

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION
2020 State Swimming & Diving Tournament**

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| IMPORTANT INFORMATION FOR COACHES WITH QUALIFIERS |
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1. **Coaches Packet**

Diving Coaches can pick up packets in the main office beginning Tuesday at 3:00pm-8:00pm, Wednesday and Thursday from 7:30am-8:30pm, and Friday 7:00am-8:30pm in the main office.

Swimming Coaches packets for both Divisions can be picked up in the Natatorium gymnasium on Wednesday and Thursday from 7:30am-8:30pm.

2. **Swimming Coaches Meeting** – *The OHSA state swimming and diving tournaments will no longer hold a coaches meeting. EACH COACH IS RESPONSIBLE TO PICK UP TEAM PACKETS AND RETURN RELAY CARDS TO THE DESIGNATED LOCATION.*

Relay Cards- must be turned into the main office. Relay cards can be found at the coaches' packet pick up in the gymnasium.

Relay Card Deadline

Division II- Return Relay cards by -8:00pm- Wednesday

Division I- Return Relay cards by - 8:00pm- Thursday

If you cannot arrive in time to pick up your coaches packet by the above relay card deadline, you may email your relay entries to ccsmeetentries@gmail.com. Please see instructions below.

- All sheets must be signed or have an electronic signature included, one sheet for girls and one sheet for boys.
- Division 2 sheets should be emailed to Sarah Tobin at ccsmeetentries@gmail.com by Wednesday at 8:00pm.
- Division 1 sheets should be email to Sarah Tobin at ccsmeetentries@gmail.com by Thursday at 8:00pm. noon.
- Please write legibly and make sure you fill out all information on the form.

Alternate Passes-

Coaches can purchase relay alternate passes in the gymnasium –located at the coaches' packet pick up table for \$20 each. PLEASE –purchase passes only if needed. Deck space is limited.

3. **Submission of Diving Entries** – All entries shall be submitted via the OHSA preferred software provider: Edive™. Entries may be submitted on Tuesday for Division II girls and boys, Wednesday for Division I girls, and Friday at 7:00 pm for Division I boys. **Changes can be made no later than 90 minutes before the start of the competition.**
4. **Coaches Passes** - To eliminate the need to issue extra passes for teams that have coaches of a different gender than the athletes, each head swimming coach will receive passes based on the following:
- | | |
|-----------------------|----------------------|
| 1-3 qualifiers | - one coach pass |
| 4-5 qualifiers | - two coach passes |
| 6-10 qualifiers | - three coach passes |
| 11 or more qualifiers | - four coach passes |
- Schools having divers will be issued one separate coaching pass, which may be used for the diving and swimming competition. A relay team counts as four qualifiers. Any coach who is the "Board-approved" coach for more than one school will receive passes based on the formula indicated above, not on the number of schools for whom that coach is the "coach of record." Schools having divers will be issued one separate coaching pass, which may be used for the diving event only.
5. **Contestant Passes** - Each qualifying swimmer and diver will receive a contestant admittance and deck pass for his/her division only. Each will need the pass for warm-up swimming and admission on Thursday, Friday and Saturday for that division. The pass is for that division only and must be displayed on all competitors during competition in that division. There are two different colors for the division credentials, and this will be strictly enforced.
6. **School Representatives** - The head coach officially listed with the OHSA for swimming is the school representative. If another is to serve as school representative, this must be submitted in writing to the state tournament manager. Note: All coaches must have a valid Pupil Activity/Coaching Permit and number.

7. Diving Warm-Up

| Date | Division | Warm-ups | Competition begins |
|-----------|---------------------------|-----------------|--------------------|
| Tuesday | Division II – Boys/Girls | 3:00pm – 8:00pm | |
| Wednesday | Division II – Girls | 7:00am – 8:50am | 9:00 am |
| | Division II – Boys | Noon – 1:50pm | 2:00 pm |
| | Division I – Boys & Girls | 5:30pm – 8:30pm | |
| Thursday | Division I – Girls | 7:00am – 8:50am | 9:00 am |
| Thursday | Division I – Boys | 2:45pm-4:50pm | |
| Friday | Division I – Boys | 2:45pm- 4:50 pm | |
| Saturday | Division I – Boys | 7:00am-8:50 am | 9:00 am |

8. Swimming Warm-Up by District (Competition Pool)

The Branin Natatorium will be available for practice during the following times:

| Date/Division | Time | District – Main Pool | Warm-up Pool |
|------------------------------------|---|----------------------|---------------|
| Wednesday/Division II | 5:30pm-8:30pm | | |
| Thursday/Division II | 7:00am – 8:50am | NE/NW 7:00am-7:55am | 7:55am-8:50am |
| | | SW/C 7:55am-8:50am | 7:00am-7:55am |
| Thursday/Division I Girls | Noon-12:30pm | | |
| Thursday/Division I Boys | 12:30pm-1:00pm | | |
| | | | |
| Thursday/Division II | Doors open 2:30pm Spectator Doors – 3:00 pm Warm-ups 2:45-4:50pm Competition Starts 5:00pm | | |
| Thursday/Division I | Warm-ups – 8:30 -9:30pm | | |
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| | | | |
| Friday/Division I Boys and Girls | Doors open 6:00am Warm-ups 6:15-8:50am Spectator Doors – 7:00am Competition Starts 9:00am | | |
| Friday/Division II Boys and Girls | Doors open 2:30 pm Warm-ups 2:45-4:50pm Spectator Doors – 3:00pm Competition Starts 5:00pm | | |
| Saturday/Division I Boys and Girls | 7:00am-8:50 am | | |
| Saturday/Division I Boys and Girls | Doors open 1:30pm Warm-ups 1:45-3:50pm Spectator Doors – 2:00pm Competition Starts 4:00pm | | |

The practice swimming schedules by districts will be supervised by the District Vice-Presidents of the OHS Swimming Coaches Association. It is their responsibility to see that only teams from their area are using the pool at the designated times. Swim teams will not be permitted to warm up in the pool on Tuesday.

9. Tournament Procedures

- A. All swimmers for each event are responsible for reporting to the Clerk's Area by the diving boards upon instructions from the announcer.
- B. No swimmers or coaches shall be on the pool deck, defined as sides and ends of the pool, or in the Clerk's Area where tournament officials are functioning.

- C. Swimmers and their coaches must be seated on bleachers located on deck level for the tournament and the west upstairs bleachers.
10. **Preliminary and Final Results** - Results will be posted in main hallway on the 1st floor and behind the 2nd floor bleacher wall and west wall of Natatorium (deck level) as soon as results of each event are known.
 11. **Pool Entrance** –All swimmers and divers shall enter the Natatorium and pool area from the **front NW doors and exit any door from the pool deck. All swimmers must have credentials in their possession at all times.**
 12. **Coat Check Room** - Participants will be able to check-in coats with an attendant on duty at all times during the four days.
 13. **Locker Rooms** - Locker rooms for males and females have lockers available to secure belongings. Please do not leave locks on lockers overnight.
 14. **Valuables** - Coaches are responsible for making their own provisions to take care of valuables belonging to team members.
 15. **First Aid and Licensed Athletic Trainer Services** – A licensed athletic trainer will be available for first-aid or other purposes to any participant Tuesday-Saturday – 6:45am – 9:30pm
 16. **Parking** –Free Natatorium parking is available on the West Side of the Natatorium. No parking permit will be necessary.
 17. **Ticket Order and Payment Regulations**

Tickets can be ordered only online with a credit card.

Online

Go to www.ohsaa.org, Sports & Tournaments, Swimming and Diving; 2020 State Tournament Information; Information for Coaches and Participants; Coach Information for Qualifiers and click on **To Order Tickets Online** link.

Only the coach designated by the respective District Manager will be able to order tickets. If schools have boys and girls competing, the maximum number of tickets has been combined, and only the coach designated by the District Manager can order tickets. **Tickets are \$25 per session.**

The District Manager will supply the School ID and Password to each designated coach for all qualifying schools. This information will be conveyed to coaches by the District Tournament Manager in each respective district.

18. **Swimmers / coaches must remain in the assigned seating area** for prelims and finals, which includes bleachers on deck level and the new west upstairs bleachers. No swimmers or coaches should be in the spectator stands during competition time.
19. **Awards Ceremony** – Have the top eight finishers remain at the blocks for awards. The coaches giving out the awards must be at awards area at the beginning of the race for which they are presenting.
20. **Programs** – Please note that the State Championship Swimming and Diving Program price is \$5.00.
21. **Entrance to the Natatorium for Spectators-** Since the OHSA has implemented a more efficient process for your parents and guests to enter the building, it is your responsibility to get your tournament tickets into the hands of the guests of your student qualifiers prior to the start of the competition. The will-call window opens at the same time as spectator doors each session, meaning most patrons will want their tickets prior to the doors opening so they can line up to enter according to the ticket number for both prelims and finals.

No tents or other enclosures will be permitted on the property of the Canton City School District. There will be no standing in line except at the designated times. There is absolutely no alcohol or other drugs permitted on the property. Security personnel will be monitoring these regulations at all times.

The number on each all-session ticket will determine the order that the spectator is permitted to line up to enter the facility for both the preliminaries and the finals. If the doors open, and the person holding the ticket number just ahead of yours is not present, you may enter the building as the next person in line.