

Officials Permit Renewal for 2020-2021 – BEGINS **JUNE 15**

We hope this email finds you healthy and well! Due to the effects of the ongoing COVID-19 pandemic, the following changes to officiating permit renewals for the 2020-21 school year have been implemented to allow you more flexibility while maintaining a timeline that allows our office to best serve you. **All information in this memo is subject to change due to directives from national and state authorities.** If the start of any season is pushed back, renewal dates may be adjusted and will be communicated at the time of that decision. There will be **no** refunds of officiating permit fees should any season be postponed or cancelled.

1. Officiating Permit Renewals **begin Mon., June 15**
2. While we have made very limited exceptions in the past by allowing officials to renew in-person, we **will not** accept any in-person renewals this year.
3. The deadline to renew without a late fee has been extended by season

Season	Deadline to Renew Without a Late Fee	Deadline to Renew WITH \$50 Late Fee
Fall Sports (No late fee this year)	July 15	N/A
Winter Sports	September 30	October 31
Spring Sports	December 31	January 31

4. **SPRING SPORT OFFICIALS: Please keep the books from the preseason mailing you received during the 2019-20 school year. New officials should keep the materials from their officiating course.** Each **spring** sport renewal fee is reduced by \$10 (baseball, boys lacrosse, girls lacrosse, softball, track & field). The renewal fee structure will be \$50 for the first spring sport and \$20 for each additional spring sport. The NFHS has announced that there will be no rule changes for spring sports in the 2020-21 school year, and they will not print 2020-21 rule or case books. **Note: Spring sport officials will not receive a preseason mailing in 2021.**
5. Officials with a permit in multiple seasons may choose to renew each sport at separate times while still receiving the additional sport fee reduction. An official will receive the additional sport fee reduction throughout the year, but the late fee will still apply to the prescribed timelines.
6. Due to budget cuts, pocket calendars will not be printed this year.
7. Due to office closures, packets will be mailed out later than usual. Physical rule books for fall sports will not arrive until the month of August. Electronic rulebooks for fall sports will be available through the NFHS app on July 16th at no charge to officials. Instructions on how to access that will be emailed out at a later date.

The following will remain consistent with the renewal process in past years. Renewals of officiating permit fees for all officials are payable **online only through myOHSAA**. You will be required to review your contact information prior to accessing the renewal screen. Permits must be renewed **by midnight ET on the deadline date** outlined in the table above to remain active. The information formerly included on the mailed permit card is available under the Permit Card link along the left side of the Official Dashboard in myOHSAA, and can be printed from an internet browser if necessary.

If you wish to go inactive please simply disregard this email and do NOT renew your permit.

Starting June 15, login to myOHSAA at <https://officials.myohsaa.org/Logon> to review your contact information and renew your permit. You may renew using a credit card or by entering your bank

account information. Renewal fees for fall and winter sports are \$60 for the first sport and \$30 for each additional sport, please see this year's fee reduction for spring sports outlined in point number 4 above. A \$50 late fee will be charged for renewals completed after midnight ET of the deadline to renew without a late fee date outlined in the table above. **If you have forgotten your login or it is not working, click on the "Forgot Login" link at the login screen and enter your permit number provided above to have your username and a link to reset your password emailed to you. If you can no longer access the email address on your profile, contact our office at officiating@ohsaa.org immediately. Do not wait until the renewal deadline to make sure you have access to your account!!**

Concussion certification is good for 3 years. If your certification has expired, you must recertify **and enter your certification information in myOHSAA** prior to being able to renew your permit. If you need assistance renewing your concussion certification, please view this step-by-step resource: <https://www.ohsaa.org/Portals/0/Officiating/forms/ConcussionTrainingWalkthrough.pdf>

If you are having problems with the renewal process, you can view **login** troubleshooting at <https://www.ohsaa.org/Portals/0/Officiating/InstructionsLogin.pdf?ver=2017-05-30-153544-157> and **email verification** troubleshooting at <https://www.ohsaa.org/Portals/0/Officiating/Instructions-Verify-Email.pdf?ver=2017-05-30-153543-730>

Please note, if you change your email prior to renewing your permit, you must complete the email verification process for that change to be reflected on your myOHSAA account.

Payments after the deadline to renew without a late fee, outlined in the table above, will not be accepted without the additional \$50 late fee. The last possible date to renew your permit, **with the late fee**, is as follows:

Fall Sports	July 15 (no late fee this year)
Winter Sports	Oct. 31
Spring Sports	Jan. 31

The OHSAA is a non-profit organization that receives no tax dollars. More than 80% of the operating budget comes from tournament ticket sales. With the loss of revenue from the 2020 winter and spring tournaments, there have been many changes in our office to decrease expenses. We are not decreasing services to officials including insurance, educational information and day to day assistance from our staff. The Officiating Department is here if you need assistance with the renewal process, however you may experience longer than normal wait times for a response as we operate with a decreased level of staff. Please make sure you can access your myOHSAA well before the renewal deadline. We appreciate your patience and grace during this unprecedented time.

Quick Recap

- Renewing your officiating permit has never provided or implied a guarantee of OHSAA officiating assignments in that season.
- There will be no refunds of officiating fees in the event the that sport season is cancelled.
- There will be no transfer of officiating fees to the following school year in the event that the sport season is cancelled.
- These modified renewal timelines have been created to accommodate the concern and uncertainty of the sport seasons in the 2020-21 school year.

We in the Officiating Department appreciate you and what you do for interscholastic athletics!