



# OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

**INSTRUCTIONS FOR COMPLETING BYLAW 4-6-2 #1, LEGAL CHANGE OF CUSTODY/GUARDIANSHIP, REQUEST – 2024-25**

**SCHOOL ADMINISTRATORS:** Please complete this form and return it, along with the required court documentation (see Q12), to the OHSAA office via an email attachment, Attn: Mrs. Kristin Ronai (kronai@ohsaa.org). Please note the student is ineligible until a favorable ruling is issued by the Executive Director's Office. Furthermore, any student approved under Bylaw 4-6-2, Exception 1 may still be subject to the transfer consequence unless an exception can also be met to Bylaw 4-7-2.

- 1. Name of Student(s): \_\_\_\_\_
- 2. Gender of Student(s): \_\_\_\_\_ 2024-2025 Grade Level of Student(s): \_\_\_\_\_
- 3. Sport(s) Competed In During 12 Months Immediately Preceding Transfer:  
\_\_\_\_\_
- 4. Transferring From: \_\_\_\_\_ High School State: \_\_\_\_\_
- 5. Transferring To: \_\_\_\_\_ High School
- 6. Transfer Date: \_\_\_\_\_ (Date First Attended)
- 7. Name of NEW Legal Custodian/Guardian: \_\_\_\_\_  
Relationship to Student (Select One):  Grandparent  Aunt/Uncle  Sibling
- 8. Address of NEW Legal Custodian/Agent: \_\_\_\_\_
- 9. Name of Parent(s): \_\_\_\_\_
- 10. State of Residence of Parent(s): \_\_\_\_\_
- 11. Explanation as to how this change of custody/guardianship was purely for the best interest of the student in terms of the student's mental, physical and educational well-being (use additional paper as needed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 12. Type of Change (please select one with "X"):  
 A. \_\_\_\_\_ Change of **custody** from one parent to primary relative  
 B. \_\_\_\_\_ Change of **guardianship** from one parent to primary relative  
 C. \_\_\_\_\_ Student is already 18 an unable to experience legal change of custody\*  
 \*Please provide written explanation of why the student was compelled to transfer schools and reside with a primary relative who is a bona fide resident of the state of Ohio.
- 13. Attach a certified copy of the court order changing the custodianship/guardianship to a non-parent.  
 -Each court order is required to be signed by either a judge or magistrate (or an agent of protective services, if applicable).  
 - If available, please also submit the "petition for the change of custody."

Administrator Signature: _____ Title: _____		
Print Name: _____ Email Address: _____		
FOR OHSAA OFFICE USE ONLY: Date of Decision - _____		
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED <b>See Attached Letter</b>	Reviewed By: _____ Signature: _____