



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

Eligibility Certificate – High School

Please be advised that this eligibility information should be shared with the coaching staff prior to student participation in any contest.

SCHOOL NAME _____ CITY _____ SCHOOL YEAR _____

SPORT _____ BOYS _____ GIRLS _____

- In accordance with Bylaw 3-6-1, at the beginning of each sport season, the principal/designee of each member school **MUST** prepare an eligibility certificate listing the students eligible under OHSAA bylaws to represent the school in each sport. Eligibility certificates shall be prepared for each sport in which the school participates and filed in the office of the principal/designee and available for inspection upon request. **Each school is permitted to use whatever certificate it feels is most effective, but this document represents the recommended OHSAA Eligibility Certificate.**
- Previously, this certificate was submitted to the tournament manager of each respective sport at the first tournament level. Beginning with the 2017-18 school year, athletic administrators are required to check a box in myohsaa stating that "you have verified that all the students on the respective team are eligible." This "box checking" has replaced the physical submission of the eligibility certificates; however, EACH SCHOOL IS STILL REQUIRED TO COMPLETE THIS EXERCISE AND KEEP THE CERTIFICATE ON FILE AT THE SCHOOL.
- Corrections, additions and deletions may be made as the sport season progresses and, must be filed in the office of the principal/designee.
- In order to participate in any interscholastic contest, students must be eligible in accordance with all sections of Bylaw 4-Student Eligibility (e.g. age, scholarship, semester, transfer, parent resides in Ohio, etc.)
- In column A, list students alphabetically by number of semesters in high school since entering Grade 9 for the first time (1-2, 3-4, 5-6, 7-8).
 - Column B on this form is the student's birth date. This information is important to enable you to identify if any student turns 20 years old during the current school year.
 - Column C on this form is the date the student first enrolled at any high school (grade 9). This information is important to enable you to track semesters of eligibility.
 - Column D is the date the student first enrolled in your school if that student is a transfer from another school. **Place a # sign next to the names of students who are transfer students** (i.e., those who have enrolled in your high school from another high school.)
 - Column E of this form addresses a student's scholastic eligibility. Every student, except incoming 9th graders (see Bylaw 4-4-4), are required to have received passing grades in a minimum of five credits or the equivalent during the immediately preceding grading period. You also want to make sure they are currently enrolled in at least five credits to ensure they have the opportunity to meet the scholastic requirement during the next grading period.
 - Columns F and G assists you in ensuring that each athlete has a parent in Ohio and that the student is a United States citizen, which are both requirements in order for the student to have any athletic participation at an OHSAA member school.
- Place non-enrolled students who are on home-education, those who attend non-public schools that do not sponsor the sport, and those who attend Community or STEM schools that do not sponsor the sport into the correct semester category. **Use the date of the student's first participation in an interscholastic contest as the "date first entered your school" and denote those students with an asterisk ***

I verify that the following students are eligible under the rules of the OHSAA.

Principals' or Designee's Signature

	Column A Student Names Alphabetically By Number of Semesters Last Name First (See #6)	Column B Student Birth Date	Column C Date First Entered Grade 9	Column D Date First Entered Your School, if different than Column C	Column E Student has passed 5 credits or the equivalent in the immediately preceding grading period AND is currently enrolled in at least five credits? (Yes or No)	Column F Student has a Parent living in Ohio, or meets requirements of an exception to Residency Bylaw? (Yes or No)	Column G Student was born in US (or US territory), is an international student living in Ohio with parents or meets requirements of an exception to International & Exchange Student Bylaw? (Yes or No)
		(Bylaw 4-2)	(Bylaw 4-3)	(Bylaw 4-7)	(Bylaw 4-4)	(Bylaw 4-6)	(Bylaw 4-8)
Ex.	Abbott, Mary#	8/25/2004	8/28/2019	8/15/20	Yes	Yes	Yes, approved under exc. 1
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SPORT _____

BOYS _____

GIRLS _____

	Student Names Alphabetically By Number of Semesters Last Name First (See #6)	Student Birth Date (Bylaw 4-2)	Date First Entered Grade 9 (Bylaw 4-3)	Date First Entered Your School, if different (Bylaw 4-7)	Student has passed 5 credits or the equivalent in the immediately preceding grading period AND is currently enrolled in at least five credits? (Yes or No) (Bylaw 4-4)	Student has a Parent living in Ohio, or meets requirements of an exception to Residency Bylaw? (Yes or No) (Bylaw 4-6)	Student was born in US (or US territory), or meets requirements of an exception to International & Exchange Student Bylaw? (Yes or No) (Bylaw 4-8)
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FILE IN OFFICE OF PRINCIPAL/DESIGNEE PRIOR TO FIRST CONTEST.

DO NOT SEND TO THE OHSAA