



## APPLICATION FOR OFFICIATING PERMIT UPGRADE

### INSTRUCTIONS

An individual who is a Class 3 official must apply for a Class 2 permit during the senior year of high school. Class 3 Officials do not need to test. A Class 2 official may apply for a Class 1 permit during the first year of their Class 2 experience. Class 1 officials are eligible for OHSAA post-season tournaments in their second season. Please submit **applications** to Charles Anderson at [canderson@ohsaa.org](mailto:canderson@ohsaa.org) by the following dates:

**Fall Sports- November 1; Winter Sports- March 1; Spring Sports-April 20.**

### **SECTION A:** To be completed by applicant. (Please type)

A. To be completed by the applying official.

Name \_\_\_\_\_ Sport \_\_\_\_\_  
Address \_\_\_\_\_ Phone (C) \_\_\_\_\_  
\_\_\_\_\_ (W) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email: \_\_\_\_\_  
Permit Number \_\_\_\_\_ Year issued \_\_\_\_\_  
Class 3 to Class 2 \_\_\_\_\_ Class 2 to Class 1 \_\_\_\_\_ I am now a senior: Y N (circle)  
Number of years as Class 2 \_\_\_\_\_

### **SECTION B:** To be completed and signed by the observers.

B. Contest Observation – The official must be observed/evaluated by either a Class 1 official or an inactive Class 1 official in that sport, or a Certified Assigner. Applicants upgrading from Class 2 to Class 1 must have two favorable evaluations by two different officials. All observations must take place in the current season the applicant is applying for the permit upgrade.

1. Date of Contest \_\_\_\_\_ Overall observation: Good Average Needs Improvement Fails  
Level of Competition \_\_\_\_\_ 7-8<sup>th</sup> 9<sup>th</sup> JV V (circle)  
Signature of Observer \_\_\_\_\_ Permit Number: \_\_\_\_\_
2. Date of Contest \_\_\_\_\_ Overall observation: Good Average Needs Improvement Fails  
Level of Competition \_\_\_\_\_ 7-8<sup>th</sup> 9<sup>th</sup> JV V (circle)  
Signature of Observer \_\_\_\_\_ Permit Number: \_\_\_\_\_

### **SECTION C:** Items to Remember

C. **Test dates:**

Fall Sports: November 15 - November 30  
Winter Sports: March 15 - March 30  
Spring Sports: May 5 - May 20

**Application Deadlines:**

Fall Sports: November 1  
Winter Sports: March 1  
Spring Sports: April 20

Officials will be notified via email about directions for the online test before the test dates above.  
Examinations – A minimum score of 80% is required.