

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

4080 ROSELA PLCE COLUMBUS, OHIO 43214

Cross Country and Track & Field Evaluation Report

DO NOT send this form to the OHSAA Office; please submit the form to
BJ (William) Duckworth, Director of Officiating Development at wjduckworth2@yahoo.com

Official: _____

Evaluator: _____

Date: _____

Site: _____

Name of Meet: _____

Event/Position: _____

Rate the following areas using the scale below, as well as make comments for each section. Please be as objective and accurate as possible. Not all questions will apply to all officials depending on their position and responsibilities; ensure you are only evaluating action you observed. Please note that giving someone all fives indicates no room for improvement. Please feel free to attach an additional document with notes in addition to those requested below.

Evaluation Scale: 5 – Excellent, 4 – Good, 3 – Satisfactory, 2 – Fair, 1 – Unsatisfactory, NA – Not Applicable

Appearance & Uniform

Proper uniform _____

Personal appearance _____

Comments: _____

Knowledge Of The Rules

Knowledge of rules related to position(s)/event(s) _____

Handling of difficult or challenging situations _____

Comments: _____

Professionalism

Arrived on time _____

Arrived early enough to allow for venue set up and athlete warm ups.

Pre-meet track walk/review (Starters, Clerks, Umpires, Referees) _____

Performed a pre-meet walk of the track checking for issues and identifying exchange zone, starting lines, hurdle marking etc.

Pre-meet event set up (Field Event, Head Field Judge, Referees) _____

Performed a pre-meet inspection of assigned field event venue(s) to ensure safety, perform any set up or changes needed, etc.

Interactions with fellow officials _____

Interactions with coaches _____

Interactions with athletes _____

Interactions with spectators/parents _____

Ability to make tough decisions under pressure _____

Performed duties during the meet without unneeded delays _____

Operated in a manor that ensure the expedition of the meet while also allowing competitors the time needed for safe fair competition.

Professionalism (Cont.)

Came prepared to officiate _____

The official arrived with all needed equipment, including event-specific needs, rule books, official's manual, and any other needed items.

Check out before leaving _____

The official checked out with meet management before leaving and ensured no additional help was needed.

Comments: _____

Preventative Officiating

Held effective pre-field event meeting (Field Event) _____

Ensured all applicable rules were reviewed, order/method of calling competitors, meet specific information, review uniform information, coaching, and video viewing area, allow for questions.

Performed pre-event or pre-race uniform checks _____

Gave verbal preventative instructions to competitors _____

Used verbal communication to prevent violations, such as reminding athletes of relay zones, "staying off the line," exiting from the back of the circle, etc.

Gave verbal instructions at the start of each round (Field Event) _____

Used verbal communication to ensure athletes are aware of time limits, bar height, the number of competitors remaining, etc., in the field events.

Held effective pre-race meeting (Clerks) _____

Ensure all applicable rules were reviewed, uniform checks, starting lines, exchange zone colors, starting instructions, heat/section assignments, allow for questions.

Reviewed final starting instructions (Starters) _____

Quickly ensures athletes understand starting commands, starting instructions, starting lines.

Comments: _____

Officiating Mechanics

Starting commands (Starters Only) _____

Uses proper starting commands, speaks in a consistent tone (is not yelling), utilizes proper arm movements, hold time is appropriate, etc. Ensures they are positioned appropriately to see what needs to be seen.

Use of flags (Umpiers) _____

Utilizing flags to signal each time runners pass and holding the flag to ensure it can be seen. Ensures they are positioned appropriately to see what needs to be seen.

Field Event Officials _____

Use of proper communication methods such as flags and verbal communication. Ensures they are positioned appropriately to see what needs to be seen.

Comments: _____

Was any coaching provided? Yes / No If Yes please detail below.

Comments: _____