



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Doug Ute, Executive Director

INSTRUCTIONS FOR COMPLETING SHIFT OF PERIOD OF INELIGIBILITY REQUEST- 2025-26

Bylaw 4-7-2, Note 3: The Executive Director's Office, in its sole discretion, is authorized to make certain equitable adjustments to the period of REGULAR SEASON ineligibility in cases when a student, through no fault of the athlete, is subject to documented, extenuating circumstances which prevent him/her from competing during all or part of the first 50% of the maximum allowable regular season contests in a sport. However, no such approval shall ever permit a student-athlete a participation opportunity in the OHSAA postseason tournament of a sport in which they are ineligible. If such an adjustment is granted, 1) the student must be physically attending the school at the start of the season for such an adjustment to be considered and 2) the student will only be eligible for those contests outlined in the Executive Director's Office's approval, which will never exceed 50% of the maximum allowable regular season contests regardless of whether the student participates in those contests. It is the sole responsibility of the school to which the student transfers to ensure a student granted such an adjustment participates only during the appropriate contests outlined in the Executive Director's Office's approval.

SCHOOL ADMINISTRATORS: This form is to be completed after the student in question has been provided clearance to compete from a professional. It is the responsibility of the school to work with the parents obtain all of the required documentation listed in item #12.

Once completed, return the form, **along with the required documentation** (see item #12), to the OHSAA office via an email attachment, Attn: Mr. Ronald Sayers (rsayers@ohsaa.org). The student will continue to be held accountable to the transfer consequence (i.e. sitting out the tournament and the second 50% of the maximum allowable regular season contests) until a ruling is provided by the OHSAA office.

1. Name of Student: _____ Date of Request: _____
2. Gender of Student: _____ 2025-26 Grade Level of Student(s): _____
3. Transferring From: _____ High School
4. Transferring To: _____ High School
5. Date of Transfer: _____ (DATE FIRST ATTENDED)
6. Date Student Joined Team: _____ (DATE OF FIRST PRACTICE DURING SEASON, DOES NOT INCLUDE SUMMER PARTICIPATION)
7. Sport(s) Competed In During 12 Months Immediately Preceding Transfer: _____
8. Sport For Which Request Is Being Made: _____
9. Date On Which Student Became Unable To Compete: _____
10. Did The Student Compete In Any Regular Season Contests Prior To Becoming Unable To Compete? YES NO
a) If Yes, Please List How Many: _____
11. Date On Which Student Was Cleared to Return To Competition: _____
12. Please include copies of the following documentation:
 - Documentation drafted and signed by a professional outlining the extenuating circumstances that have prevented the student from participating in all or part of the first 50% of maximum allowable regular season contests in the sport referenced in item #8 above.
 - A copy of the sport's regular season schedule at whatever level the student desires to participate (freshman, JV, Varsity, etc.)
 - A written narrative from a school administrator outlining the situation and explaining how this student's inability to participate during the first half of the season was through no fault of the athlete.

FOR OHSAA OFFICE USE ONLY: Date of Decision - _____

☐ APPROVED

***Please see below.

☐ DENIED

Please see attached correspondence.

Reviewed By: _____

***In accordance with Bylaw 4-7-2, Note 1, the Executive Director's Office hereby declares _____ eligible for regular season contests _____ through _____ in the sport of _____ due to the extenuating circumstances which prevented him/her from participating during all or part of the first 50% of the season. The student shall be ineligible to compete in any other contests, including the OHSAA tournament, other than those listed here.