

OHSAA Officials Permit Renewal for 2023-2024 – BEGINS JUNE 1

We hope this email finds you healthy and well! Thank you for another tremendous year of interscholastic athletics! Additional information regarding the transition to DragonFly will be emailed to all OHSAA officials by the end of next week. **Beginning JUNE 1**, renewals of officiating permit fees for all officials are payable **online only through myOHSAA**. The OHSAA office will continue with the adjusted renewal deadlines used the last several school years, which are outlined in the table below. This allows you more flexibility while maintaining a timeline that allows our office to best serve you.

Season	Deadline to Renew Without a Late Fee	Deadline to Renew WITH \$50 Late Fee
Fall Sports	June 30	July 15
Winter Sports	September 30	October 31
Spring Sports	December 31	January 31

If you have friends that stopped officiating in the past several years and they wish to return, have them follow the following link:

[OHSAA > Officiating > Become an Official > Inactive Officials Wanting to Return to Active Status](#)

If they have questions have them email Keaton Jones at kjones@ohsaa.org

Renewal Summary

1. **Starting June 1**, login to myOHSAA at <http://officials.myohsaa.org/Logon> to renew your permit. You may renew using a credit card or by entering your bank account information. Renewal fees are \$60 for the first sport and \$30 for each additional sport when completed prior to Midnight ET on the date listed above.
2. A \$50 late fee will be charged for renewals completed after Midnight ET of the deadline to renew without a late fee date outlined in the table above.
3. Permits must be renewed by Midnight ET on the date listed in the Deadline to Renew Without a Late Fee column in the table above to remain active and avoid a late fee.
4. You will be prompted to review and update your myOHSAA profile with any **mailing address changes** to ensure that all OHSAA mailings, including rule books, are received.
5. While we have made very limited exceptions prior to the pandemic by allowing officials to renew in-person, we **will not** accept any in-person renewals this year. All renewals must be completed online through myOHSAA.
6. Officials with a permit in multiple seasons may choose to renew each sport at separate times while still receiving the additional sport fee reduction. An official will receive the additional sport fee reduction throughout the year, but the late fee will still apply to the prescribed timelines.
7. Renewing a permit does not provide or imply a guarantee of OHSAA officiating assignments in the season renewed. There will be no refunds or transfers of officiating fees to the following school year in the event that the sport season is cancelled.

If you wish to go inactive please simply disregard this email and do NOT renew your permit.

If you have forgotten your login or it is not working, click on the “Forgot Login” link at the login screen and enter your permit number provided above to have your username and a link to reset your password emailed to you. If you can no longer access the email address on your profile, contact Keaton Jones at kjones@ohsaa.org or 614-267-2502, ext. 123 ASAP. Please leave a voicemail if no one answers and your

call will be returned as soon as possible. **Do not wait until the renewal deadline to make sure you have access to your account!!**

Concussion certification is good for 3 years. If your certification has expired, you must recertify *and enter your certification information in myOHSAA* prior to being able to renew your permit. If you need assistance renewing your concussion certification, please view this step-by-step resource: <https://www.ohsaa.org/Portals/0/Officiating/forms/ConcussionTrainingWalkthrough.pdf>

If you are having problems with the renewal process, you can view **login** troubleshooting at <http://www.ohsaa.org/Portals/0/Officiating/InstructionsLogin.pdf?ver=2017-05-30-153544-157> and **email verification** troubleshooting at <http://www.ohsaa.org/Portals/0/Officiating/Instructions-Verify-Email.pdf?ver=2017-05-30-153543-730>

Please note, if you change your email prior to renewing your permit, you must complete the email verification process for that change to be reflected on your myOHSAA account.

Payments after the deadline to renew without a late fee, outlined in the table above, will not be accepted without the additional \$50 late fee. **The last possible date to renew your permit, with the late fee, is as follows:**

Fall Sports	July 15
Winter Sports	Oct. 31
Spring Sports	Jan. 31

We hope you will continue officiating this coming year!