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**CCP/Non-Enrolled Student Grade Report Sheet**

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| ***INSTRUCTIONS TO SCHOOL AD/PRINCIPAL:*** This form was developed as a tool to assist school administrators in collecting grades for CCP and/or Non-Enrolled students to determine their athletic eligibility regarding Bylaw 4-4, Scholarship. It is recommended to **FILL OUT THE TOP SECTION** and then provide this document to the educator providing the instruction for the CCP and/or Non-Enrolled Student(s) prior to the end of your grading period. **Alert the educator as to the date you are required to evaluate the student’s academic progress (i.e. the end of YOUR school’s grading period).** If the CCP and/or Non-Enrolled student(s) is not passing five credits (4 classes for 7/8 grade) at the end of your grading period then they will become ineligible at the start of the fifth school day of your next grading period (See Bylaw 4-4-3). |

Student Name: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade Level: \_\_\_\_\_\_\_\_\_\_\_\_ School Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grading Period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sport(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ High School Where Competing: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A.) Date Current Grading Period Ends\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ B.) Date Form Required to be Returned to School Administrator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Insert date of last day of grading period at school where student wants to participate) (Insert date AD/Principal will be evaluating scholarship eligibility)*

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| ***To be completed by CCP or Non-Enrolled Student Educator*** | | | | | |  | ***To be completed by School Administrator*** | |
| Class | Grade on Last Day of Current Grading Period  *(see (A) above\*)* | Credit Value  (.25, .5, 1) | Class Duration  (12 week, Quarter, Semester, Year Long) | Signature of Educator Providing Grades | Email Address |  | Factor\*\*  (1, 2, 3, 4) | Credit Equivalency |
| *Example: Health* | *Pass/Satisf./B/83%* | *.25* | *Semester* | *John Doe* | *jdoe@example.org* |  | *2* | *(.25 x 2)= .5 credits* |
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\*\*Multiply full-year courses by a factor of 1; semester courses by a factor of 2; twelve-week courses by a factor of 3; and nine-week courses by a factor of 4. More information can be found at: <http://www.ohsaa.org/Portals/0/Eligibility/OtherEligibiltyDocs/EligibilityGuidelinesGuidanceCounselors.pdf>. *If you have any questions or concerns, please contact Kristin Ronai (*[*kronai@ohsaa.org*](mailto:kronai@ohsaa.org)*) or Ronald Sayers (*[*rsayers@ohsaa.org*](mailto:rsayers@ohsaa.org)*).*