



# OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

## INSTRUCTIONS FOR COMPLETING BYLAW 4-6-2 #2, LEGAL CHANGE OF CUSTODY/GUARDIANSHIP, REQUEST – 2023-24

**SCHOOL ADMINISTRATORS:** Please complete this form and return it, **along with the required court documentation** (see Q11), to the OHSAA office via an email attachment, Attn: Mrs. Kristin Ronai (kronai@ohsaa.org). Please note the student is ineligible until a favorable ruling is issued by the Executive Director's Office. Furthermore, any student approved under Bylaw 4-6-2, Exception 2 may still be subject to the transfer consequence unless an exception can also be met to Bylaw 4-7-2.

1. Name of Student(s): \_\_\_\_\_
2. Gender of Student(s): \_\_\_\_\_ 2023-24 Grade Level of Student(s): \_\_\_\_\_
3. Sport(s) Competed In During 12 Months Immediately Preceding Transfer: \_\_\_\_\_
4. Transferring From: \_\_\_\_\_ High School State: \_\_\_\_\_
5. Transferring To: \_\_\_\_\_ High School
6. Transfer Date: \_\_\_\_\_ (Date First Attended)
7. Name of Legal Custodian/Guardian: \_\_\_\_\_
8. Relationship of Legal Custodian/Guardian to Student (grandparent, aunt, family friend, etc.): \_\_\_\_\_
9. New Address of Legal Custodian/Guardian: \_\_\_\_\_
10. Date which Guardianship/Custody was given to non-parent: \_\_\_\_\_  
(Must be over one year for exception to be applicable)
11. Attach a certified copy of the court order showing the custodianship/guardianship given to a non-parent.  
-Each court order is required to be signed by either a judge or magistrate (or an agent of protective services, if applicable).  
- If available, please also submit the "petition for the change of custody."
12. Name of Parent(s): \_\_\_\_\_
13. State of Residence of Parent(s): \_\_\_\_\_

Administrator Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

FOR OHSAA OFFICE USE ONLY: Date of Decision - \_\_\_\_\_

☐ APPROVED

☐ DENIED  
**See Attached Letter**

Reviewed By: \_\_\_\_\_

Signature: \_\_\_\_\_