

2020

SECTIONAL/DISTRICT GOLF TOURNAMENT MANAGER'S MANUAL



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION
4080 Roselea Place – Columbus, OH 43214
(614) 267-2502 (office) - (614) 267-1677 (fax)
www.ohsaa.org



A Message from OHSAA Director of Sport Management, Lauren Prochaska

Thank you for your willingness to serve as a manager for the OHSAA Golf Tournament! It's never an easy task but we especially know how much more difficult it is this year. We can't thank you enough for your time and efforts to provide a great experience while taking the proper precautions to keep everyone safe.

This is the traditional 'Managers' Manual' provided to all managers of Sectional and District tournaments that reflects the consistent procedures for all tournaments across the state. District Athletic Boards (DAB's) make certain permissible adjustments in their respective districts but this manual reflects items adopted by the OHSAA's Board of Directors to provide a consistent and fairly administered tournament across the state.

The manual is designed to help you in the operation of the tournament and is divided into basic parts of:

- Introduction Information
- Important Changes for 2020
- Covid-19 Guidance
- Baumspage information
- General Information
- Overall Tournament Organization Information
- Specific Regulations (Coaching Rule, Range Finders, Electronic Communication Devices)
- Financial Reporting Information
- Inclement Weather Information
- Medical Information
- Tournament Regulations

I cannot stress enough the importance of adhering to regulations at the Sectional/District level. As you might expect, should a regulation not be followed, it only becomes magnified when the team advances to another level and is required to follow a regulation that should have been followed all along.

Each District Athletic Board is given the task of organizing tournaments at the sectional and district level in their respective athletic districts under the tournament regulations adopted by the OHSAA's Board of Directors. These tournament regulations are located at the end of this Manual.

Though nearly all of your communication will be with the District Athletic Board member in your district that oversees Golf, if I can be of any service to you, please do not hesitate to contact me via email at lprochaska@ohsaa.org. Thanks for your efforts and making this year's tournament a reality!



Director of Sport Management

The OHSAA Mission Statement

To serve our member schools and enrich interscholastic opportunities for students.

2020 Changes and other Important Information

1. Please see the next page for all Covid-19 related guidance/requirements.
2. All sectional and district sites are required to charge admission. The tickets will be sold online only and will be \$8.00. Additional information was shared with each District Athletic Board and should have been passed along to site managers. Please contact your DAB rep or Jacki Windon (jwindon@ohsaa.org) at the OHSAA with any questions.
3. Please note that Yom Kippur is Sept. 27- Sept. 28 this year. September 28 is the first date sectionals can be played for Division II Girls and Division II and III Boys. We advise that you avoid playing sectionals on that date when possible.
4. **District Managers:** Please print the appropriate state qualifier sheets and give them to your teams/individuals that qualify to state. They contain important information that the teams/individuals will need for the state tournament.
5. **District Managers:** Also, please be sure to print the state tournament practice times schedule and assign practice times for your qualifiers and communicate those to the respective state tournament course.
6. The 2019 Rules of Golf included a new optional Local Rule that allows players to drop a ball with 2 penalty strokes in an area near where the ball was lost or estimated to go out of bounds. The Local Rule is not one of the 24 Rules of Golf; it's an optional Local Rule. **This 2-stroke optional Local Rule will NOT be used at the OHSAA Sectional, District or State Championships.**
The intent of this Local Rule is for golfers who are playing recreational golf, casual rounds, or their own competitions at their club or course. For example, for leagues, outings, and everyday play.
7. A reminder that a tournament regulation was implemented a couple years ago that allows a golfer to pick up their ball at any point during the round. However, he/she should continue to play with his/her group to finish the round. From the point of pick up, each hole thereafter should be marked on the scorecard as "N/A". Golfers must hit at least one shot on all 18 holes in order to count towards the 4 players needed for representation purposes and should be designated as a DQ in Baumspage if they do so. Should a player pick up their ball and walk off the course prior to playing a shot on all 18 holes, they should be designated as a DNF in Baumspage and will not count for representation purposes.
8. Each DAB has been given the authority to determine whether to permit spectator carts at your tournaments. They should provide you their decision and all the details prior to or at the manager meeting. Please reach out to them should you have any questions.

Covid-19 Requirements and Recommendations

Sectional, District, and State Tournaments are Required to Follow:

1. **August 19 Ohio Department of Health Order:**
https://content.govdelivery.com/attachments/OHOOD/2020/08/19/file_attachments/1521949/Sports%20Order%2008.19.20.pdf
2. **State Covid-19 Guidance:** <https://coronavirus.ohio.gov/static/responsible/Youth-Collegiate-Amateur-Club-Pro-Sports.pdf>
3. **Golf Requirements and Recommendations:**
<https://ohsaaweb.blob.core.windows.net/files/Sports/Golf/2020/GolfRecommendations.pdf>

Below are some of the key items for your golf tournaments: This is not a complete list of the requirements and recommendations so please read the documents above for full guidance.

- **Spectators:** Since there is no fixed seating at golf courses, up to 1500 spectators are permitted to attend. However, some local health departments or courses themselves have stricter regulations and may permit less people. Please work together as site managers and DAB's to determine if this is the case.
- **Face Masks:** Must be worn by spectators, workers, and coaches at all times. Golfers must wear them anytime they are not competing or on the range/putting green/chipping area. (but do have the option to wear them during these times if they choose).
- **Social Distance:** Must be maintained at all times. Spectators can remain within their family groups but should keep 6ft distance from other groups.
- **Physical Contact:** Not permitted- no handshakes, high fives, etc.
- **Congregating:** Not permitted before, during, or after competition.
- **Driving Range/Putting Green/Chipping Green-** A schedule should be put in place, if necessary, to ensure social distancing can occur in these areas. Spectators are not permitted in these areas.
- **Scoring Area:** Please eliminate any scoring area that would attract a crowd. Move this to a private area that only coaches can access while maintaining social distance.
- **Awards Ceremony:** Please eliminate any awards ceremony that would attract a crowd. You may give the trophy/medals to the qualifying head coach(es) to give to their team.
- **Scoring:** Electronic scoring is permissible to use should you choose to do so. Paper scorecards can still be used but it is recommended that scorecards not be traded at the end of the round and that scores are verified verbally.
- **Flagsticks:** Should be left in the hole at all times.
- **Bunker Rakes:** Should be removed or not used. Players should smooth out the sand with their foot or club after playing their ball from the bunker. There are options within the USGA rules should there be disturbed/unmaintained areas within the bunkers. Most of you have probably dealt with this but please let me know if you need assistance.
- **Ball Washers/Coolers/Etc.:** Should be removed or not used.
- **Course Etiquette:** Players should continue to observe proper course etiquette including replacing divots and fixing ball marks on the greens.
- **Sanitizing:** It is recommended that sanitizer be provided at the tee and the scoring area.

Utilizing “Baumspage” for Tournament Managers

The use of Baumspage remains a requirement at all sectional and district tournaments. It serves the purpose of integrating online entry, posting of results, transfer of qualifier data, and participation reports all the way through to the state tournament. There is a consistency of data for all tournaments. Gary Baumgartner or Terry Young with Baumspage will follow-up directly with all managers to provide instruction and any training that is needed.

Please call or send an e-mail if you have questions or need help

Gary Baumgartner
Cell: 513-594-6154
E-mail: gb@baumspage.com

Terry Young
Cell: 740-517-0195
E-Mail: terry@baumspage.com

General Information for Sectional/District Managers

1. Managers should consult their respective district’s websites for teams assigned to their sectional/district tournaments. Please be in constant contact as ‘full teams’ and ‘individual’ competitors change frequently.
2. Once you have been provided the teams assigned to your Sectional/District, tournament managers should send tournament information to **both the School Athletic Director AND the School’s Golf Coach** (sectional level) and/or district tournament managers. This should be done in a timely fashion, preferably **a minimum of two weeks before their tournament**.
3. This should include site of tournament, date of tournament, tee times/pairings, golf course telephone numbers, entry fee, charge for range balls, and any other pertinent information.
4. If the host golf course has a website, it is recommended it be used as well to provide necessary information.

The Tournament Information Packet

1. On the day of the tournament, each participating team shall receive:
 - A. Tee assignment/tee times
 - B. Listing of local rules (six copies – one for the coach and one for each player). Rule sheet should include a statement that all OHSAA rules and guidelines are in effect.
 - C. List of local rules in effect that day.
 - D. Course description and special conditions which may become a part of the play at that site.
 - E. Scorecards that are labeled in advance.
 - F. Results will be posted at www.baumspage.com. Please inform the media that AP Style results will also be posted.
2. Tournament managers **no longer need to collect eligibility forms/certificates**.
3. Groupings

- A. All teams should be arranged in advance of the tournament by a method prescribed by each respective athletic board and this information must be made available to all schools a minimum of two weeks prior to the tournament.
- B. Threesomes or foursomes should be used.
- C. The format for beginning play MUST be:
 - 1. All of a team's players MUST begin play on the same hole (either the first hole or the tenth hole). It is recommended half of the field begin play on the first tee and half on the tenth tee.
 - 2. These player's must be in successive order.

Example: First Tee

9:00- No. Ones from school #1, school #2, school #3, school #4

9:00- No. Twos from school #1, school #2, school #3, school #4

9:00- No. Threes from school #1, school #2, school #3, school #4

9:00- No. Fours from school #1, school #2, school #3, school #4

9:00- No. Fives from school #1, school #2, school #3, school #4

DO NOT SEND OUT ALL NUMBER ONE PLAYERS FROM THE ENTIRE FIELD, FOLLOWED BY ALL NUMBER TWOS, ETC. DO NOT SPLIT TEAMS AS THEY TEE OFF (SOME BEGIN ON NUMBER ONE AND SOME BEGIN ON NUMBER TEN)

- 3. Shotgun format is NOT permitted unless it is used to try and complete the tournament due to impending severe weather and/or darkness.
- 4. If there are an uneven number of players, a group should not be sent out with less than three players unless they are accompanied by an (adult) official scorer.
- 5. Caution should be used in assigning pairings. Examples:
 - A. Don't pair the same teams together year after year
 - B. Try and not pair teams from the same conferences together
 - C. Try and not pair the best four teams together and the worst four teams together. Try and balance each group according to abilities with (example) two good teams and two lesser teams.
- 4. Tournament Rules Committee
 - A. Each tournament site MUST have a rules committee prior to the beginning of play.
 - B. This committee shall consist of the tournament manager, a PGA golf professional (preferably from that course) and a coach from a participating team.
 - C. If a ruling/decision involves the team from the coach who is on the committee, that coach should be excused from the committee.
 - D. Decisions made by the committee are final.
 - E. The OHSAA will not accept appeals for a "golf rules infraction".
- 5. Tournament Golf Course
 - A. The golf course should be marked with appropriate stakes/lines to distinguish hazards, out of bounds, and ground under repair.
 - B. The Tournament Manager should review the OHSAA Suspension of Play Policy with the golf course management and establish a tentative rain date and make sure the golf course personnel are aware all holes and tees must remain the same due to resuming at the point of interruption.
- 6. Tournament check-in
 - A. All players should arrive 30 minutes prior to their tee times.
- 7. Scoring
 - A. Each player will keep the official score for one competitor in their group.
 - B. No two players should score for each other.
 - C. Encourage all players to keep the scores for all players in their respective group.

- D. The score shall be verbalized by the player so all in the group, including the scorer for that player, can hear. If there is a discrepancy between the score marked and the score announced, the scorer shall ask the player to review his/her strokes in the presence of the other players. Settle all questions on number of strokes before starting play on the next hole. The score must be verified before the first tee shot is made.
 - E. A scoring area **MUST** be made available for the players to use at the conclusion of play. It should be near the last green and away from players, coaches and spectators.
 - F. Scorecards must be signed by the scorer and attested to by the player. The player is only responsible for their hole-by-hole scores, and not the total. Once the scorecard is turned in, it may not be altered.
8. Motorized carts may be used by the tournament manager and the Rules Committee. Coaches are permitted the use of golf carts for coaching purposes at the **discretion of each District Athletic Board**. Should a Board give the approval to use carts, each school would be permitted one cart for a school approved coach. The OHSAA is not responsible for the cart fee. Each school or coach will be responsible for the cart fee. Spectator carts are now permitted at the discretion of each DAB.
9. Starters should review the following on the first/tenth tee prior to beginning play:
- A. Teeing order
 - B. Which colored tees are to be used
 - C. Identify golf balls
 - D. Exchange scorecards/signatures required
 - E. Local rules
 - F. Spotters/marshals are not officials
 - G. Procedures for playing two balls
 - H. OHSAA rules/guidelines are in effect, including pace of play
 - I. If “summer” or “winter” rules are in effect
 - J. Cell phone/electronic devices rules/range finders
 - K. Location of scoring areas and USGA rules on scorecards
 - L. Players should be made aware of the difference between a “Marshall” working the tournament and a “Rules Official” on the course.

Financial Report

Complete the financial report and send it to the District Board Treasurer within 10 days after the tournament.

Awards & Trophies

Trophies and awards appropriate for the district tournaments will be shipped directly to the managers from Croton Craft, P.O. Box 257, Croton, Ohio 43013. Please open the shipment immediately and check the awards to see if you have received the correct trophies and awards or if there is any damage. If an error has been made or there is damage, notify the supplier and the OHSAA immediately. Contact: Travis Nethers at Croton Craft (1-800-947-5521).

Sectional Tournament Managers Instructions

1. SECTIONAL MANAGERS

- 1.1 Team and individual qualifiers to the District Tournament will be populated through Baumspage.
- 1.2 Eligibility Certificates & Entry Forms **DO NOT need to be collected.**
- 1.3 No tournament participation list needs to be completed. All participation reports will be populated through Baumspage.

District Tournament Managers Instructions

1. DISTRICT MANAGERS

1.1 Qualifiers – Team and Individual Qualifiers will automatically be populated from the Sectional Tournament in Baumspage. Send information for each school with qualifiers regarding the location of the course, a map of the course, the place to report and the scheduled starting time.

1.2 Starting Times (Tee Times) – District tournament managers shall establish starting times for qualifying teams and individuals with the lowest qualifiers teeing off first.

- a) Example: 3rd place qualifiers tee off first
2nd place qualifiers tee of second
1st place qualifiers tee off last
- b) The procedure would be used for individuals also.

1.3 Qualifiers to the State Tournament – Utilize Baumspage to email qualifiers directly to the OHSAA.

1.4 Awards – Trophies and awards appropriate for the tournaments will be shipped directly to the managers from Croton Craft, P.O. Box 257, Croton, Ohio 43013. Please open the shipment immediately and check the awards to see if you have received the correct trophies and awards or if there is any damage. If an error has been made or there is damage, notify the supplier and the OHSAA immediately. Contact: Travis Nethers at Croton Craft (1-800-947-5521).

2. **It is critical that all state qualifying teams and individuals are assigned and aware of their practice tee time for the Thursday prior to the state tournament, as well as receive the correct state tournament information sheet with instructions for their respective division.**
3. When possible, it is strongly recommended that the course be lengthened to better prepare participants for play the following week at the state tournament.

Golf Tournament Sites & Assignments

Each of the state’s District Athletic Boards are empowered by the OHSAA Constitution to organize and conduct the boys’ and girls’ Golf tournaments at the Sectional and District levels. They are conducted according to the tournament regulations adopted by the Board of Directors. Representation to the State tournament (the number of State ‘qualifiers’) from District winners is determined by a formula based upon the number of teams participating in the previous year’s tournament.

The complete tournament regulations that were adopted by the Board of Directors are able to be read in their entirety by logging on to www.ohsaa.org and navigating to the boys’ or girls’ ‘golf page under the “Sports and Tournaments” pull down menu. You are encouraged to print and read these tournament regulations. Each District Athletic Board formulates its own instructions based on these approved regulations and will provide these and *cover them* with you at their Tournament Manager Meeting.

With a few exceptions, most schools in the counties listed below are assigned sites from the respective District Athletic Boards. The Athletic Districts are indicated on the map below that ultimately feed into the State tournaments.

You are encouraged to visit their websites for additional information.

Northwest District: www.nwdab.org

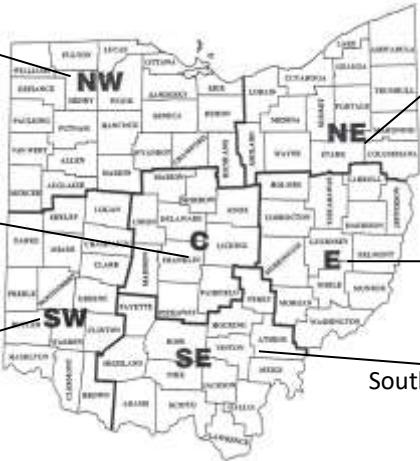
Northeast District: www.nedab.org

Central District: www.cdab.org

East District: www.ohsaa.org/EDAB

Southwest District: www.ohsaa.org/SWDAB

Southeast District: www.seodab.org



Important OHSAA Golf Tournament Dates

September 28–October 3 October 5 – October 10	Sectional Tournaments - Boys Division II & III and Girls II Sectional Tournaments – Boys Division I & Girls I
October 5 – October 10 October 12 - 17	District Tournaments - Boys Division II & III and Girls II District Tournaments – Boys Division I & Girls I
October 16 - 17 October 23 - 24	State Tournaments – Boys Division II & III and Girls II State Tournaments – Boys Division I & Girls I
October 31	Season Ends

OHSAA CONTACT INFORMATION - GOLF

OHSAA Office – 4080 Roselea Place, Columbus, OH 43214
Telephone 614-267-2502 Fax - 614-267-1677

Name	Title	Responsibilities	E-Mail/Phone
Lauren Prochaska	Director of Sport Management	Oversees the sport & coordinates the tournaments	lprochaska@ohsaa.org
Gary Baumgartner	Baumspage Support	Online Entry and Mobile Tournament Manager Application	gb@baumspage.com
Terry Young	Baumspage Support	Online Entry and Mobile Tournament Manager Application	terry@baumspage.com

LINKS to IMPORTANT GOLF WEBSITES

United States Golf Association	http://www.usga.org
Ohio High School Golf Coaches Association	http://www.ohsgca.org/index.htm
Ohio High School Athletic Association: Golf Page	http://ohsaa.org/sports/golf
Baumspage Golf	http://www.baumspage.com/golf

Coaching Rule

The Board of Directors approved a coaching regulation change effective with the 2013-2014 school year. This regulation continues in 2020 and will be in effect for all regular season and tournament play.

The regulation permits ONE school board approved coach/designee assigned to that event to speak with his/her players without delay of play at any time. During the player's stipulated round, coaches are not permitted to physically stand on any green or in any sand bunker. The player must walk off the green or stand outside the bunker should he/she wish to converse with his/her coach at these particular times.

This regulation should be applied with the following procedures:

1. During the player's stipulated round, coaches are not permitted to physically stand on any green or in any bunker. The player must walk off the green or stand outside the bunker should he/she wish to converse with his/her coach at these particular times
2. If a group should **"lose their position"** the group must be playing at a pace slower than 15 minutes per hole. To fall behind the group in front does not always mean a group is playing slow.
3. If the group fails to regain their position on the course within a reasonable time established by officials then the group should be notified that they are "going on the clock". At that point, any player who does not complete his/her turn to play in the allowed forty-five seconds is assessed a two stroke penalty. A second violation is another two stroke penalty, and a third violation results in a disqualification.
ie. "45 second rule" – once a player reaches their ball, and their turn has arrived to play, they must complete their shot within the 45 seconds allowed.

Penalties for violation of the coaching regulation:

1. A warning is issued.
2. Player is assessed a two-stroke penalty and the coach loses his/her coaching privilege.
3. Coach is disqualified/ejected.

Note: Following a coach ejection, if there is not a person authorized by the Board of Education present at the contest, forfeiture would result (Bylaw 3-3-1- school representative must accompany team).

*** In addition to the penalties listed above, a coach who violates the coaching rule may face additional disciplinary action.**

Use of Range Finders By Participants

Distance-Measuring Devices - A player may obtain distance information by use of a distance-measuring device. If during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his or her play (e.g., elevation changes, wind speed, etc.), the player is in breach of Rule 4-3.

Note: No smart watches (such as Apple Watches) are permitted to be used as range finders. However, watches made specifically for the purpose of measuring distance are permitted (such as the Garmin Approach watch).

This rule will allow one coach/designee authorized by the Board of Education present at the contest and his/her players to use a range finder during the event. Yardage information is not considered advice and is permitted during an event.

Penalty shall be: Player – 1st offense – two (2) strokes
2nd offense – disqualification

Electronic Communication Devices

The use of any electronic communication devices shall be prohibited on the course during any competition by all players except in cases of emergency. All phones including those used by spectators shall remain on silent.

Penalty shall be: Player – 1st offense – two (2) strokes
2nd offense – disqualification

Coaches are permitted to use cell phones on the course. All phones, including those used by coaches and spectators, shall remain on silent. Should a call need to be made, coaches and spectators should remove themselves to an area without disturbing the golf competition.

In no way do we suggest that electronic communication restrictions should prevent use of such devices during an emergency.

It is our sincere hope to improve the quality of all golf matches. We believe that enforcement of this rule will provide all student-athletes with the opportunity to compete on a level playing field.

***Please note that players are permitted to use their phones only if you are conducting online scoring and they are responsible for inputting scores.**

OHSAA Golf Tournament Admission Prices

Sectional/District:	Determined by the OHSAA Board of Directors	\$8.00
State:	Determined by the OHSAA's Board of Directors	\$12.00

*All spectators, regardless of age, will be charged admission. Spectators may be limited and all tickets will be sold online.

Passes – Pass Lists

No passes will be permitted to be shown for entrance. Anyone entering the tournament will need an electronic ticket. More information on this process will be communicated to each District Athletic Board.

Financial Reporting

The financial procedures for conducting Sectional/District Tournaments have been revamped recently and no longer permit the use of individual checking accounts for conducting the financial matters of OHSAA Tournaments. All instructions for these procedures will be outlined by District Athletic Board Treasurers (listed below) at the respective District Athletic Board Managers' Meetings. Essentially, all tournament finances will now be maintained by the school system or site.

Any questions surrounding these new procedures can be directed to the respective District Athletic Board Treasurers listed below or to OHSAA Finance, at finance@ohsaa.org

District Athletic Board Treasurers

Central District

Jim Hayes
1790 Edgewood Drive
Circleville, OH 43113
C: 740-207-1059

East District

Richard Hall
57881 Marlatt Road
Cambridge, OH 43725
H: 740-541-5583
C: 740-541-5582

Southeast District

Rick Edwards
34621 Crew Road
Pomeroy, OH 45769
W: 740-667-6079
C: 740-591-9427

Northeast District

Mark McGuire
373 Hamilton Circle
Elyria, OH 44035
W: 440-349-6247

Northwest District

Bill Hanna
350 Mohawk Dr.
Ottawa, OH 45875
H: 419-523-0047

Southwest District

TBA

Lightning & Inclement Weather Procedures

Lightning and Inclement weather procedures are as follows. Please review these carefully. Though all officials received these procedures in pre-season communication, it would be wise to review with them prior to the game. The Lightning and Inclement Weather Policy is relative to ALL OHSAA Sports.

WEATHER

Recognition:

Coaches, athletic trainers, athletes, administrators and contest officials should be educated regarding the signs indicating thunderstorm development. Since the average distance between successive lightning flashes is approximately two to three miles ANYTIME that lightning can be seen or heard, the risk is already present. Weather can be monitored using the following methods:

- **Monitor Weather Patterns** – Be aware of potential thunderstorms by monitoring local weather forecasts the day before and morning of the competition, and by scanning the sky for signs of potential thunderstorm activity.
- **National Weather Service** – Weather can also be monitored using small, portable weather radios from the NWS. The NWS uses a system of severe storm watches and warnings watch indicates conditions are favorable for severe weather to develop in an area; a warning indicates severe weather has been reported in an area, and everyone should take proper precautions. Any thunderstorm poses a risk of injury or death even if it does not meet the criteria for severe weather. Therefore, anytime thunderstorms are in the forecast (even if it is only a 20 percent chance), event organizers should be at a heightened level of awareness to the potential danger of lightning.

Management:

- **Evacuation-** If lightning is imminent or a thunderstorm is approaching, all personnel, athletes and spectators shall evacuate to available safe structures or shelters. A list of the closest safe structures should be announced and displayed on placards at all athletic venues.
- **Thirty-minute rule-** Competition or practice shall be suspended once lightning has been recognized or thunder is heard. It is required to wait at least 30 minutes after the last flash of lightning is witnessed or thunder is heard prior to resuming practice or competition. Given the average rates of thunderstorm travel, the storm should move 10-12 miles away from the area. This significantly reduces the risk of local lightning flashes.

Any subsequent lightning or thunder after the beginning of the 30-minute count shall reset the clock, and another count shall begin.

Communicable Disease Policies & Procedures

While risk of one athlete infecting another with HIV/AIDS during competition is close to non-existent, there is a remote risk that other blood borne infectious diseases can be transmitted. For example, Hepatitis B can be present in blood as well as other bodily fluids. Procedures for reducing the potential for transmission of these infectious agents should include, but not be limited to, the following:

1. The bleeding must be stopped, the open wound covered and if there is an excessive amount of blood on the uniform, it must be changed before the athlete may participate.
2. Routine use of gloves or other precautions to prevent skin and mucous-membrane exposure when contact with blood and other body fluids is anticipated.
3. Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
4. Clean all contaminated surfaces and equipment with an appropriate disinfectant before competition resumes.
5. Practice proper disposal procedures to prevent injuries caused by needles, scalpels and other sharp instruments or devices.
6. Although saliva has not been implicated in HIV transmission, to minimize the need for emergency mouth-to-mouth resuscitation, mouthpieces, resuscitation bags, or other ventilation devices should be available for use.
7. Athletic trainers/coaches with bleeding or oozing skin conditions should refrain from all direct athletic care until the condition resolves.
8. Contaminated towels should be properly disposed of/disinfected.
9. Follow acceptable guidelines in the immediate control of bleeding and when handling dressings, mouthguards and other articles containing body fluids.

Additional information is available from the OHSAA and the National Federation of High Schools

**2020 REGULATIONS FOR BOYS AND GIRLS
GOLF TOURNAMENTS
BOYS and GIRLS – SECTIONAL and DISTRICT**

NOTE: The following regulations apply to all levels of tournament competition unless otherwise specified. They have been adopted by the Ohio High School Athletic Association Board of Directors on September 14. The Executive Director is authorized to modify these regulations when it is deemed necessary, subject to ratification by the Board of Directors. Changes from 2019 to 2020 Tournament Regulations are shaded in gray. **Due to Covid-19, these regulations are subject to change.**

Sectional, District, and State tournaments are required to follow:

4. August 19 Ohio Department of Health Order:

https://content.govdelivery.com/attachments/OHOOD/2020/08/19/file_attachments/1521949/Sports%20Order%2008.19.20.pdf

5. State Covid-19 Guidance: <https://coronavirus.ohio.gov/static/responsible/Youth-Collegiate-Amateur-Club-Pro-Sports.pdf>

6. Golf Requirements and Recommendations:

<https://ohsaaweb.blob.core.windows.net/files/Sports/Golf/2020/GolfRecommendations.pdf>

I. ORGANIZATION OF TOURNAMENTS

A. The District Athletic Boards organize and conduct Sectional and District Tournaments in their respective districts, subject to the rules and regulations adopted by the Board of Directors.

II. ELIGIBILITY

A. All participants must be eligible in accordance with the OHSAA Bylaws and Sports Regulations.

B. A student who uses anabolic steroids or other performance-enhancing drugs is ineligible for interscholastic competition until such time as medical evidence can be presented that the student's system is free of anabolic steroids.

III. DIVISIONS

A. There will be three divisions (I, II, III) of competition in the Boys Tournaments and two divisions (I, II) in the Girls Tournament.

IV. TOURNAMENT ENTRY AND PAPERWORK REQUIREMENTS

A. Tournament Entry Fee

Any school that enters the sectional tournament, whether entering a team or individual(s), shall pay a \$25.00 tournament entry fee.

B. Tournament Entry/Withdraw

Member schools wanting to participate in the 2020 OHSAA Golf Tournaments must indicate their intent to participate on their 2020-21 OHSAA Sports Participation Card in myOHSAA. Schools that change their tournament participation after September 14, 2020 will be subject to a \$50 penalty per sport.

A school may enter a maximum of one team only in the tournament. Individual entries (3 or less) may be entered when there is no team entry.

An individual who starts on a team in a Sectional or District, or State Tournament must continue until that tournament is completed.

C. Electronic Entry of Participants

1. Submit entries online at www.baumspage.com.
2. A properly completed electronic entry must list athletes in intended playing order and include the name and grade of each athlete.
3. Electronic entries must be completed no later than 5:00 P.M. E.D.T. one week prior to the start of the tournament or at a later date and time if established by the district athletic board. If the completed entry is not submitted by the designated time and date, the school's participant(s) will not be accepted without payment of a \$150 late fee and approval by the OHSAA.
4. Changes to a team's line-up/roster can be made until the scheduled tee time for competition.

V. SCHOOL REPRESENTATIVE

- A. No team or individual entry will be permitted to compete in a tournament unless accompanied by the coach or a person authorized by the board of education. Teams or individuals unaccompanied by such school representatives will be disqualified. The school representative shall be present throughout the tournament.

VI. ADMISSIONS

- A. Prices of admission at the sectional and district tournaments are \$8.00 and sold online only. All spectators, regardless of age, will be charged admission. Spectators may be limited.

VII. RULES

- A. The United States Golf Association Rules for Stroke Play shall prevail for all tournaments sponsored by the OHSAA.
- B. A golfer may pick up their ball at any point during the round. However, he/she should continue to play with his/her group to finish the round. From the point of pick up, each hole thereafter should be marked on the scorecard as "N/A". Golfers must hit at least one shot on all 18 holes in order to count towards the 4 players needed for representation purposes and should be designated as a DQ in Baumspage. Should a player pick up their ball and walk off the course prior to playing a shot on all 18 holes, they should be designated as a DNF in Baumspage and will not count for representation purposes.

VIII. STROKE PLAY

- A. Stroke play for 18 holes will prevail. There will be no handicap.

IX. SCORING

- A. The team score shall be determined by totaling the scores of the 4 players with the fewest strokes for the match. The team with the fewest number of strokes is the winner.

X. TIES

A. Team

1. Ties in team scoring for awards or at qualifying positions that affect the number of qualifiers shall be resolved by comparing the scores of the 5th team member and the team with the lowest 5th score shall be declared the winner. If one team does not have a 5th score, the team with the 5th score shall be declared the winner.
2. If teams remain tied after comparing the 5th scores, a playoff to determine the winner shall be held using four players selected by the coaches of the tied teams.

B. Individual (Medalist and Qualifiers)

1. Individual ties for qualifying positions, that affect the number of qualifiers, shall be resolved by playing an additional hole or holes until the tie is broken by the tied individuals.

XI. DISTRICT QUALIFIERS

- A. Each District Board shall determine the number of qualifiers from the sectional tournaments to the district tournaments.

XII. STATE TOURNAMENT QUALIFIERS

Boys Teams

<u>District</u>	<u>Division I</u>	<u>Division II</u>	<u>Division III</u>
Central	2	1	1
East		2	1
Southeast	SE,E	1	1
Northeast	4	3	3
Northwest	2	2	4
Southwest	3	3	2
	<hr/>	<hr/>	<hr/>
	12	12	12

Individual Qualifiers

1. Individual qualifiers to the State Tournaments will be the individual low scorers not on a qualifying team equal to the number of teams qualifying.

Girls Teams

<u>District</u>	<u>Division I</u>	<u>Division II</u>
Central	2	1
East	E, SE	1
Southeast		1
Northeast	4	3
Northwest	2	4
Southwest	3	2
	<hr/>	<hr/>
	12	12

Individual Qualifiers

1. Individual qualifiers to the State Tournament will be the individual low scorers not on qualifying team equal to the number of teams qualifying.

XIII. AWARDS

- A. Team – There shall be District Championship and Runner-up trophies presented.
- B. Individual – Individual awards shall be presented to the members and coach of the winning and runner-up teams and to the medalist and runner-up in each class.

Note: Due to Covid-19, no awards ceremony should take place and no congregating is permitted.

XIV. SUMMER GOLF RULES

- A. Summer golf rules will be played in the OHSAA Tournaments. In case of inclement weather; the Tournament Rules Committee may authorize winter rules.

XV. GREENS FEE

- A. Each school or participant will be responsible for the greens fee.

XVI. WEATHER

Recognition:

Coaches, athletic trainers, athletes, administrators and contest officials should be educated regarding the signs indicating thunderstorm development. Since the average distance between successive lightening flashes is approximately two to three miles ANYTIME that lightening can be seen or heard, the risk is already present. Weather can be monitored using the following methods:

- **Monitor Weather Patterns** – Be aware of potential thunderstorms by monitoring local weather forecasts the day before and morning of the competition, and by scanning the sky for signs of potential thunderstorm activity.
- **National Weather Service** – Weather can also be monitored using small, portable weather radios from the NWS. The NWS uses a system of severe storm watches and warnings watch indicates conditions are favorable for severe weather to develop in an area; a warning indicates severe weather has been reported in an area, and everyone should take proper precautions. Any thunderstorm poses a risk of injury or death even if it does not meet the criteria for severe weather. Therefore, anytime thunderstorms are in the forecast (even if it is only a 20 percent chance), event organizers should be at a heightened level of awareness to the potential danger of lightening.

Management:

- **Evacuation-** If lightening is imminent or a thunderstorm is approaching, all personnel, athletes and spectators shall evacuate to available safe structures or shelters. A list of the closest safe structures should be announced and displayed on placards at all athletic venues.
- **Thirty-minute rule-** Competition or practice shall be suspended once lightning has been recognized or thunder is heard. It is **mandatory** to wait at least 30 minutes after the last flash of lightning is witnessed or thunder is heard prior to resuming practice or competition. Given the average rates of thunderstorm travel, the storm should move 10-12 miles away from the area. This significantly reduces the risk of local lightning flashes.
Any subsequent lightning or thunder after the beginning of the 30-minute count shall reset the clock, and another count shall begin.

XVII. INTERRUPTED TOURNAMENT

- A. Any OHSAA tournament interrupted due to events beyond the control of the responsible administrative authority shall be resumed from the point of interruption.

XVIII. CADDIES

- A. Caddies are not permitted during the tournament. Participants will be disqualified if any person assists by caddying or if the participant rides in any type of vehicle. Participants may use pull carts to carry golf clubs.

EXCEPTION: A medically authorized waiver is required for the use of a vehicle. A copy of the doctor's statement must be filed with the OHSAA and the OHSAA authorization shown to the referee.

XIX. COACHING

A. Coaches are permitted the use of golf carts for coaching purposes at the **discretion of each District Athletic Board**. Should a Board give the approval to use carts, each school would be permitted one cart for the school approved coach. The OHSAA is not responsible for the cart fee. Each school or coach will be responsible for the cart fee.

B. The coaching regulation permits one school board approved coach/designee assigned to that event to speak with his/her players without delay of play at any time. Participants will be disqualified if any other individual assists the participant by coaching and giving advice which could influence a player in determining play, the choice of a club or method of making a stroke (Rule 8).

Note: A team member is not a partner and may not give advice to or receive advice from another member of the team.

The following procedures govern on-course coaching:

1. During the player's stipulated round, coaches are not permitted to physically stand on any green or in any sand bunker. The player must walk off the green or stand outside the bunker should he/she wish to converse with the coach.

2. If a group should "lose their position" the group must be playing at a pace slower than 15 minutes per hole. To fall behind the group in front does not always mean a group is playing slow.

3. If the group fails to regain their position on the course within a reasonable time established by officials then the group should be notified that they are "going on the clock". At that point, any player who does not complete his/her turn to play in the allowed forty-five seconds is assessed a two-stroke penalty. A second violation is another two-stroke penalty, and a third violation results in a disqualification.

ie. "45 second rule" – once a player reaches their ball, and their turn has arrived to play, they must complete their shot within the 45 seconds allowed.

B. Penalties for violation of the coaching regulation:

1. A warning is issued.
2. Player is assessed a two-stroke penalty and the coach loses his/her coaching privilege.
3. Coach is disqualified/ejected.

Note: Following a coach ejection, if there is not a person authorized by the Board of Education present at the contest, forfeiture would result (Bylaw 3-2-1- school representative must accompany team). *In addition to the penalties listed above, a coach who violates the coaching rule may face additional disciplinary action.

XX. VIOLATIONS

A. **Tobacco.** Participants (coach, players, managers, etc.) are prohibited from using any form of tobacco on the golf course, in the clubhouse, or caddy house during any tournament. Penalty for violation of this rule will be disqualification. Managers are instructed to inform all coaches beforehand that this rule will be strictly enforced.

B. **Conduct.** A two-stroke penalty shall be assessed for unsporting conduct. Unsporting conduct shall include but not be limited to club throwing, willful acts which damage property or equipment on the course, use of abusive language, profanity, obscenities, and other unsporting conduct as determined by the Golf Rules Committee. Penalties imposed may result in disqualification.

C. **Electronic Devices** - The use of any electronic communication devices shall be prohibited on the course during any competition by all players ~~and coaches~~ except in cases of emergency. All phones including those used by spectators shall remain on silent. Penalty:

Player -	1st offense	two (2) strokes
	2nd offense	disqualification

Exception: Players may use electronic communication devices if they are necessary to conduct electronic scoring.

- D. **Distance-Measuring Devices** - A player may obtain distance information by use of a distance-measuring device. If during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his or her play (e.g., elevation changes, wind speed, etc.), the player is in breach of Rule 14-3.
- E. This rule will allow the coach/designee authorized by the Board of Education present at the contest and his/her players to use a range finder during the event. This device should not violate any OHSAA or USGA rules since yardage information is not considered advice and is permitted during an event.

XXI. UNSPORTING CONDUCT PENALTY

- A. During participation in OHSAA Tournaments, any student or coach ejected for unsporting conduct or flagrant foul shall be ineligible for contests for the remainder of that day as well as for all contests in that sport until two regular season/tournament contests are played at the same level as the ejection.
- B. Individuals ejected for unsporting conduct shall be reported to the OHSAA Executive Director by the tournament manager. The Executive Director will investigate the situation and may impose additional penalties in accordance with Bylaw 11 if the situation warrants it.
- C. Participation in an athletic contest is a privilege. Each individual is expected to conduct himself or herself in an exemplary manner while participating.

XXII. PROPERTY DAMAGE

- A. There is no insurance covering property damage. If property is damaged at a tournament site by competing school teams, student body or spectators to physical facilities and equipment, etc. the school from which the students and/or spectators come shall be liable and pay the cost of repair or replacement. The tournament manager is authorized to deduct from the school's share the cost of any damages caused by competing schools. Other damages to facilities not attributed to a competing school could be a legitimate tournament expense and may be deducted from tournament receipts. If damage is extensive, the District Board or Board of Directors will become involved. Student crowd control at state-sponsored tournaments is the responsibility of the administrative heads of the competing schools.

XXIII. SPONSORSHIP AND RIGHTS

- A. The Ohio High School Athletic Association is the sponsoring association for the Golf Tournaments. The OHSAA reserves all rights in regard to the management of these tournaments and the sale of any items or any audio-visual reproductions. Any sale of food, clothing, souvenirs or any other items is strictly prohibited without permission of the respective District Athletic Boards for Sectional or District Tournaments and the OHSAA Executive Director for the State Tournaments.

**2020 REGULATIONS FOR BOYS AND GIRLS
GOLF TOURNAMENTS
BOYS and GIRLS – STATE**

STATE TOURNAMENT MANAGERS

The State Golf Tournaments are under the supervision and sponsorship of the Ohio High School Athletic Association with the Ohio State University Golf Course, 3605 Tremont Road, Columbus, Ohio 43221, (614) 514-4653, Tournament Manager Brian Kelly, (614) 292-9148 and North Star Golf Club, 1150 Wilson Road, Sunbury 43074, (740) 524-4653, Tournament Manager Tim Heffelfinger; (614) 634-1522.

A. DATES AND LOCATIONS

October 16-17, 2020 - Division III Boys - North Star Golf Club
Division II Boys - Division II Girls – Ohio State University Golf Course.

October 23-24, 2020 – Division I Boys – Division I Girls – Ohio State University Golf Course

B. REGULATIONS

The regulations for boys and girls Sectional/District Tournaments shall apply to the State Tournaments.

C. QUALIFIERS TO THE STATE TOURNAMENTS

1. Teams and individuals who qualified at their respective District Golf Tournaments will automatically be entered in the State Tournaments.
2. Substitutions may be made in team personnel from the District to State Tournaments.
3. Substitutions may not be made from day one to day two of the State Tournament.
4. Substitutions may not be made for individual qualifiers.

D. COACHES MEETING

Information on the Thursday evening coach meeting will be provided directly to qualifying coaches.

E. ADMISSIONS

Admissions to the State Golf Tournaments are \$12.00 and sold online only. All spectators, regardless of age, will be charged admission. Spectators may be limited.

F. PASSES

Passes shall be provided to competitors and coaches according to the following schedule.

1. Individuals – Number of qualifiers plus one
2. Team – five plus one

G. GREEN FEES – Each school or participant will be responsible for the greens fee.

H. COACHING – The use of golf carts for coaching purposes is at the discretion of the Executive Director's Office.

I. PRACTICE ROUNDS – Team (5 individuals only) and individual qualifiers may play a practice round on Thursday prior to the start of the tournaments. Each individual shall play one ball only during their practice round. Practice rounds are optional and limited to the day before the championship. Tee times will be pre-assigned based on district qualifiers; telephone 614-514-4653 (Ohio State University) and 740-524-4653 (North Star).

Boys Division II and Boys Division I practice round on the Scarlet Course with tee times from approximately 11:00 A.M.

Girls Division II and Girls Division I practice round on the Gray Course with tee times available from approximately 11:00 A.M.

Boys Division III practice round on North Star Golf Club with tee times available from approximately 11:00 A.M.

Note: Once teams or individuals have qualified for the state tournament, play on the course where they will play (Scarlet, Gray or North Star) in the state tournament is not permitted. Ethics and integrity are of the utmost importance in regard to this regulation. Failure to comply may result in disqualification.

J. STATE TOURNAMENTS SCHEDULE

Eighteen holes will be played Friday and Saturday.

Boys Division II Championships will be played on the Scarlet Course and Girls Division II will be played on the Gray Course on Friday, October 16 and Saturday, October 17 beginning at 9:00 A.M.

Boys Division III Championships will be played on the North Star Golf Club Course on Friday, October 16 and Saturday, October 17 beginning at 9:00 A.M.

Boys Division I Championships will be played on the Scarlet Course and the Girls Division I Championships will be played on the Gray Course on Friday, October 23 and Saturday, October 24 beginning at 9:00 A.M.

If the first round cannot be started or play is discontinued, 18 holes will be played on the second day to determine a winner.

If the first round is completed and play is discontinued during any part of the second round, winners will be determined by the results of the first round. (For the second-round results to count, ALL contestants must have completed the round).

If postponed both days, the tournament will be postponed until a future date arranged by the OHSAA.

K. SCORING

Stroke play for 36 holes will prevail in the state tournaments. Team scores in the State Tournaments will be determined by using the best four of five scores counted each day. Thus, official team totals will be counted at the end of each 18 holes of play. There will be no handicap.

Electronic scoring may be utilized at the discretion of the Executive Director's Office.

L. TIES

1. Teams

Ties in team scoring shall be resolved by totaling the fifth lowest score for both days of the tournament and the team with the fifth lowest score shall be declared the winner.

If teams remain tied after totaling of the 5th lowest score, a playoff to determine the winner shall be held using four players selected by the coaches of the tied teams.

2. Individuals

Ties for medalist and runner-up medalist will be awarded if two or more individuals are tied at the conclusion of tournament play.

M. AWARDS

In the State Tournaments, trophies will be presented to the Championship and Runner-up teams. Individual members of both teams will be presented with gold or silver awards. Awards will be presented to the coach of the Championship and Runner-up teams and to the medalist and runner-up in each division. Due to Covid-19, no awards ceremony will take place and no congregating is permitted. **N. RESPONSIBILITY** Transportation, meals and lodging shall be the responsibility of the school of the participants.