



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

INSTRUCTIONS FOR COMPLETING APPEALS REQUEST – 2023-24

SCHOOL ADMINISTRATORS: The Constitution of the member schools of the OHSAA anticipates the desire of school administrators, parents, and/or students to appeal a decision of the Executive Director’s Office. Constitution Article 5-6-1, Powers and Duties of the Board of Directors, authorizes the Board of Directors to establish an appeals process for such occasions. **To request an appeal, please complete this form and return it to the OHSAA office via an email attachment, Attn: Ms. Alexis Holderman (aholderman@ohsaa.org).**

Please note that the Appeals Panel is not completely independent of the Board of Directors and/or the Executive Director’s Office, and all members of the Appeals Panel either are or were professional educators from OHSAA member schools. **Additionally, the Appeals Panel has no authority to waive or modify the requirements of the Bylaws; the Panel can only try to determine if the Executive Director’s Office has made a mistake of fact, mistake of interpretation/application of the Bylaw in question, or neglected to consider another Bylaw that may be applicable.**

1. Name of Student(s): _____
2. Date of Request: _____ 3. Gender of Student(s): _____
4. 2023-24 Grade Level of Student(s): _____
5. Sports in which Student(s) compete: _____
6. Applicable Constitution Article/Bylaw/General Sport Regulation of the issued ruling:

7. Current School: _____ High/Middle School
8. Transferring From (if applicable): _____ High School
9. Preferred Appeals Panel Hearing Date: _____
10. Names and contact information of persons involved in the appeal:
 - a. Name: _____ Relationship to Student: _____
Email: _____ Phone Number: _____
 - b. Name: _____ Relationship to Student: _____
Email: _____ Phone Number: _____
 - c. Name: _____ Relationship to Student: _____
Email: _____ Phone Number: _____
 - d. Name: _____ Relationship to Student: _____
Email: _____ Phone Number: _____
 - e. Name: _____ Relationship to Student: _____
Email: _____ Phone Number: _____
11. Additional documents not included at the time of the initial ruling (optional): Attached ___ Not Applicable ___

ADMINISTRATOR SIGNATURE

Print Name School Administrator

Signature