

Northeast District

# Sectional Assignment Process Tutorial



# GOOGLE FORM ENTRY

## Due by Sunday, September 13 at Noon

The entering of your line-up on the google form will continue to be same as in years past. This has been a perfect way for the tennis managers to gather the information and prepare it for the Seed Meeting. This is your **OFFICIAL ENTRY**.



The screenshot shows the top portion of a Google Form. At the top is a header image with the text "OHSAA" in large, green, block letters with a black outline, set against a background of tennis balls. Below the image is the title "2026 GIRLS SECTIONAL ENTRY FORM" in a bold, black font. Underneath the title is a text area with a placeholder that says "Please fill out the girls sectional entry form. It is due by Sunday, September 13 at Noon." Below this is an "Email \*" field with a "Valid email" placeholder text.

### PLEASE READ OVER THE ENTRY RULES

1. Each school may enter three singles / two doubles teams OR one singles / three doubles teams.
2. Substitutions for singles or doubles players shall be made from the substitute list at the Sectional Tournament prior to the start of competition. Substitutes do not include players who were entered as a singles or doubles participant at the Sectional / District Seeding Meeting.
3. Players that are substituted out of the original entry, cannot be placed on the substitute list.
4. Substitutions may be made for players on the doubles teams qualifying for the next highest tournament but they must be made from the substitute list and must be competitors who did not participate in the Sectional / District tournament.
5. No competitor will be permitted to take part in both singles and doubles.
6. A competitor, singles or doubles, who start in a tournament must continue until that tournament is completed.

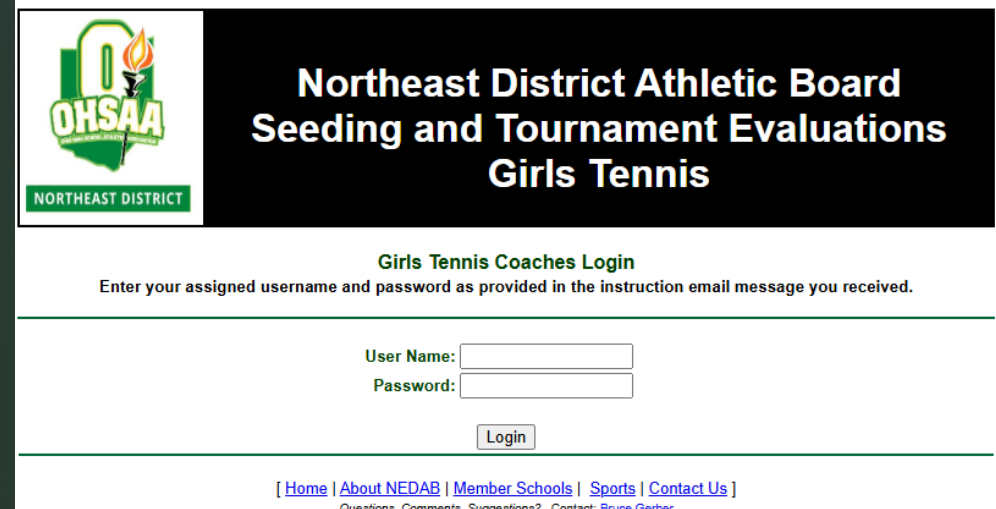
All Coaches must be listed on this form to be able to coach during the state tournament series, and all coaches must be board approved and be able to be verified by the school's Athletic Director or Administration.

**You will receive a confirmation notice that your entry and line-up were received with a receipt of your input.**

# ROUND 1: ONLINE ENTRY

September 12 Noon – September 14 Noon

During this phase, the coach will be given a login code and put their teams overall record and then any information about their team that they would like other coaches to know about them to help in the team seed process.



The screenshot shows the login page for the Northeast District Athletic Board (NEDAB) for Girls Tennis. It features the OHSAA logo and the text "Northeast District Athletic Board Seeding and Tournament Evaluations Girls Tennis". Below this, there is a section titled "Girls Tennis Coaches Login" with a prompt to enter the assigned username and password. There are input fields for "User Name:" and "Password:", followed by a "Login" button. At the bottom, there are links for [ Home | About NEDAB | Member Schools | Sports | Contact Us ] and a note about questions, comments, and suggestions.

**IMAGE 1:** Your LOGIN page. Username / password will be distributed to your Athletic Director



The screenshot shows the welcome page for the Northeast District Athletic Board (NEDAB) for Boys Tennis. It features the OHSAA logo and the text "Northeast District Athletic Board Seeding and Tournament Evaluations Boys Tennis". Below this, there is a welcome message: "Welcome JOSHUA CHANDLER from GROVE CITY!". A green bar indicates "Select from the following options", followed by a list of links: "Submit win/loss record", "Division 1 Boys Tennis School Seeding Ballot", "Division 1 Sectional 3 Boys Tennis Singles Seeding Ballot", and "Division 1 Sectional 3 Boys Tennis Doubles Seeding Ballot". At the bottom, there are links for [ Home | About NEDAB | Member Schools | Sports | Contact Us ] and a note about questions, comments, and suggestions.

**IMAGE 2:** Your welcome page!

The first link is the only one available for Round 1 of the process.  
- The second link is the only one available for Round 2 of the process.

# Example of Team Seeding Page



**Northeast District Athletic Board  
Tournament Entires  
Boys Tennis**

**GROVE CITY - Division 1**

**Instructions:**  
Enter your teams wins and losses against opponents in each division.  
Enter "0" if you did not play any opponents from a particular division.  
Total Wins and Losses will add up automatically.

**Note:** All win/loss records must be submitted **prior to 9:00 a.m.** on **Tuesday, April 23, 2024!**

**Enter your win/loss record in the boxes below**

|              | WINS                           | LOSSES                         |
|--------------|--------------------------------|--------------------------------|
| Division I:  | <input type="text" value="0"/> | <input type="text" value="0"/> |
| Division II: | <input type="text" value="0"/> | <input type="text" value="0"/> |
| Total:       | <input type="text" value="0"/> | <input type="text" value="0"/> |

Include comments using no more than 250 characters about your team that would be relevant to the coaches completing the seeding process.

**OHSAA BOYS TENNIS TOURNAMENT ENTRY REGULATIONS**

- Each school may enter three singles players and two doubles teams.
- Once submitted, you may not change singles players and doubles teams for the tournament draw.

In the comment area you **must state** if you are using the "New Sectional Format" of 1 singles / 3 doubles

**IMAGE 1:** This is what you will see when going to seed the teams

# Tournament Seeding

## Division 1 Boys Tennis

Tournament Manager: Kathy Kinnard  
P: 614-448-6607; E-mail: [kathykinnard01@gmail.com](mailto:kathykinnard01@gmail.com)

### Win/Loss Records - Division 1

This table reflects the win/loss records submitted by each Division 1 school participating in the tournament.

[Click for a printable version of the records](#)

[Continue Seeding](#)

### 2024 Boys Tennis Division 1 Win/Loss Records

| School Name                                                                                                                                                      | Division 1                      |      | Division 2 |      | Total |      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------|------------|------|-------|------|
|                                                                                                                                                                  | Win                             | Loss | Win        | Loss | Win   | Loss |
| BIG WALNUT                                                                                                                                                       | 6                               | 2    | 1          | 1    | 7     | 3    |
| BIG WALNUT COMMENTS: Lost to: Bradley (3-2), Scioto (3-2), Bexley-B (4-1) Wins: Delaware, West. North, West. South, Killbourne, DeSales, Darby, Franklin Heights |                                 |      |            |      |       |      |
| BISHOP WATTERSON                                                                                                                                                 | 3                               | 5    | 0          | 1    | 3     | 6    |
| CANAL WINCHESTER                                                                                                                                                 | 2                               | 11   | 0          | 1    | 2     | 12   |
| CENTENNIAL                                                                                                                                                       | 6                               | 1    | 0          | 0    | 6     | 1    |
| CENTRAL CROSSING                                                                                                                                                 | 5                               | 8    | 0          | 0    | 5     | 8    |
| CHILLICOTHE                                                                                                                                                      | 1                               | 0    | 8          | 3    | 9     | 3    |
| DELAWARE HAYES                                                                                                                                                   | 6                               | 5    | 1          | 0    | 7     | 5    |
| DUBLIN COFFMAN                                                                                                                                                   | No Record Information Submitted |      |            |      |       |      |
| DUBLIN JEROME                                                                                                                                                    | 8                               | 3    | 0          | 2    | 8     | 5    |
| DUBLIN SCIOTO                                                                                                                                                    | 8                               | 4    | 0          | 0    | 8     | 4    |
| FRANKLIN HEIGHTS                                                                                                                                                 | 3                               | 8    | 2          | 1    | 5     | 9    |
| GAHANNA LINCOLN                                                                                                                                                  | 7                               | 5    | 0          | 1    | 7     | 6    |
| GROVE CITY                                                                                                                                                       | 4                               | 7    | 0          | 0    | 4     | 7    |
| GROVEPORT MADISON                                                                                                                                                | 3                               | 6    | 1          | 0    | 4     | 6    |
| HAMILTON TOWNSHIP                                                                                                                                                | No Record Information Submitted |      |            |      |       |      |
| HILLIARD BRADLEY                                                                                                                                                 | No Record Information Submitted |      |            |      |       |      |
| HILLIARD DARBY                                                                                                                                                   | No Record Information Submitted |      |            |      |       |      |
| HILLIARD DAVIDSON                                                                                                                                                | 5                               | 5    | 2          | 0    | 7     | 5    |
| LANCASTER                                                                                                                                                        | 8                               | 3    | 0          | 0    | 8     | 3    |

# Round 2: Team Seeding Ballot Examples



**Northeast District Athletic Board**  
**2024 Tournament Seeding Ballot**  
**Boys Tennis Division 1**

**Tournament Manager: Kathy Kinnard**  
P: 614-448-6607; E-mail: [kathykinnard01@gmail.com](mailto:kathykinnard01@gmail.com)

**On-Line Ballot, Voting and Instructions** ROUND 1: Example of Line-Up...

Please follow these simple instructions to complete the on-line form below.

- Determine how you want to seed each school. You will not be able to submit your ballot until all teams, other than your own school, are seeded. Your School is automatically assigned ZERO "0" points.
- On the Ballot. *Note: use the tab key to move to the next field, not the enter key.*
  - Enter the head coach's name
  - Enter the phone number which you can be reached during the weekend of the voting.
  - Enter the e-mail address which you would like voting confirmation sent to.
  - Click the mouse and hold on a School Name in the "Available Teams to Seed" column and drag it over to the cell in the "Seeded Teams" column where you want to seed that school.
  - Once a team is in the "Seeded Teams" column, it can be moved up and down the list as needed by clicking the mouse and holding to drag that school.
- Once satisfied with your ballot, click "Submit Ballot" to complete the voting process.
  - All teams must be in the "Seeded Teams" column for the ballot to be valid.
  - Click "Submit Ballot" to cast your vote.
  - Your ballot will automatically be checked for errors. If any errors are detected you will receive an error message. Correct the errors and click "Submit Ballot" again.
  - If no errors were detected, you will be directed to a confirmation page showing a summary of your votes. Voting is complete and your ballot was automatically sent for tabulation.
  - For technical assistance during voting, call or text Bruce Gerber at 614-554-5124.

**BOYS DIVISION 1 BALLOT**

School: GROVE CITY

Head Coach: JOSHUA CHANDLER

Phone Number:

Enter the phone number the head coach can be reached during seeding.

**IMAGE 1:** Directions for the On-Line Ballot: Teams Seeding

Click and hold on teams from the "Available Teams to Seed" column to drag it over to the "Seeded Teams" column.

Once in the "Seeded Teams" column, the team can be dragged up and down as needed.

All teams must be in the "Seeded Teams" column for the ballot to be valid.

| Seed # & Point Value | Seeded Teams | Available Teams to Seed |
|----------------------|--------------|-------------------------|
| # 1 seed - 47 pts.   |              | BIG WALNUT              |
| # 2 seed - 45 pts.   |              | BISHOP WATTERSON        |
| # 3 seed - 44 pts.   |              | CANAL WINCHESTER        |
| # 4 seed - 43 pts.   |              | CENTENNIAL              |
| # 5 seed - 42 pts.   |              | CENTRAL CROSSING        |
| # 6 seed - 41 pts.   |              | CHILLICOTHE             |
| # 7 seed - 40 pts.   |              | DELAWARE HAYES          |
| # 8 seed - 39 pts.   |              | DUBLIN COFFMAN          |
| # 9 seed - 38 pts.   |              | DUBLIN JEROME           |
| # 10 seed - 37 pts.  |              | DUBLIN SCIOTO           |
| # 11 seed - 36 pts.  |              | FRANKLIN HEIGHTS        |
| # 12 seed - 35 pts.  |              | GAHANNA LINCOLN         |
| # 13 seed - 34 pts.  |              | GROVEPORT MADISON       |
| # 14 seed - 33 pts.  |              | HAMILTON TOWNSHIP       |
| # 15 seed - 32 pts.  |              | HILLIARD BRADLEY        |
| # 16 seed - 31 pts.  |              | HILLIARD DARBY          |
| # 17 seed - 30 pts.  |              | HILLIARD DAVIDSON       |

**IMAGE 2:** The actual seeding ballot. Click and drag the teams in the seed you would like them in.

# Final Round 2: Mandatory (top 16) Coaches Meeting (virtual)

## Wednesday, September 16 8pm- D1, 8:45pm – D2

### 2023 Central District Girls Tennis Team Seeding Results - Division II

| SEED | SCHOOL                    | TOTAL | AFRICENTRIC EARLY COLLEGE | BEXLEY | BISHOP HARTLEY | BISHOP READY | BLOOM-CARROLL | BUCKEYE VALLEY | CAMBRIDGE | COLUMBUS ACADEMY | COLUMBUS SCHOOL FOR GIRLS | GRANDVIEW HEIGHTS | GRANVILLE | HAMILTON TOWNSHIP | JONATHAN ALDER | LONDON | MADISON CHRISTIAN | PLEASANT | RIVER VALLEY | WELLINGTON SCHOOL | WEST HOLMES | WHITEHALL-YEARLING | WORTHINGTON CHRISTIAN |
|------|---------------------------|-------|---------------------------|--------|----------------|--------------|---------------|----------------|-----------|------------------|---------------------------|-------------------|-----------|-------------------|----------------|--------|-------------------|----------|--------------|-------------------|-------------|--------------------|-----------------------|
| 1    | COLUMBUS ACADEMY          | 403   | 18                        | 21     | 21             | 21           | 21            | 21             | 21        | 0                | 21                        | 21                | 21        | 21                | 19             | 18     | 18                | 21       | 15           | 21                | 21          | 21                 | 21                    |
| 2    | BEXLEY                    | 370   | 21                        | 0      | 19             | 19           | 19            | 18             | 12        | 21               | 19                        | 19                | 19        | 19                | 21             | 19     | 9                 | 19       | 21           | 19                | 19          | 19                 | 19                    |
| 3    | COLUMBUS SCHOOL FOR GIRLS | 345   | 17                        | 17     | 17             | 18           | 18            | 19             | 11        | 19               | 0                         | 18                | 16        | 17                | 18             | 21     | 15                | 18       | 16           | 18                | 18          | 17                 | 17                    |
| 4    | WELLINGTON SCHOOL         | 322   | 19                        | 19     | 15             | 16           | 17            | 17             | 16        | 18               | 17                        | 17                | 18        | 18                | 15             | 17     | 12                | 16       | 8            | 0                 | 15          | 14                 | 18                    |
| 5    | GRANVILLE                 | 308   | 12                        | 16     | 18             | 15           | 15            | 14             | 19        | 16               | 14                        | 16                | 0         | 14                | 13             | 8      | 21                | 17       | 18           | 15                | 17          | 15                 | 15                    |
| 6    | WORTHINGTON CHRISTIAN     | 303   | 13                        | 18     | 14             | 17           | 16            | 16             | 14        | 17               | 18                        | 15                | 14        | 16                | 17             | 16     | 13                | 12       | 11           | 17                | 13          | 16                 | 0                     |
| 7    | BLOOM-CARROLL             | 264   | 16                        | 13     | 11             | 14           | 0             | 10             | 9         | 14               | 15                        | 12                | 15        | 15                | 16             | 15     | 11                | 11       | 12           | 16                | 16          | 7                  | 16                    |
| 8    | LONDON                    | 255   | 9                         | 15     | 12             | 13           | 12            | 11             | 17        | 12               | 11                        | 13                | 13        | 12                | 14             | 0      | 16                | 15       | 14           | 13                | 11          | 13                 | 9                     |
| 9    | PLEASANT                  | 253   | 11                        | 12     | 16             | 11           | 13            | 15             | 18        | 11               | 16                        | 14                | 12        | 13                | 5              | 5      | 19                | 0        | 17           | 14                | 14          | 4                  | 13                    |
| 10   | GRANDVIEW HEIGHTS         | 220   | 10                        | 11     | 13             | 9            | 14            | 12             | 10        | 13               | 10                        | 0                 | 8         | 8                 | 10             | 13     | 10                | 14       | 10           | 9                 | 10          | 12                 | 14                    |
| 11   | WEST HOLMES               | 198   | 14                        | 14     | 10             | 6            | 2             | 5              | 15        | 5                | 13                        | 11                | 11        | 11                | 3              | 1      | 14                | 13       | 13           | 12                | 0           | 18                 | 7                     |
| 12   | JONATHAN ALDER            | 191   | 15                        | 4      | 9              | 8            | 11            | 13             | 8         | 15               | 8                         | 9                 | 17        | 10                | 0              | 12     | 6                 | 7        | 7            | 11                | 7           | 6                  | 8                     |
| 13   | BISHOP HARTLEY            | 163   | 7                         | 8      | 0              | 7            | 10            | 8              | 5         | 9                | 9                         | 8                 | 6         | 6                 | 11             | 7      | 7                 | 6        | 19           | 7                 | 9           | 3                  | 11                    |
| 14   | BUCKEYE VALLEY            | 163   | 6                         | 10     | 7              | 12           | 7             | 0              | 7         | 8                | 12                        | 10                | 7         | 9                 | 9              | 11     | 5                 | 4        | 6            | 10                | 6           | 5                  | 12                    |
| 15   | RIVER VALLEY              | 161   | 8                         | 9      | 8              | 10           | 8             | 9              | 4         | 10               | 7                         | 7                 | 10        | 7                 | 6              | 6      | 8                 | 10       | 0            | 8                 | 8           | 8                  | 10                    |
| 16   | AFRICENTRIC EARLY COLLEGE | 134   | 0                         | 6      | 5              | 4            | 3             | 7              | 13        | 3                | 5                         | 6                 | 4         | 5                 | 8              | 9      | 17                | 8        | 9            | 6                 | 12          | 1                  | 3                     |
| 17   | BISHOP READY              | 113   | 4                         | 5      | 4              | 0            | 9             | 6              | 3         | 7                | 6                         | 4                 | 5         | 4                 | 12             | 2      | 3                 | 9        | 5            | 5                 | 4           | 10                 | 6                     |
| 18   | MADISON CHRISTIAN         | 87    | 2                         | 2      | 3              | 3            | 4             | 3              | 6         | 6                | 3                         | 2                 | 9         | 3                 | 7              | 10     | 0                 | 2        | 3            | 4                 | 5           | 9                  | 1                     |
| 19   | CAMBRIDGE                 | 80    | 5                         | 7      | 6              | 5            | 6             | 4              | 0         | 4                | 4                         | 5                 | 2         | 2                 | 2              | 3      | 4                 | 5        | 4            | 3                 | 2           | 2                  | 5                     |
| 20   | HAMILTON TOWNSHIP         | 54    | 1                         | 1      | 2              | 1            | 1             | 1              | 1         | 1                | 1                         | 3                 | 3         | 0                 | 4              | 14     | 1                 | 1        | 1            | 1                 | 1           | 11                 | 4                     |
| 21   | WHITEHALL-YEARLING        | 44    | 3                         | 3      | 1              | 2            | 5             | 2              | 2         | 2                | 2                         | 1                 | 1         | 1                 | 1              | 4      | 2                 | 3        | 2            | 2                 | 3           | 0                  | 2                     |
|      |                           |       | 211                       | 211    | 211            | 211          | 211           | 211            | 211       | 211              | 211                       | 211               | 211       | 211               | 211            | 211    | 211               | 211      | 211          | 211               | 211         | 211                | 211                   |

**IMAGE 1: Example:** Final Results from the Team Seeding Ballot. All coaches will receive this prior to the meeting.

**Final Round 2: Mandatory Coaches Meeting (virtual)**  
**Wednesday, September 16 8pm- D1, 8:45pm – D2**

[illegible]

The TOP 16 seeded teams from the previous slide final vote ballot will select what Sectional they would like to attend. Each team will have 3 minutes to select. There is no passing and #16 will select first.

**After the TOP 16 have selected their sectional, the rest of the teams will be placed in a predetermined sectional based on geographical location. If a sectional has more teams, then slots\*, then the last seeded team from the predetermined sectional will be moved to another sectional, next closest in location to the school.**

# FINAL ROUND: Draw Meeting

## Sunday, September 20 2pm

Prior to the Draw Meeting, each Site Manager will receive the line-ups of their sectional teams, like in years past. They will also be given any information coaches furnished on their Entry Form.

At the start of the meeting, the Site Manager will ask for substitutions to the original line-up that was submitted on the Google Form.

You can move players on your original line-up from singles to doubles, vice versa. Remember once you put a sub from your sub list into the main line-up, the player that is in the main line-up now is out of the tournament. They cannot go onto the sub list.

**YOU CANNOT SWITCH FROM THE TRADITIONAL to THE NEW FORMAT or vice versa....whatever format you started with it must remain that way.**

After substitutions are recorded, the Site Manager will continue the Draw process exactly like in years past.

# Penalties



There are so many time sensitive deadlines in this new process that we will have to strictly enforce them.

Fines for missing any of the deadlines can be \$50 - \$150 per deadline, and loss of team seeding points.

## DEADLINES:

**Sunday, Sept 13:** Google Form Entry (noon)

**Monday, Sept 14:** Online Team Information Form (noon)

**Tuesday, Sept 15:** Team Seed Voting (9pm)

**Wednesday, Sept 16:** Mandatory Coaches Meeting **Top 16** (8pm D1, 8:45pm D2)

**Sunday, Sept 20:** Mandatory Draw Meeting (2pm)

Your Athletic Administrator will receive the Username / Login Info sometime the week of April 20. Please check with them by Sept 13 to make sure they received it, and if not, have them check their spam first before contacting me.

After each round, the program will send you a confirmation email with a receipt of what you entered. We will not be sending out other confirmations.