- 2. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3. TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division VII State Championship, Saturday, March 22 - 5:15 PM

Division I

- 1. TBA vs. 2 TBA
State Semifinal: Date, Site, Time - TBA
- 3. TBA vs 4 TBA
State Semifinal: Date, Site, Time – TBA

Division I State Championship, Saturday, March 22 - 8:30 PM.

Emergency/Crisis Management Guidelines

Event & Site Security

The following is provided to help managers with a systematic approach to establish proper security for the specific nature of each event. With appropriate security, the event will be conducted in a friendly environment that minimizes risk. The staff and management will be prepared to prevent, anticipate, and handle problems. A basic checklist below should be adjusted accordingly for the nature of each event.

1. **Review Changes** – During pre-planning, review any changes to be made to the previous events.
2. **Head of Security** – Prepare to meet with the head of security for the event and host management. Written materials outlining the needs, location, hours to work and responsibilities should be prepared.
3. **Usher Assignments** – During meetings with site reps and security, review the number of security officers and their locations. Review usher assignments and any supervisory responsibilities. Provide, in writing, specific policies you have which would prohibit specific actions. Be certain to plan carefully for entrance and exit to the playing area. Prepare contact information for specific problems and emergencies. Access to immediate communication via cell phones and/or remote devices is invaluable. Discuss crowd management and foot traffic flow in and out of the gymnasium.
4. **Written Emergency Plan** – Review the facility plan for emergency situations and adjust as needed for your event. Steps should be outlined in advance as to the procedures to be followed in the event of an emergency (i.e., weather, structure, catastrophic injury, etc.) Public address announcements, security personnel assistance, etc. need to be discussed in advance.
5. **Who Needs to Know** – Host administration should work with any sponsoring organization to determine a core group of Individuals that need to be involved if a major decision regarding the event needs to be made. Representatives of the officiating crew, host administration, security, etc. may need to be involved. A few key reminders:
 - Obtain the Cell Phone numbers of all coaches competing at your tournament.
 - Obtain the Cell Phone numbers of all Athletic Administrators of teams competing in your tournament.
 - Obtain the Cell Phone numbers of the District Athletic Board Secretary at the Sectional/District level.

- Obtain the Cell Phone number of the District Board member(s) overseeing your tournament at the sectional/district level; OHSAA Director of a Regional or State Tournament.
 - Obtain contact information for major media outlets to help convey messages of cancellations.
6. **Public Relations** - In case of emergency or potential evacuation, PA announcements should be prepared to address fans. Following any such occurrence, the media should be provided with a statement regarding the situation and its handling from the tournament manager, District Athletic Board member or OHSAA Director.
 7. **Contingency Plan** – Have all plans in place in the event a contest cannot be played. Back-up sites, alternate dates, additional equipment are all factors to take into consideration.
 8. **Entry/Exit Plan** – Crisis management plans for sites should include a clear understanding by any administrators and/or tournament management of all entries and exits. The public address announcer should be familiar with these as well.
 9. **Parking & Traffic Flow** – Many issues arise from parking and traffic flow problems. Eliminate many of these problems by addressing parking and traffic flow issues prior to the contest. Take into consideration the potential size of crowds, whether charges for parking exist, etc. If parking charges are enforced, provide proper receipts, have experienced people making change and directing traffic. This may require involvement from your local law enforcement agency.
 10. **Crowd Expectations** – Carefully study matchups, communicate with competing administrators to anticipate size of crowds. Secure the proper security, ushers, ticket sellers/takers to eliminate security issues that may develop as a result. It is important to relay this information to the various individuals employed at your tournament site. **KEEP FANS OFF THE FLOOR BEFORE, DURING and AFTER the contest! Prevent “tunnels” made by fans for introductions.**
 11. **Wrap-Up and Debriefing** – At the conclusion of your tournament, solicit feedback and compile from the various individuals that worked at your tournament. This will go a long way toward improving problem areas for future tournaments.

Emergency Action Plan

Location of Closest Working Telephone: _____

IF locked, keys to Telephone are located: _____

Is 911 Service Available? YES NO Alternate Emergency Response Number: _____

Exact Address of Tournament Site: _____

Entry location for Emergency Vehicle: _____

Normal Response Time for Emergency Vehicle is: _____

Location of AED: _____

Designated Health Care Provider for this tournament is: _____

Contact Number: _____

Closest Health Care Facility: _____ Travel Time: _____

Closest Trauma Facility: _____ Travel Time: _____

Name of Designated Person	Role
	Attends to injured athlete(s) or spectator(s) and controls immediate scene.
	Telephones 911 or other pre-determined emergency number, maintains procedures for calling 911.
	Supervises team and/or other athletes
	Meets medical personnel at gate and guides them to injured person(s), maintains all necessary keys to critical entry points
	Calls Parents/Guardians/School Personnel if necessary
	Accompany injured person(s) to hospital
	Telephones security



2025 OHSAA Girls/Boys Basketball Tournament – Bench List

This form is to be used at all levels of the tournament. Up to 27 Persons Permitted

Email this completed form to the site manager for sectional, district, regional tournament games.

District champions shall also email this completed form to Scott Rex (srex@ohsaa.org) at the OHSAA by noon on Wednesday, before the Regional game.

School: _____ Boys _____ Girls _____

Division: _____

Date and Level/Round of the Tournament: _____

Please type names using format "Emily Mason" (first name then last name, do not use all capital letters or all lower case). List players in numerical order.

	Uniform Number	Uniformed Player Names (up to 15)	Pronunciation Tip	Position	Height	Class Fr./So./Jr./Sr.
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

Additional 8 Persons on Bench, Plus Team Scorekeeper to Sit at Scorer's Table

	Name	Pronunciation Tip	Position
16			Head Coach
17			Assistant Coach
18			
19			
20			
21			
22			
23			
24			Team Scorekeeper

3 Additional Persons Permitted Who Are Not on Bench List: School videographer, school photographer. Bus driver

Ticketing Note: Each School Receives Eight Complimentary Tickets.

2025 OHSAA Girl/Boys Basketball Tournament – Cheerleaders



This form shall be used at all levels of the tournament. Up to eight cheerleaders and a mascot are permitted on the court at a time during the game. Up to 16 cheerleaders can be admitted using this list, but only eight may be on the court at a time during the game. Cheerleaders must wear school-issued uniform.

Email this completed form to the site manager for sectional, district and regional tournament games.

State tournament qualifiers shall also email this form to Scott Rex (srex@ohsaa.org) at the OHSAA by noon on Wednesday prior to the Regional game.

School: _____ **Boys** ____ **Girls** ____

Division: _____

Date and Level/Round of the Tournament: _____

Please type names using format “Emily Mason” (first name then last name, do not use all capital letters or all lower case).

	Uniformed Cheerleaders	Pronunciation Tip	Class (Fr./So./Jr./Sr.)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
Mascot			
Coach			

Principals Signature _____

Pre-Game Public Address Announcement Welcome and Opening Remarks

Ladies & Gentlemen,

As a member school of the Ohio High School Athletic Association, _____ High School welcomes you to this interscholastic contest between _____ High School and _____ High School. To honor America, please stand and join in the singing/playing of our National Anthem.

*Playing of the **NATIONAL ANTHEM***

Today/Tonight's Tournament game is sponsored by the Ohio High School Athletic Association. Your attendance and support of the student-athletes and coaches is appreciated by member schools competing for the right to move on. Though both teams are rivals, they are expected to exhibit the qualities of good sportsmanship throughout the contest and the administration of both schools request the same from all fans.

The officials assigned to this tournament game have met extensive requirements set by the Ohio High School Athletic Association and have been assigned based upon the process approved by the OHSAA's Board of Directors.

The officials for this game are:

_____, _____, and _____.

The athletes, coaches and officials are guests of _____ High School. ALL fans are asked to respect the effort each of them has put forth preparing for today's/tonight's contest. We ask all attending to show courtesy and respect for fellow fans, officials, coaches, those administrating the contest and of course – your team and your opponent. And, as important today as ever, PLEASE **"Respect the Game"**.

Now let's meet the players in today's/tonight's game.

Visiting Coaches and Team – Announcing all players with Starters last

Home Coaches and Team – Announcing all players Starters last



Pre-Game Public Address Announcement
Spectators Taking Photos and Videos

Remove and Provide to Announcer

Please Read prior to tipoff and various points where time allows

Attention Ladies & Gentlemen

Spectators taking photographs or videos may not interfere with the view of this contest by other spectators, nor may they take additional space in seats that have been purchased.

In addition, all photographs and videos taken by spectators at this event are for personal use **ONLY**. The use of photographs or videos for commercials, scouting, or coaching purposes is strictly prohibited.

The Ohio High School Athletic Association reserves the right to remove offenders from this contest, invoke additional penalties and to see maximum legal recourse against violators of these regulations.

Thank you for your Cooperation with this Regulation



District/Regional Championship Trophy Announcement

Remove and Provide to Announcer (2 pages)

Please locate the presenter, and the respective principal or athletic director assisting with the presentation. Ask the presenter in advance if he/she would like to briefly speak upon the presentation of awards and provide him/her with a microphone if they choose to say a few words. District Athletic Board procedures may possibly NOT include the principal and/or athletic director in the presentation of awards. District Athletic Board members should inform you of this prior to the presentation.

District/Regional Runner-Up

Ladies & Gentlemen, please direct your attention to mid-court where _____ representing the _____ District Athletic Board, will present today's/tonight's District /Regional Runner-Up and District/Regional Champion trophies.

First, for the 2025 District/Regional Runner-Up _____.

Assisting in the presentation of the District/Regional Runner-Up awards are

Principal _____ and

Athletic Director _____.

When your name is called, please step forward to be recognized.

(Board member/Representative hands individual medallion to principal and principal puts them around the neck of each individual. Please give the presenter time for each one.)

Would the captains for the _____ please come forward for the presentation of the Team Trophy.

If presenter wants to say a few words.....

District/Regional Champion

And now, the 2025 District/Regional Champion in Division _____, the
_____.

Assisting in the presentation of the District/Regional Championship Awards are

Principal _____ and
Athletic Director _____.

When your name is called, please step forward to be recognized.

(Board member/Representative hands individual medallion to principal and principal puts them around the neck of each individual. Please give the presenter time for each one.)

Would the captains for the _____ please come forward for the presentation of the Team Trophy.

(After presenting)

Congratulations to the _____ who will now advance to the

Regional/State Semi-Final at _____ on _____. (Note

STATE SEMI – FINAL IS TBA)

Thanks to _____ (site name) and _____ (manager) for serving as a host for the District/Regional Championship. Thank you for your attendance and support of Ohio High School Student-Athletes and please travel home safely.

(Please provide the District/Regional Champion with the game ball)