



Ohio High School Athletic Association  
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### Guidance for Superintendents Relative to Change in Educational Program – Bylaws 4-7-6 and 4-7-7

Bylaws 4-7-6 and 4-7-7 require that when a student has been reassigned to a new high school by your school district or by your school system as a result of a **specific change of that student's educational program**, you must clearly stipulate the **details of that specific program change** in writing to the Executive Director's office. To assist you in that task, the **following is a list that includes, but is not limited to**, specific situations that **do** as well as **do not** constitute an educational program change. **And please note that this exception will have no application for seniors who are requesting a specific change in academic program and can be used one time only during the student's high school career.**

#### Situations that **shall** be considered a change in educational program

1. Transfer from an International Baccalaureate Diploma Program to a non-IB program or the converse (**curriculum must be specified for both and requires entrance into an IB Diploma program only – junior status**). Please note if the student is granted eligibility in accordance with one of these transfer bylaws 4-7-6 or 4-7-7, or bylaw 4-7-2 exception 8 into an IB Diploma Program, and the student subsequently withdraws from the program, the student's eligibility ceases immediately insofar as transfer is concerned.
2. Transfer from a vocational curriculum to a college-preparatory curriculum or the converse
3. Transfer from an ELL(English Language Learner) school to a regular curriculum or the converse
4. Transfer from a coeducational high school to a single gender high school or vice versa
5. Transfer from a special education unit at one school to a school with a mainstream focus or the converse

#### Situations that **shall not** be considered a change in educational program

1. Transfer from a school that has larger class enrollment to a smaller enrollment or the converse
2. Transfer caused by a student's academic and/or disciplinary dismissal from a school
3. Transfer caused by a student's desire to take one or more courses at a new high school, for example a desire to take an Advanced Placement course(s) at a new high school

A transfer from one college preparatory high school curriculum to another similar curriculum in a different high school will not meet the standard found in these bylaws.

**Please be sure to stipulate the student's grade in school, include the transcript and the class schedule for the first semester in the program when requesting this option.**