



# OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

## INSTRUCTIONS FOR COMPLETING BYLAW 4-6-2 #2, LEGAL CHANGE OF CUSTODY/GUARDIANSHIP, REQUEST

**SCHOOL ADMINISTRATORS:** Please complete this form and return it, **along with the required court documentation** (see Q11), to the OHSAA office via an email attachment, Attn: Mrs. Kristin Ronai (kronai@ohsaa.org). Please note the student is ineligible until a favorable ruling is issued by the Executive Director's Office. Furthermore, any student approved under Bylaw 4-6-2, Exception 2 may still be subject to the transfer consequence unless an exception can also be met to Bylaw 4-7-2.

1. **Name of Student(s):** \_\_\_\_\_
2. **Gender of Student(s):** \_\_\_\_\_ **2021-2022 Grade Level of Student(s):** \_\_\_\_\_
3. **Sport(s) Competed In During 12 Months Immediately Preceding Transfer:**  
\_\_\_\_\_
4. **Transferring From:** \_\_\_\_\_ High School **State:** \_\_\_\_\_
5. **Transferring To:** \_\_\_\_\_ High School
6. **Transfer Date:** \_\_\_\_\_ *(Date First Attended)*
7. **Name of Legal Custodian/Guardian:** \_\_\_\_\_
8. **Relationship of Legal Custodian/Guardian to Student** *(grandparent, aunt, family friend, etc.):* \_\_\_\_\_
9. **New Address of Legal Custodian/Guardian:** \_\_\_\_\_
10. **Date which Guardianship/Custody was given to non-parent:** \_\_\_\_\_  
*(Must be over one year for exception to be applicable)*
11. **Attach a certified copy of the court order** showing the custodianship/guardianship given to a non-parent.  
-Each court order is required to be signed by either a judge or magistrate (or an agent of protective services, if applicable).  
- If available, please also submit the "petition for the change of custody."
12. **Name of Parent(s):** \_\_\_\_\_
13. **State of Residence of Parent(s):** \_\_\_\_\_

**Administrator Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**FOR OHSAA OFFICE USE ONLY: Date of Decision -** \_\_\_\_\_

**APPROVED**

**DENIED**  
**See Attached Letter**

**Reviewed By:** \_\_\_\_\_

**Signature:** \_\_\_\_\_