

Northeast District

# Sectional Assignment Process Tutorial



# GOOGLE FORM ENTRY

## Due by Sunday, April 26 at Noon

The entering of your line-up on the google form will continue to be same as in years past. This has been a perfect way for the tennis managers to gather the information and prepare it for the Seed Meeting. This is your **OFFICIAL ENTRY**.

### PLEASE READ OVER THE ENTRY RULES

1. Each school may enter three singles / two doubles teams OR one singles / three doubles teams.
2. Substitutions for singles or doubles players shall be made from the substitute list at the Sectional Tournament prior to the start of competition. Substitutes do not include players who were entered as a singles or doubles participant at the Sectional / District Seeding Meeting.
3. Players that are substituted out of the original entry, cannot be placed on the substitute list.
4. Substitutions may be made for players on the doubles teams qualifying for the next highest tournament but they must be made from the substitute list and must be competitors who did not participate in the Sectional / District tournament.
5. No competitor will be permitted to take part in both singles and doubles.
6. A competitor, singles or doubles, who start in a tournament must continue until that tournament is completed.

All Coaches must be listed on this form to be able to coach during the state tournament series, and all coaches must be board approved and be able to be verified by the school's Athletic Director or Administration.

**OHSAA**

### 2026 BOYS SECTIONAL ENTRY FORM

Please fill out the girls sectional entry form. It is due by **Sunday, April 26 at Noon**.

Email \*

Valid email

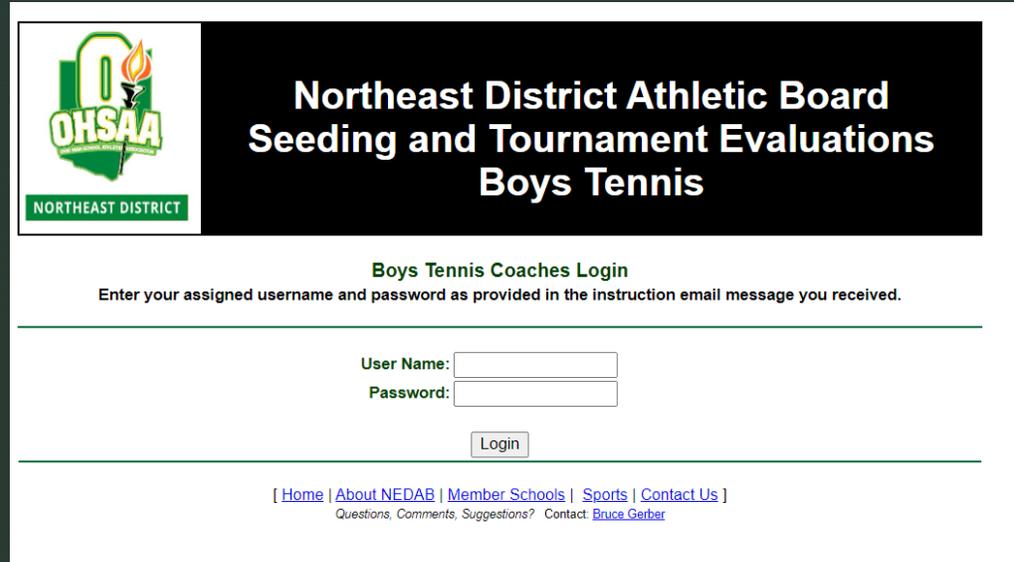
This form is collecting emails. [Change settings](#)

**You will receive a confirmation notice that your entry and line-up were received with a receipt of your input.**

# ROUND 1: ONLINE ENTRY

## April 25 Noon – April 27 Noon

During this phase, the coach will be given a login code and put their teams overall record and then any information about their team that they would like other coaches to know about them to help in the team seed process.



The screenshot shows the login page for the Northeast District Athletic Board. It features the OHSAA logo and the text "Northeast District Athletic Board Seeding and Tournament Evaluations Boys Tennis". Below the header, there is a section titled "Boys Tennis Coaches Login" with the instruction "Enter your assigned username and password as provided in the instruction email message you received." There are two input fields for "User Name:" and "Password:", followed by a "Login" button. At the bottom, there are links for "Home", "About NEDAB", "Member Schools", "Sports", and "Contact Us", along with a contact email "Bruce Gerber".

**IMAGE 1:** Your LOGIN page. Username / password will be distributed to your Athletic Director

### **IMAGE 2:** Your welcome page!

The first link is the only one available for Round 1 of the process.  
- The second link is the only one available for Round 2 of the process.



The screenshot shows the welcome page for the Northeast District Athletic Board. It features the OHSAA logo and the text "Northeast District Athletic Board Seeding and Tournament Evaluations Boys Tennis". Below the header, there is a section titled "Welcome JOSHUA CHANDLER from GROVE CITY!". There is a green bar with the text "Select from the following options" and a list of links: "Submit win/loss record", "Division 1 Boys Tennis School Seeding Ballot", "Division 1 Sectional 3 Boys Tennis Singles Seeding Ballot", and "Division 1 Sectional 3 Boys Tennis Doubles Seeding Ballot". At the bottom, there are links for "Home", "About NEDAB", "Member Schools", "Sports", and "Contact Us", along with a contact email "Bruce Gerber".

# Example of Team Seeding Page



NORTHEAST DISTRICT

## Northeast District Athletic Board Tournament Entires Boys Tennis

### GROVE CITY - Division 1

**Instructions:**

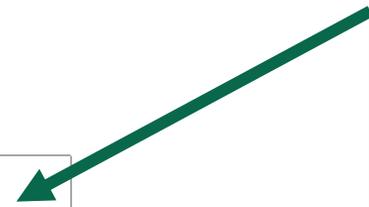
Enter your teams wins and losses against opponents in each division.  
Enter "0" if you did not play any opponents from a particular division.  
Total Wins and Losses will add up automatically.

**Note:** All win/loss records must be submitted **prior to 9:00 a.m.** on ~~Tuesday, April 23, 2024!~~

Enter your win/loss record in the boxes below

	WINS	LOSSES
Division I:	<input type="text" value="0"/>	<input type="text" value="0"/>
Division II:	<input type="text" value="0"/>	<input type="text" value="0"/>
Total:	<input type="text" value="0"/>	<input type="text" value="0"/>

Include comments using no more than 250 characters about your team that would be relevant to the coaches completing the seeding process.



In the comment area you **must state** if you are using the "New Sectional Format" of 1 singles / 3 doubles

### OHSAA BOYS TENNIS TOURNAMENT ENTRY REGULATIONS

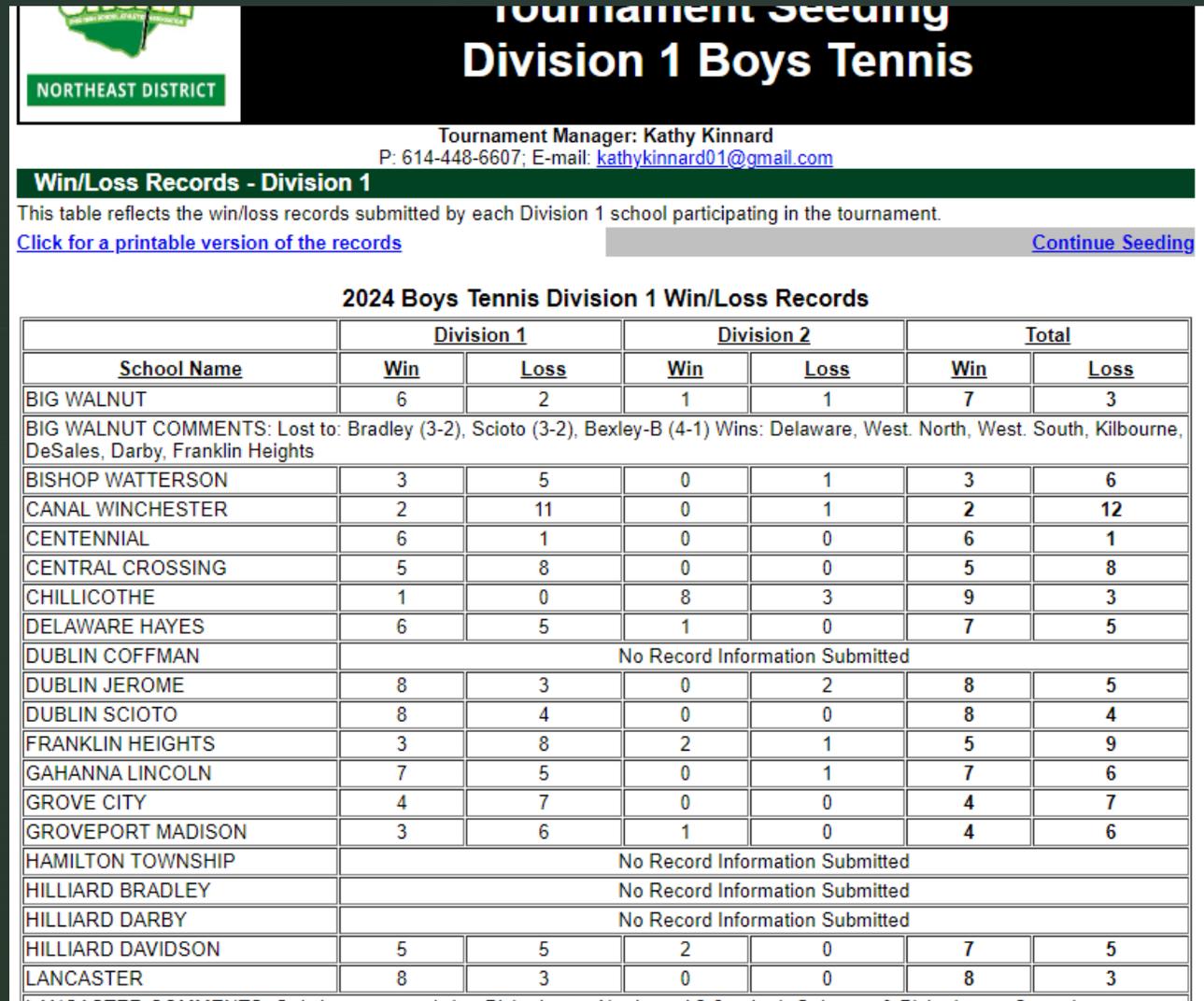
1. Each school may enter three singles players and two doubles teams.
2. Once submitted, you may not change singles players and doubles teams for the tournament draw.

# Round 2: Team Seed Voting

Monday, April 27 3pm – Tuesday, April 28 closes at 9pm

During this round, you will rank ALL schools #1-?? Based off the information given on the teams, and any other knowledge you know on them. Each division will only do their division.

**IMAGE 1:** This is what you will see when going to seed the teams



**Tournament Seeding**  
**Division 1 Boys Tennis**

Tournament Manager: Kathy Kinnard  
P: 614-448-6607; E-mail: [kathykinnard01@gmail.com](mailto:kathykinnard01@gmail.com)

**Win/Loss Records - Division 1**

This table reflects the win/loss records submitted by each Division 1 school participating in the tournament.  
[Click for a printable version of the records](#) [Continue Seeding](#)

**2024 Boys Tennis Division 1 Win/Loss Records**

School Name	Division 1		Division 2		Total	
	Win	Loss	Win	Loss	Win	Loss
BIG WALNUT	6	2	1	1	7	3
BIG WALNUT COMMENTS: Lost to: Bradley (3-2), Scioto (3-2), Bexley-B (4-1) Wins: Delaware, West. North, West. South, Kilbourne, DeSales, Darby, Franklin Heights						
BISHOP WATTERSON	3	5	0	1	3	6
CANAL WINCHESTER	2	11	0	1	2	12
CENTENNIAL	6	1	0	0	6	1
CENTRAL CROSSING	5	8	0	0	5	8
CHILLICOTHE	1	0	8	3	9	3
DELAWARE HAYES	6	5	1	0	7	5
DUBLIN COFFMAN	No Record Information Submitted					
DUBLIN JEROME	8	3	0	2	8	5
DUBLIN SCIOTO	8	4	0	0	8	4
FRANKLIN HEIGHTS	3	8	2	1	5	9
GAHANNA LINCOLN	7	5	0	1	7	6
GROVE CITY	4	7	0	0	4	7
GROVEPORT MADISON	3	6	1	0	4	6
HAMILTON TOWNSHIP	No Record Information Submitted					
HILLIARD BRADLEY	No Record Information Submitted					
HILLIARD DARBY	No Record Information Submitted					
HILLIARD DAVIDSON	5	5	2	0	7	5
LANCASTER	8	3	0	0	8	3

LANCASTER COMMENTS: Only losses were 1-4 to Bishop's and North and 2-2 to both Gahanna & Bishop's in Central

# Round 2: Team Seeding Ballot Examples



## Northeast District Athletic Board 2024 Tournament Seeding Ballot Boys Tennis Division 1

**Tournament Manager: Kathy Kinnard**  
P: 614-448-6607; E-mail: [kathykinnard01@gmail.com](mailto:kathykinnard01@gmail.com)

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**On-Line Ballot, Voting and Instructions**

Please follow these simple instructions to complete the on-line form below.

- Determine how you want to seed each school. You will not be able to submit your ballot until all teams, other than your own school, are seeded. Your School is automatically assigned ZERO "0" points.
- On the Ballot. *Note: use the tab key to move to the next field, not the enter key.*
  - Enter the head coach's name
  - Enter the phone number which you can be reached during the weekend of the voting.
  - Enter the e-mail address which you would like voting confirmation sent to.
  - Click the mouse and hold on a School Name in the "Available Teams to Seed" column and drag it over to the cell in the "Seeded Teams" column where you want to seed that school.
  - Once a team is in the "Seeded Teams" column, it can be moved up and down the list as needed by clicking the mouse and holding to drag that school.
- Once satisfied with your ballot, click "Submit Ballot" to complete the voting process.
  - All teams must be in the "Seeded Teams" column for the ballot to be valid.
  - Click "Submit Ballot" to cast your vote.
  - Your ballot will automatically be checked for errors. If any errors are detected you will receive an error message. Correct the errors and click "Submit Ballot" again.
  - If no errors were detected, you will be directed to a confirmation page showing a summary of your votes. Voting is complete and your ballot was automatically sent for tabulation.
  - For technical assistance during voting, call or text Bruce Gerber at 614-554-5124.

ROUND 1: Example of Line-Up...

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**BOYS DIVISION 1 BALLOT**

School:

Head Coach:

Phone Number:

GROVE CITY

JOSHUA CHANDLER

Enter the phone number the head coach can be reached during seeding.

Click and hold on teams from the "Available Teams to Seed" column to drag it over to the "Seeded Teams" column.

Once in the "Seeded Teams" column, the team can be dragged up and down as needed.

All teams must be in the "Seeded Teams" column for the ballot to be valid.

Seed # & Point Value	Seeded Teams	Available Teams to Seed
# 1 seed - 47 pts.		BIG WALNUT
# 2 seed - 45 pts.		BISHOP WATTERSON
# 3 seed - 44 pts.		CANAL WINCHESTER
# 4 seed - 43 pts.		CENTENNIAL
# 5 seed - 42 pts.		CENTRAL CROSSING
# 6 seed - 41 pts.		CHILLICOTHE
# 7 seed - 40 pts.		DELAWARE HAYES
# 8 seed - 39 pts.		DUBLIN COFFMAN
# 9 seed - 38 pts.		DUBLIN JEROME
# 10 seed - 37 pts.		DUBLIN SCIOTO
# 11 seed - 36 pts.		FRANKLIN HEIGHTS
# 12 seed - 35 pts.		GAHANNA LINCOLN
# 13 seed - 34 pts.		GROVEPORT MADISON
# 14 seed - 33 pts.		HAMILTON TOWNSHIP
# 15 seed - 32 pts.		HILLIARD BRADLEY
# 16 seed - 31 pts.		HILLIARD DARBY
# 17 seed - 30 pts.		HILLIARD DAVIDSON

**IMAGE 1:** Directions for the On-Line Ballot: Teams Seeding

**IMAGE 2:** The actual seeding ballot. Click and drag the teams in the seed you would like them in.

# Final Round 2: Mandatory Coaches Meeting (virtual)

Wednesday, April 29 8pm- D1, 8:45pm – D2

## 2023 Central District Girls Tennis Team Seeding Results - Division II

SEED	SCHOOL	TOTAL	AFRICENTRIC EARLY COLLEGE	BEXLEY	BISHOP HARTLEY	BISHOP READY	BLOOM-CARROLL	BUCKEYE VALLEY	CAMBRIDGE	COLUMBUS ACADEMY	COLUMBUS SCHOOL FOR GIRLS	GRANDVIEW HEIGHTS	GRANVILLE	HAMILTON TOWNSHIP	JONATHAN ALDER	LONDON	MADISON CHRISTIAN	PLEASANT	RIVER VALLEY	WELLINGTON SCHOOL	WEST HOLMES	WHITEHALL-YEARLING	WORTHINGTON CHRISTIAN
1	COLUMBUS ACADEMY	403	18	21	21	21	21	21	21	0	21	21	21	21	19	18	18	21	15	21	21	21	21
2	BEXLEY	370	21	0	19	19	19	18	12	21	19	19	19	19	21	19	9	19	21	19	19	19	19
3	COLUMBUS SCHOOL FOR GIRLS	345	17	17	17	18	18	19	11	19	0	18	16	17	18	21	15	18	16	18	18	17	17
4	WELLINGTON SCHOOL	322	19	19	15	16	17	17	16	18	17	17	18	18	15	17	12	16	8	0	15	14	18
5	GRANVILLE	308	12	16	18	15	15	14	19	16	14	16	0	14	13	8	21	17	18	15	17	15	15
6	WORTHINGTON CHRISTIAN	303	13	18	14	17	16	16	14	17	18	15	14	16	17	16	13	12	11	17	13	16	0
7	BLOOM-CARROLL	264	16	13	11	14	0	10	9	14	15	12	15	15	16	15	11	11	12	16	16	7	16
8	LONDON	255	9	15	12	13	12	11	17	12	11	13	13	12	14	0	16	15	14	13	11	13	9
9	PLEASANT	253	11	12	16	11	13	15	18	11	16	14	12	13	5	5	19	0	17	14	14	4	13
10	GRANDVIEW HEIGHTS	220	10	11	13	9	14	12	10	13	10	0	8	8	10	13	10	14	10	9	10	12	14
11	WEST HOLMES	198	14	14	10	6	2	5	15	5	13	11	11	11	3	1	14	13	13	12	0	18	7
12	JONATHAN ALDER	191	15	4	9	8	11	13	8	15	8	9	17	10	0	12	6	7	7	11	7	6	8
13	BISHOP HARTLEY	163	7	8	0	7	10	8	5	9	9	8	6	6	11	7	7	6	19	7	9	3	11
14	BUCKEYE VALLEY	163	6	10	7	12	7	0	7	8	12	10	7	9	9	11	5	4	6	10	6	5	12
15	RIVER VALLEY	161	8	9	8	10	8	9	4	10	7	7	10	7	6	6	8	10	0	8	8	8	10
16	AFRICENTRIC EARLY COLLEGE	134	0	6	5	4	3	7	13	3	5	6	4	5	8	9	17	8	9	6	12	1	3
17	BISHOP READY	113	4	5	4	0	9	6	3	7	6	4	5	4	12	2	3	9	5	5	4	10	6
18	MADISON CHRISTIAN	87	2	2	3	3	4	3	6	6	3	2	9	3	7	10	0	2	3	4	5	9	1
19	CAMBRIDGE	80	5	7	6	5	6	4	0	4	4	5	2	2	2	3	4	5	4	3	2	2	5
20	HAMILTON TOWNSHIP	54	1	1	2	1	1	1	1	1	1	3	3	0	4	14	1	1	1	1	1	11	4
21	WHITEHALL-YEARLING	44	3	3	1	2	5	2	2	2	2	1	1	1	1	4	2	3	2	2	3	0	2
			211	211	211	211	211	211	211	211	211	211	211	211	211	211	211	211	211	211	211	211	211

IMAGE 1: Example: Final Results from the Team Seeding Ballot. All coaches will receive this prior to the meeting.



# FINAL ROUND: Draw Meeting

## Sunday, MAY 3 2pm

Prior to the Draw Meeting, each Site Manager will receive the line-ups of their sectional teams, like in years past. They will also be given any information coaches furnished on their Entry Form.

At the start of the meeting, the Site Manager will ask for substitutions to the original line-up that was submitted on the Google Form.

You can move players on your original line-up from singles to doubles, vice versa. Remember once you put a sub from your sub list into the main line-up, the player that is in the main line-up now is out of the tournament. They cannot go onto the sub list.

**YOU CANNOT SWITCH FROM THE TRADITIONAL to THE NEW FORMAT or vice versa....whatever format you started with it must remain that way.**

After substitutions are recorded, the Site Manager will continue the Draw process exactly like in years past.

# Penalties



There are so many time sensitive deadlines in this new process that we will have to strictly enforce them.

Fines for missing any of the deadlines can be \$50 - \$150 per deadline, and loss of team seeding points.

## DEADLINES:

**Sunday, April 26:** Google Form Entry (noon)

**Monday, April 27:** Online Team Information Form (noon)

**Tuesday, April 28:** Team Seed Voting (9pm)

**Wednesday, April 29:** Mandatory Coaches Meeting (8pm D1, 8:45pm D2)

**Sunday, May 3:** Mandatory Draw Meeting (2pm)

Your Athletic Administrator will receive the Username / Login Info sometime the week of April 20. Please check with them by April 24 to make sure they received it, and if not, have them check their spam first before contacting me.

After each round, the program will send you a confirmation email with a receipt of what you entered. We will not be sending out other confirmations.