

## NORTHEAST DISTRICT ATHLETIC BOARD MEETING MINUTES

### Northeast District Athletic Board Meeting

Streetsboro School Annex Building, Streetsboro, Ohio

1:00p. Wednesday August 12, 2020

Meeting was called to order by—President Pro-Tem- Jeff Cassella @ 1:20p.

#### Roll Call---Attending The Meeting –

Jeffrey Cassella	“AAA” Representative & State Board Rep.
Sean Jackson	Ethnic Minority Representative-
Shyla Metsker	Female Representative-
Rocco Nero	“A” Representative-
William Nye, Jr.	“A” Representative-
Matt Rodriquez	“AA” Representative
Randy Tevepough	“AA” Representative-
Steve Watkins	7 <sup>th</sup> /8 <sup>th</sup> Grade Representative & State Board Rep.

Secretary-- Larry Acker Treasurer-- Mark McGuire

District Officials Administrator—Ron Knight and NED Officials Assignor—Pat Montana

First item of business was the election of officers for the 2020-2021 School Year.

Motion by Bill Nye to nominate Steve Watkins and seconded by Jeff Cassella. There being no further nominations, there was a motion by Matt Rodriquez to close nominations and cast a unanimous ballot for Steve Watkins, motion was second by Rocco Nero. Motion passed 7-0. Steve Watkins, abstained. Steve Watkins was elected President of the Northeast District Board for the 2020-2021 School Year.

Next item of business was the election of a Vice President. Jeff Cassella nominated Randy Tevepough and Bill Nye seconded the motion. There being no further nominations, there was a motion by Rocco Nero and seconded by Sean Jackson to closed the nominations and cast a Unanimous ballot for Randy Tevepough. Motion passed 7-0, Randy Tevepough, abstained. Randy Tevepough was elected Vice President of the Northeast District board for 2020-2021.

There was a motion by Jeff Cassella and seconded by Sean Jackson to adopt the Meeting Agenda as prepared/provided by the Secretary. Motion passed 8-0.

There was a motion by Matt Rodriguez and seconded by Jeff Cassella to approve the minutes for the June 2, 2020, Board Meeting. The motion passed 8-0.

Financial updates for the period ending July 31, 2020 were provided by--Treasurer Mark McGuire. The Northeast Board checking account balance was--\$754,950.02. There is an outstanding debt—(estimate--\$461,996.13) which includes—2018-2019 and 2019-2020—Owed State OHSAA For Per Cent of NE District Basketball Tournament Receipts and other incurred expenses. Final Estimated Balance is: \$293,318.73.

There was a motion by Bill Nye and seconded by Randy Tevepaugh to approve the Financial Report. Motion passed 8-0.

Thanks to Treasurer Mark McGuire for the Report & Work !

OHSAA State Board of Directors Representatives—Jeff Cassella & Steve Watkins

State Board of Directors Representatives Jeff Cassella and Steve Watkins reported The State OHSAA Board has been having Virtual Executive Session Board Meetings to stay in tune with the Corona Virus Pandemic; closure of Schools across the State and the impact--- current and future on the status of the OHSAA Programs and its Operations.

The Governor is expected to make an official announcement in the next few days regarding the “Official Status” of Junior High and High School Fall Sports. Some schools in the heavily populated areas of the State have indicated either a delayed start or no Fall Sports in 2020.

Also, as announced by the State OHSAA Board of Directors and State Office Staff there has been a major change in the Fall Football Playoff structure where by all Schools will be eligible to be involved in the Football Tournament. The next regularly scheduled meeting of the Board of Directors is August 27, 2020.

Thank You to the State OHSAA Board of Directors—Members & Officers—{Jeff Cassella and Steve Watkins, Representing NEO}-- for your continued leadership/work in addressing; fiscal management—in keeping with the OHSAA Mission—“The OHSAA Is Committed To Operating With Openness and Demonstrating Fiscal Accountability”

Finance Committee Chairman Rocco Nero was designated to Co-Sign Checks in The Amount of \$2500 or more. There was discussion and then a motion by Rocco Nero and seconded by Bill Nye to set a flat fee of \$300 to schools for hosting Sectional and Semi-Final District Soccer and Volleyball Tournament Games and a flat fee of \$500 to host District Final Soccer and Volleyball Tournament Games during the Fall 2020 Tournament Season.

NED Director of Officials—Ron Knight mentioned that across the District and State there is concern among the Officials groups with the age level being older for Officials, if the fall sports season is full go and the pandemic is still prevailing—Officials are venerable/susceptible to the Coronavirus-(COVID 19) as are Coaches, Players and Spectators.

The Tournament Committee reviewed the 2020 Fall Sectional/District Tournament Assignments and Sites at this point in time. With some schools as well as colleges cancelling fall sports, there is a need to verify the Sectional/District Sites that are affected/impacted by these decisions. It is the Board's plan to move forward with the new tournament groupings/structure that was configured earlier in the summer and presented to the NEO Administrators—Superintendents, Principals and Athletic Administrators Virtually. With the cancellation of sports in several counties across the district, there will have to be adjustments in the initial tournament assignments. Therefore, the board has not posted Fall Tournament Assignments.

It is hoped/planned to have the postings on the NED Board Web Site shortly after September 1<sup>st</sup>, which has been set by the State OHSAA Office as the deadline for entries and withdrawals of teams in the OHSAA Fall Tournaments. The dates/times of the Fall Tournament Manager Meetings were adjusted--Sunday, August 30<sup>th</sup>—2p.—Boys and Girls Golf and Girls Tennis. The first meeting will be an in-person hybrid meeting to be held at Streetsboro High School with a virtual connection for those unable to attend. The second Managers Meeting will be an in-person meeting to be held on Sunday, September 20<sup>th</sup>—2p. at Streetsboro High School for Cross Country, Boys & Girls Soccer and Volleyball.

The Board updated the 2020-2021 Board Committee Assignments for 2020-2021 to include the new Board Members. These will be posted on the NED Board Web Site. Also, updated were the Sport Coordinator and Board Liaison Sport Assignments which will be posted as well. Heather Beck, Athletic Administrator at Elyria High School in Lorain County was appointed as the NE District Volleyball Sport Coordinator. Mark McGuire will serve as the Volleyball Sport Liaison.

The Board voted to recommend to the State Board of directors, the appointment of Rich Berlin, Associate Principal at Wadsworth High School in Medina County to fill the vacant—"AAA" Position on the NE Board which was the result of a recent resignation. Andy Jalwan, resigned his "AAA" representative position on the Northeast Board on July 31,2020. The board expressed their appreciation of the commitment, dedication and work of Andy Jalwan who also served as the Northeast Board President during the 2019-2020 school year.

The Board expressed their appreciation and condolences to the family of Randy Iceman who has served as a Golf Tournament Manager at Sable Creek golf Course in Hartville, Ohio—Stark County. Randy passed away of a heart attack on Tuesday, August 11<sup>th</sup>. He lived in Massillon, Ohio.

There being no further business items to discuss or transact at this time, there was a motion by Sean Jackson and seconded by Matt Rodriquez to adjourn the meeting at 3:15p. Motion passed 8-0.

-----[Our Thanks To Board Member Randy Tevepaugh for Hosting The Meeting]-----

The Next Meeting of the Northeast District Athletic Board is scheduled for August 12, 2020 @ 1:00p. The Meeting Site and Plan Will Be Announced Prior To The Meeting.

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Respectfully Submitted by Larry Acker, Secretary-Northeast District Athletic Board



NORTHEAST DISTRICT ATHLETIC BOARD MEETING MINUTES

Northeast District Athletic Board Meeting

-----Virtual Zoom Meeting-----

1:00p. Monday, December 7, 2020

Meeting Called to Order by—President Steve Watkins @ 1:05p.

Roll Call---Attending The Meeting –

- Rich Berlin “AAA” Representative-
- Jeffrey Cassella “AAA” Representative & State Board President.
- Sean Jackson Ethnic Minority Representative-
- Shyla Metsker Female Representative
- William Nye, Jr. “A” Representative-
- Matt Rodriquez “AA” Representative-
- Randy Tevepaugh “AA” Representative-
- Steve Watkins 7<sup>th</sup>/8<sup>th</sup> Grade Representative & State Board Rep.

Secretary-- Larry Acker Treasurer-- Mark McGuire

District Officials Administrator—Ron Knight

OHSAA Executive Director—Doug Ute

There was a motion by Matt Rodriquez and seconded by Randy Tevepaugh to adopt the Meeting Agenda as prepared/provided by the Secretary. Motion passed 8-0.

There was a motion by Rich Berlin and seconded by Jeff Cassella to approve the minutes for the November 9, 2020, Board Meeting. The motion passed 8-0.

Treasurer Mark McGuire reviewed the NEDAB Monthly Financial Report. The December 4<sup>th</sup> report showed the following: Checking Account Balance----\$217,469.93  
 The OHSAA Cash Concentration Account Balance-----\$231,264.19  
 Total Asset For The Period Ending 11/3/20-----\$434,818.10  
 Arbiter Account –Balance After Officials Fall Officiating-----\$ 12,671.15.

[Figures are not final, but 2020 fall sports tournaments will show a profit]

NE Board President Watkins Thanked Treasurer McGuire for the report & work !

There was a motion by Bill Nye and seconded by Randy Tevepaugh to approve the: December 4<sup>th</sup> Finance Report and Payment of the Bills. Motion passed 8-0

Another Virtual Meeting with DAB Treasurers/Secretaries and the State OHSAA Office Finance Department to discuss and review budgeting and financial matters pertaining to the 2020-2021 School Year is scheduled at 2p. Today.

State Board of Directors Representatives President Jeff Cassella—“AAA” Representative and Steve Watkins—7/8 Grade Representative reported on State OHSAA Board Meetings and State/Office items/updates. Administrator Updates are being sent weekly and as needed-- To Members School Administrators and District Athletic Board Members/Officers. The State Board held a meeting on Thursday December 3<sup>rd</sup> and conducted/reviewed several pertinent items of business.

-----The Track Coaches Association proposed adding a 4th division in Track/Field and the Board of Directors will Vote on this Proposal Next Month.

-----Fall Tournament Financial Reports were reviewed. All revenue is in—reconciled.

-----State Audit Report completed; Very Good Report.

-----Hired a new controller—to begin in January 2021.

-----Reviewed a sponsorship program in conjunction with NFHS.

-----Kristen Ronai is the Acting Compliance Officer ---OHSAA--By-Laws Constitution.

-----Academic guidelines will go back into place following the pandemic.

-----Next Regular State Board Meeting Is on January 14,2021-----

Our new OHSAA Executive Director, Doug Ute, Joined The Meeting.

Executive Director Ute Thanked our Board Members/Officers for their dedication and service especially during these difficult times with the COVID-19--Pandemic.

He proceeded to review the fall sports seasons strategies implemented in collaboration with the Governor's Office and area/county health offices. He profoundly thanked assisted—helped with the arrangements and conducting of the fall tournaments—DAB—Sectional/Districts and State OHSAA Board; State OHSAA Staff for guidance/help with the Regional and State Tournament Finals.

He exemplified the willingness, collaboration; dedication of the Massillon Community, School Administrators/Staff for all the necessary arrangements/assistance in hosting the 2020 State Football Championships when it became necessary to move out of Columbus; due to the COVID-19-Pandemic-Health Department Guidelines--at a very reasonable cost to the OHSAA.

Executive Director Ute reminded our Board Members of the All--District Boards Virtual Meeting scheduled on Tuesday December 15<sup>th</sup> starting at 10:30a.

Thanks to Executive Director Ute, State Board President Jeff Cassella and NED Representative Steve Watkins for Your Leadership and Work with the OHSAA State Board of Directors/Staff; Representing OHSAA Member Schools and Communities !

The following Finance Committee items were presented/reviewed---It was recommended that Steve Watkins replace Rocco Nero as Chairman of the NED Finance Committee and Co-Sign Checks in the amount of \$2500. or more. It was also recommended the flat fee for hosting Sectional & District Basketball Tournament Games be set at \$300 unless there is a change-- decision made at the State Level for the 2021 Tournament Season. There was a Motion by Bill Nye & Seconded by Randy Tevepaugh to approve these items of business. Motion passed 8-0.

The Tournament Committee and Board plans to move forward with the new Tournament Grouping/Structure--East and West Sections of NEO that was configured earlier in the Summer and presented to the NED Administrators for the 2021 Winter Sectional & District Tournaments—Basketball and Wrestling. The concept was implemented during the Fall Tournament Season and was followed/used in Soccer and Volleyball.

Jeff Cassella reported last month that the Site for the 2020—NED Gymnastics Tournament will be the Summit County Fairgrounds 3 days in February—the 18<sup>th</sup>,19<sup>th</sup> & 20<sup>th</sup>. The Districts will be held at Mentor High School on February 25<sup>th</sup>, 26<sup>th</sup> & 27<sup>th</sup>.

Board President Watkins announced that Board Member Matt Rodriguez will serve as the Boys Basketball Board Member Liaison and Board Member Shyla Metsker will serve as the Girls Basketball Board Member Liaison for the 2020-2021 School Year--Sectional/District Tournaments. They will begin working on securing Boys and Girls Basketball Tournament Managers. Once the Managers are selected for this Winter—2021 Secretary Acker will prepare and send those Managers who have served previously a letter of appreciation and thanks for their Commitment, Dedication and Work on behalf of the Northeast District Board and our OHSAA NEO Member Schools and Communities.

Northeast District Administrator of Officials Ron Knight reported that this is down time for his Committee. He expressed his appreciation to his Assistant Officials Assigner—Pat Montana and All the Dedicated OHSAA Contest Officials Who Have Served Especially In This Pandemic Environment Year.

Zoom Interviews with the “A” Open Position candidates will be conducted on December 21<sup>st</sup> By a NED Board Interview Committee. “A” Representative William Nye will chair the Committee along with “AAA” Representative Rich Berlin and Female Representative Shyla Metsker. Board Secretary Acker will contact the candidates and set up an interview schedule. Interviews will be scheduled for 30/45 minutes and the Interview Committee will report results of the interviews to the Board at its next Meeting on January 6,2021. The Board will subsequently make a recommendation to the State Board of Directors for an appointment to the position at the next Board of Directors Meeting which is set for Thursday, January 14,2021.

The new appointee will serve in the position for the next two years till July 31,2022. Elections will be held in May 2022 for a candidate to be elected for 1 year remaining in the term till July 31,2023. An election will then be held in May 2023 to fill the position for the next 6 years through July 31,2029.

There being no further business to be transacted at this time, there was a motion by Randy Tevepaugh and seconded by Jeff Cassella to adjourn the meeting at: 2:33p. Motion passed 8-0.

The Next Meeting of The Northeast District Board was originally Scheduled On Monday, January 11, 2021, but President Watkins recommended and the Board subsequently agreed due to the fact that the Winter Tournament Managers are scheduled to meet on Sunday, January 10<sup>th</sup>, the Board should meet on Wednesday, January 6, 2021 @ 1:00p. It will be a—Virtual Meeting—Microsoft—Teams-- unless plans change prior to the Meeting.

The Board was reminded that the Winter Tournament Managers Meeting is set for Sunday, January 10,2020 @ 2:00p.

-----The Adjusted/Updated NE Board Meeting Schedule & NED Managers Meeting Schedule--  
-----For The 2020-2021-School Year. -----Is Posted on The NED Web Site-----

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Respectfully Submitted by Larry Acker, Secretary-Northeast District Athletic Board



NORTHEAST DISTRICT ATHLETIC BOARD MEETING MINUTES  
Northeast District Athletic Board Meeting  
Streetsboro High School

1:00p. Monday June 28, 2021

Meeting Called to Order by—President Steve Watkins @ 12:40p.

Roll Call---Attending The Meeting –

Rich Berlin           “AAA” Representative-{Excused}  
Jeffrey Cassella      “AAA” Representative & State Board President.  
Shyla Metsker        Female Representative-  
William Nye, Jr.      “A” Representative-{Arrived-1p.}  
Matt Rodriquez      “AA” Representative  
Joe Siefke            “A” Representative-{Excused}  
Randy Tevepaugh    “AA” Representative-  
Steve Watkins    7<sup>th</sup>/8<sup>th</sup> Grade Representative & State Board Rep.  
John Carter        New Ethnic Minority Representative  
Secretary-- Larry Acker   Treasurer-- Mark McGuire  
District Officials Administrator—Ron Knight  
NED Officials Assignor—Pat Montana

There was a motion by Matt Rodriquez and seconded by Randy Tevepaugh to adopt the Meeting Agenda as prepared/provided by the Secretary. Motion passed 6-0.

There was a motion by Jeff Cassella and seconded by Shyla Metsker to approve the minutes for the May 10, 2021, Board Meeting. The motion passed 6-0.

Board President Steve Watkins opened the business meeting with a couple announcements.

1. President Watkins and The Board Welcomed John Carter, New NED Board Ethnic Minority Representative.
2. President Watkins--Thanked The NED Board Members/Officers, All NED Sport Coordinators & Sport Liaisons for their hard work and commitment in providing leadership and guidance through the 2020-2021 school year in serving the NED/OHSAA Member Schools and Student Scholar—Athletes Across Northeast Ohio.

Board Treasurer Mark McGuire provided a 2021 NED Spring Tournament Summary Report Which Included Spring Tournament Financial Summaries Dating Back To 2014. He also announced that he had received a check from Royal Publishing, for Programs Provided In Volleyball & Basketball—2020-2021. There are several reports for 2021--Spring Sports Tournaments yet to be filed/received from Tournament Managers/Sites.

The NEDAB June 7,2021 Financial Report; For The Period Ending, May 28,2021 Is:

Checking Account Balance -----	\$446,593.61
Cash Concentration Account-----	\$131,264.19
2020-21Tournament Officials Paid-----	\$392,107.20
Ending Arbiter Account Balance-----	\$12,892.80
Outstanding Debt-{Estimate}-Flat Fees-	\$30,000.00
Districts-BB/SB & Track---	\$15,000.00
Outstanding Checks-----	\$61,987.55
Final Estimated Balance- 6/7/21-----	\$503,774.21

There was a motion by Matt Rodriquez and seconded by Randy Tevepaugh to approve the report. Motion Passed 7-0. The Board Thanked Treasurer Mark McGuire For The Reports/Updates.

State Board of Directors Representatives President Jeff Cassella--“AAA” Representative and Steve Watkins—7/8 Grade Representative reported on State OHSAA Board and State/Office items/updates and reported on the June 8,2021 Board Meeting. The meeting was rather quick and efficient; they reported that all State Office Staff Evaluations were completed/finalized for the 2020-2021 staff. All referendum issues that were voted on by the Membership in May,2021 passed. The football playoff expansion for 2021 to 16 teams in each division has been approved and will be implemented this fall--2021.

The Board Thanked NED “AAA” State Board Member--Jeff Cassella For His Leadership As State Board President and Representing The Northeast District Board & Member Schools along with NED 7/8 Grade Representative Steve Watkins, who will be The OHSAA State Board sVice-President for the 2021-2022 School Year, Starting August 1,2021. Also, representing NEO on the State Board of Directors starting in August will be Class “A” Representative, Bill Nye.

The State OHSAA Board and The State OHSAA Office Staff conducted an All District Athletic Boards Meeting & Workshop in Columbus on Wednesday June 9,2021 at Hamilton Township High School on the South Central Edge of Columbus. OHSAA Executive Director Doug Ute, Chaired the Meeting. The event was well attended and provided a great opportunity for the District Athletic Board Members to meet new Board Members from other districts and several new OHSAA Office Staff Persons during the meeting/workshop. Thanks to all who attended and participated in this event.

The District Athletic Board Review Committee has been resurrected and they met on Thursday June 24,2021. Jeff Cassella who is completing his term on the State Board will be the NEO Representative on the DAB Review Committee. Jeff reported several pertinent issues were discussed at length, one of which was the need for uniformity in operating/running Sectional/District OHSAA Tournaments across the State. This topic has been studied in the past and it is one that needs to be addressed to avoid certain litigations.

The NED Finance Committee Chairman Steve Watkins presented an item to the Board pertaining to a NED Tennis Tournament that was held at Jackson Park in NW Massillon. Jackson Park has been hosting this Tournament Event for several years and has not charged the board any rental fee. The Board and those involved in the Tournament are very appreciative and the Board felt it would be appropriate to send a Donation to the Park. There was a motion by Jeff Cassella and seconded by Mat Rodriguez to send a Donation of \$200 to Jackson Park. Motion passed 7-0.

Northeast District Director of Officiating Ron Knight and Officials Assignor Pat Montana reported that the 2021 Spring Sports Tournament Season started with cancellation/postponement of games due to the weather—reassigning officials was the order of the day. The Committee proceed accordingly as the change of season moderated/shifted to more-- "Sunshine and Warm Temperatures". Spring Sports Tournaments in NEO accounted for 420 plus events/games requiring over 1600 Officials.

Thanks To Ron Knight and Pat Montana For Their Help/Work !

The Board's Tournament Committee held a " Work Meeting" starting at 9a. on June 28,2021 prior to the 1p., Board Meeting. Jeff Cassella, Chairman of the Committee Chaired The Meeting. First off, Bill Schumacher, Sport Coordinator for Baseball and Softball attended the Committee Meeting and shared an overview—Report of the NED Sectional/District Tournaments. He also reviewed some recommendations/suggestions for Baseball and Softball Tournament in the future. He will prepare a written follow-up report for the Board. The Board Thanked Bill for his diligence, help and work.

Tournament Committee Chairman Jeff Cassella will finalize and summarize the work of the Board and Tournament Committee for 2021 NED Fall Tournament Team/School Assignments, Sites and District Tournament Managers. The Sports Coordinators and Board Member Liaisons will assist verifying any tournament assignment information needed as well as any changes or updated moving forward. There was a motion by Randy Tevepugh and seconded by Matt Rodriguez to approve the 2021 Fall Sports Tournament Assignments with the proviso the Tournament Committee Chairman will approve any necessary adjustments moving forward. Motion Passed 7-0.

Any necessary changes/updates should be communicated to Jeff Cassella who in turn will Inform Secretary Larry Acker to forward/report to the State OHSAA Office Staff by July 5,2021.  
-----The 2021 Fall Tournament Assignments will also be posted on the NED Web Site-----

The Board reviewed Meeting Dates for the 2021-2022 NED Calendar and shifted/updated The Board Meeting calendar dates to avoid conflicts with the –State OIAAA and National NIAAA Conference Meetings.

At the close of the Meeting---State Board President Jeff Cassella and NED Board Vice President Randy Tevepough presented NED Board President Steve Watkins With A—"Gift of Appreciation"—For His Leadership and Professionalism Throughout This Year-2020—2021 !  
----It Was A Difficult Task With All The changes & Uncertainties From Season to Season-----  
THANK YOU STEVE !

There being no further business to be transacted at this time, there was a motion by Jeff Cassella and seconded by Matt Rodriquez by to adjourn the meeting at: 2:10p. Motion passed 7-0.

The Next Regular Meeting of The Northeast District Board is Scheduled On Wednesday, August11, 2021 @1:00p. It will be an in-person meeting held at Streetsboro Schools Annex Building or a Virtual Meeting Held Through--- Microsoft Teams.

-----The Northeast District Board Meeting Schedule & NED Managers Meeting Schedule--  
---For The 2021-2022-School Year Will Be Posted on The NED Web Site--

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Respectfully Submitted by Larry Acker, Secretary-Northeast District Athletic Board