OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

INSTRUCTIONS FOR REQUESTING A CHANGE IN DIVISIONAL PLACEMENT – 2026-27
2-1-1 *By entering into an OHSAA sponsored tournament, schools, on behalf of their teams and individuals, agree to compete at the sites, dates and times assigned to them by the OHSAA. Schools that enter into an OHSAA sponsored tournament shall compete in only the division to which they have been assigned for the applicable sport.* *Note: In team sports, schools are permitted to enter only one team in OHSAA-sponsored tournaments. In individual sports, schools are only permitted to enter the maximum number of individuals in OHSAA-sponsored tournaments as prescribed in the respective sports' playing rules and/or tournament regulations.* ***EXCEPTION 1:*** *Schools may request an alternative divisional assignment to participate in the highest division of a respective sport on a sport-by-sport basis. Such a request must be submitted to the Executive Director's Office by the deadline to be published on the OHSAA website on an annual basis. Requests to participate in any division other than the highest division shall NOT be considered.*
SCHOOL ADMINISTRATORS: This form is to be completed no later than May 8, 2026, for fall sports, no later than June 5, 2026, for winter sports**, and no later than September 18, 2026, for spring sports**. Once completed, please return to the OHSAA office via email attachment, **Attn: Mr. Ronald Sayers (rsayers@ohsaa.org)**. All requests received by the appropriate deadline will be reviewed in accordance with the OHSAA Board of Directors approved business rules. Requests received after the date listed above will not be considered. Notification of a decision will be relayed no later than 2 weeks after review by the OHSAA Board of Directors.

1. **Date of Request**: _____
2. **School Name**: _____ **OHSAA ID:** _____
3. **Sports Requesting Alternative Divisional Assignment (If more than 5, please list on separate attachment):**

For School Use			**For OHSAA Office Use:**	
Gender(s)	**Sport(s):**	**Current Division(s):**	**Approve**	**Deny**
a) _____	a) _____	a) _____	☐	☐
b) _____	b) _____	b) _____	☐	☐
c) _____	c) _____	c) _____	☐	☐
d) _____	d) _____	d) _____	☐	☐
e) _____	e) _____	e) _____	☐	☐

4. I understand that Exception 1 to OHSAA Bylaw 2-2-1 only allows the identified team(s) to compete in the highest division of the OHSAA tournament offered in the sport(s) and no requests to be reassigned to a division other than the highest in that sport(s) will be taken into consideration. _____ (**Initials of School Administrator**).

5. I understand that application of Exception 1 to OHSAA Bylaw 2-2-1 in the sports of boys and girls bowling, boys and girls cross country boys and girls golf, gymnastics, boys and girls swimming and diving, boys and girls tennis, boys and girls track and field, and boys wrestling (i.e. individual sports) shall result in the entire team moving to the highest division, not just individual athletes. _____ (**Initials of School Administrator; Leave Blank if No Individual Sports Requested**)

SCHOOL ADMINSITARTOR ACKNOWLEDGEMENT
I hereby acknowledge that the responses on the above are accurate and correct, to the best of my knowledge. _____ _____ Print Name School Administrator Signature

FOR OHSAA OFFICE USE ONLY	
Date Reviewed: _____	**Reviewed By:** _____