



Ohio High School Athletic Association
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SUGGESTED GUIDELINES FOR INTERSCHOLASTIC PARTICIPATION FOR NON-ENROLLED STUDENTS
(Modified with the permission of the Bellbrook-Sugarcreek School District, Mr. Tom Bean, Athletic Administrator)

This document shall serve as the OHSAA recommendation to school administrators as to what documents a school should keep on file for a student's participation under the Ohio Revised Code.

Recent changes in Ohio law may permit a participation opportunity for students not enrolled in the school that sponsors the sport. The OHSAA refers to these students as “**non-enrolled students**” due to their status of not being enrolled and attending the school where they may be eligible to participate. This provision is also codified in Bylaw 4-3-1 Exception six.

A student who attends a STEM, community or non-public school (both chartered and non-chartered) **IN OHIO** whose school does not offer the sport the student wishes to play, may have a participation opportunity at the public school in the parents' district of residence. That residential public school is the only choice for students in these three types of schools except for the non-public school student who has an additional choice of the public school located in the district where the non-public school is located, if different than the residential district.

In addition, state law permits home-educated students, that is, students who have been excused from compulsory attendance by the superintendent of the students' residential public school district, to have an opportunity to play sports at the residential public school. **For home-educated students only**, if the residential public school district does not offer the sport that the student wants to play, the student may seek an opportunity to participate at another public school subject to the sole discretion of that school district's superintendent.

The following are suggested guidelines to be completed and on file with the Athletic Administrator's Office at the high school or the Assistant Principal/Principal at the middle school PRIOR to permitting the student to try out for a team or engage in any interscholastic participation.

FOR HOME EDUCATED STUDENTS

1. State law requires that the Home Education Notification Form SHALL be on file with the Office of the Superintendent (local, city, exempted village or County ESC) for the District. On this form, it is important to note for each year of school, the grade level of the student for ascertaining semester eligibility. Please check with the district superintendent to ensure that this information is available and recorded on the eligibility certificate.
2. Proof of bona fide legal residence within the district where participation is sought SHALL be on file (must show at least two of the following):
 - a. Utility bill showing name and address
 - b. Lease showing name and address
 - c. Parent/guardian driver's license
 - d. Affidavit of legal residence (either OHSAA Form <http://ohsaa.org/Portals/0/Eligibility/forms/Affidavit-BonaFideResidence.pdf> or district affidavit)
3. Immunization Disclosure (Insert Local Form here)

4. Athlete's Original Birth Certificate, Passport*, Visa or Green Card* – copies will not be accepted nor will hospital birth records be accepted.
5. Certified legal custody documents, if applicable
6. Emergency Medical Authorization and PrivIT Profile clearance from a physician within the last year
7. Athlete's academic performance/grades from the previous grading period's work
 - a. Written verification that the high school student has passed five one credit course or the equivalent
 - b. Written verification that the 7-8th grade student has passed five courses.
 - c. **Verification is REQUIRED for each preceding grading period after which the student seeks to participate regardless of what the home educated student may claim.**
 - d. **The OHSAA has developed a form for your convenience in verifying academic performance when your grading period ends. Click here to retrieve:**
<http://www.ohsaa.org/Portals/0/Eligibility/OtherEligibilityDocs/CCP.Non-EnrolledStudentGradeSheet.pdf>
8. Athlete's academic performance/grades from his/her entire educational history (To determine that the student is not a graduate and is in compliance with Bylaw 4-3-6)
9. Have on file with the Athletic Department
 - a. District Pre-Participation Forms if applicable (insert local form here) and all OHSAA PrivIT Profile and consent forms
 - b. Emergency Medical Authorization Form
 - c. Concussion and Sudden Cardiac Arrest Forms
 - d. Acknowledgement of receipt of District's Athletic Code of Conduct, Student Code of Conduct and such other documents as required of all students in the district for interscholastic athletics participation
10. If the athlete's participation is after the fall of what would be the freshman (9th grade) year of participation, the parents and student MAY be required to file additional paperwork with the District and the OHSAA to determine eligibility.
11. The athlete and the parents/guardian MUST fulfill any and all other requirements for participation including but not limited to those established by the OHSAA and the District.
12. Once the home educated student is a graduate, that student is no longer eligible to participate in interscholastic athletics.
13. Note that if the student is a home educated student seeking to participate in a district where the parent(s) does not reside, because the student's residential district does not offer the specific sport, the same information is required except there is no need to verify residence of the parents, only verification of the superintendent's agreement. Please note that you must verify that the parents do indeed reside in Ohio.

*Note: You must request eligibility in accordance with Bylaw 4-8 for any international student.

FOR STUDENTS WHO ATTEND OHIO NON-PUBLIC SCHOOLS (either chartered or non-chartered), OHIO COMMUNITY OR OHIO STEM SCHOOLS AND WHO LIVE IN THE SCHOOL DISTRICT

1. Submission of the name of the school that the student attends SHALL be on file with the building principal/athletic administrator prior to any tryout or participation in interscholastic athletics. Additionally, please ensure that the student is actually enrolled in the STEM, community or non-public school in which he or she purports to be enrolled.
2. Proof of bona fide residence within the district where participation is desired SHALL be on file (must show at least two of the following):
 - a. Utility bill showing name and address
 - b. Lease showing name and address
 - c. Parent/guardian driver's license
 - d. Affidavit of residence (either OHSAA Form <http://ohsaa.org/Portals/0/Eligibility/forms/Affidavit-BonaFideResidence.pdf> or district affidavit)

3. Immunization Disclosure (Insert Local Form here)
4. Athlete's Original Birth Certificate, Passport*, Visa or Green Card* – neither copies nor will hospital birth records shall be accepted.
5. Certified legal custody documents, if applicable
6. Emergency Medical Authorization and e-PPE clearance from a physician within the last year
7. Athlete's academic performance/grades from the previous grading period's work
 - a. Written transcript/grade card as verification that the high school student has passed five one credit courses or the equivalent in the preceding grading period at the current non-public/Community/STEM school attended.
 - b. Written transcript/grade card as verification that the 7-8th grade student has passed five courses in the preceding grading period at the current non-public/Community/STEM school attended.
 - c. **Verification is REQUIRED for each preceding grading period after which the student seeks to participate regardless of what the non-enrolled student may claim.**
 - d. **The OHSAA has developed a form for your convenience in verifying academic performance when your grading period ends. Click here to retrieve:**
<http://www.ohsaa.org/Portals/0/Eligibility/OtherEligibilityDocs/CCP.Non-EnrolledStudentGradeSheet.pdf>
8. Athlete's academic performance/grades from his/her entire educational history (To determine that the student is not a graduate and is in compliance with Bylaw 4-3-6)
9. Have on file with the Athletic Department
 - a. District Pre-Participation Forms if applicable (insert local form here) and all OHSAA e-PPE and consent forms
 - b. Emergency Medical Authorization Form
 - c. Concussion and Sudden Cardiac Arrest Form
 - d. Acknowledgement of receipt of District's Athletic Code of Conduct, Student Code of Conduct and such other documents as required of all students in the district for interscholastic athletics participation
10. If the athlete's participation is after the fall of what would be the freshman (9th grade) year of participation, the parents and student MAY be required to file additional paperwork with the District and the OHSAA to determine eligibility.
11. The athlete and the parents/guardian MUST fulfill any and all other requirements for participation including but not limited to those established by the OHSAA and the District.
12. Note that if the student is a non-public school student seeking to participate in the district where the non-public school is located, the same information is required except there is no need to verify residence of the parents as long as they reside in Ohio, only the location of the non-public school within the Ohio public school district.

*Note: You must request eligibility in accordance with Bylaw 4-8 for any international student

REQUIREMENTS FOR MAINTAINING ATHLETIC ELIGIBILITY AND ADDITIONAL INFORMATION

1. The parents/guardian is obligated to notify (in writing) the building administration of any absence, tardiness or illness in which the athlete misses course work on the day of the occurrence (prior to 9:00 AM) if the district has an attendance policy.
2. The athlete is required to maintain a minimum of five full credit classes or the equivalent (five total for students in grades 7-8) in the preceding grading period.
3. The parent/guardian or home education provider, or the non-public/Community/STEM school is required to certify/report all grades to the school's administration immediately following the close of the participation District's grading period but no later than the last date for reporting grades as established by the District where the student is participating.

4. Extended time, summer school and/or other educational options shall not be accepted for maintaining academic eligibility.
5. The athlete and parents/guardian SHALL fulfill all other requirements of participation for the individual sports team or school including but not limited to: academic requirements, parent/player meetings, participation fees, code of conduct, practice and contest attendance, and all other items listed in the Student Athlete Handbook.
6. Upon becoming a member of the District's interscholastic sports team, the athlete SHALL NOT participate in any other non-interscholastic athletic activities. Please review the specific sport regulations for more information.
7. Place these non-enrolled high school students onto the eligibility certificate in the position representing their number of semesters – 1-2 (9th grade), 3-4 (10th grade), 5-6 (11th grade), 7-8 (12th grade). Use the date they first participated in an interscholastic contest as the “date entered your school.” Mark them with an asterisk “*” to designate their non-enrolled status.
8. Place these non-enrolled 7-8th grade school students onto the eligibility certificate in the position representing their number of semesters – 1-2 (7th grade), 3-4 (8th grade). Use the date they first participated in an interscholastic contest as the “date entered your school.” Mark them with an asterisk “*” to designate their non-enrolled status.