2026
Sectional & District
Wrestling Tournament Manager's Manual

Ohio High School Athletic Association
Doug Ute, Executive Director

To: Sectional and District Wrestling Tournament Site Managers

From: **Monroe Britton – Sport Administrator**

Re: 2026 Wrestling Tournament Information

Managers will receive information from Gary Baumgartner or Terry Young regarding use of **Baumspage** for collecting information and posting results. **Baumspage** is the official coordination site for all OHSAA sectional, district, and state tournaments. If you have questions, please contact Gary or Terry (contact information below) or myself.

The following documents are enclosed:

1) Wrestling Tournament Participation Form (Sectional Managers Only) – Site managers that do not use the Baumspage Mobile Tournament Application must complete this form as this year's participants will determine the number of tournament qualifiers in the future. For sites that use the **Baumspage Mobile Tournament Application,** the **Tournament Participation Report** is generated automatically when the final results are certified. This form must only include the number of wrestlers who actually wrestled. This form must be returned no later than one week after the tournament concludes.
2) OHSAA Sectional Tournament Site Manager's Timeline (Sectional Managers Only) – Also available on Baumspage, this timeline includes details about online entry, seeding and drawing, posting of tournament information and results, and passing qualifier files to the district tournament.
3) OHSAA District Tournament Guideline – The Baumspage staff will coordinate the drawing and pairings for all district tournaments. And the data transfer from Sectional to District and District to Sate. *See page 8.
4) "The Weigh-In Procedure" (Sectional and District Managers) – Please make copies of the letter and distribute to coaches. Also, please review with your staff and the weigh-in officials.
5) Letter to State Qualifier Head Coaches (District Managers Only) – Please make copies of the letter and distribute to coaches.

Other important information follows:

1) All tournaments must have a physician present during weigh-ins. Medical coverage during the tournament may be provided by Certified Athletic Trainers.
2) Alternate – Sectional / District 5th Place: Prior to the scheduled start of Session 1, if one qualifying wrestler from a district is unable to wrestle, the 5th place wrestler from that sectional/district shall be placed on the vacated bracket line in the 1st round. No other wrestler will be moved on the bracket. *(See page 4)
3) If the 5th place wrestler from the sectional/district with the vacated spot is unable to wrestle, 5th place alternates from the remaining sectionals/districts become eligible for the vacated bracket line. If only 1 alternate is able to wrestle, he/she is placed on the bracket line. Otherwise, a coin flip (2 alternates) or random draw (3 alternates) determines which alternate is placed. No other wrestler is moved on the bracket. **For girls district tournaments only:** If there are not enough 5th place alternates available to fill the bracket, the 6th place finishers from the remaining sectionals become eligible for the vacant bracket lines
4) A weight allowance of one pound per day, up to a maximum of two pounds, may be permitted when a school (schools) is out of session and cannot practice on the day prior to the tournament. When such weight allowance is provided the weight allowance for successive days of wrestling will be reduced or eliminated (see wrestling rule 4.5.5.)
5) **Tournaments must follow and be scored by NFHS Rules! Trackwrestling managers need to select the 4th Option for Advancement Points. Award advancement points to a wrestler ONLY if a match is wrestled in the round and if he/she wins their next match.**

Officials Fees
Site managers do not pay the officials; they will be paid by your respective District Athletic Board.

The OHSAA Director of Wrestling Officiating Development Toby Dunlap (440-487-6308) and wrestling State Rules Interpreters will be visiting tournaments sites. State Rules Interpreters are; Jim Vreeland (419-707-1133) Oak Harbor, Ray Anthony (440-552-5372) Columbia Station, and Dick Loewenstine (859-512-6930) Cincinnati. They may be contacted by phone for rules interpretations and assistance at the numbers listed.

Items:

Toby Dunlap – Email: tdunlap@ohsaa.org, Cell:440-487-6308
Gary Baumgartner – Email: gb@baumspage.com; Cell: 513-594-6154
Terry Young – Email: terry@baumspage.com; Cell: 740-517-0195
NFHS Skin Form – https://www.ohsaa.org/Portals/0/Sports/Wrestling/skinform.pdf
Wrestling Tournament Participation Form – for use at Sectional
Sectional Manager Timeline – for use at Sectional
District Tournament and Baumspage Information – for use at District
Weigh-In Procedure – for use at Sectional and District
Coaches Letter – for distribution to coach of State qualifiers
OHSAA Wrestling Tournament Regulations

- https://ohsaaweb.blob.core.windows.net/files/Sports/Wrestling/WRindTourneyRegs.pdf

Reporting and Payments

Tournament Financial Reports are now available for completion through Google Docs for events held at High Schools. The Google Doc questionnaire requires minimal effort to complete and you will receive a copy of your answers to your email.

To receive hosting fees for non-flat fee sports, please complete the Excel version of the Financial Report – Tournament Report for Non-Flat Fee Sports which is available at ohsaa.org/financial/reports. For host sites that are not a high school, please submit an invoice or complete the Tournament Financial Report available at ohsaa.org/financial/reports. Invoices and completed excel reports should be submitted to accounting@ohsaa.org.

Media Payments should be paid onsite to the Tournament or Site Manager. Media should make checks or money orders payable to the OHSAA. It is your responsibility to collect and mail payments timely to OHSAA's remittance only address: **Ohio High School Athletic Assn., L-4256, Columbus, OH 43260-4256.**

If you have any questions, please contact OHSAA Controller, Laura Vermilya at lvermilya@ohsaa.org or 614-549-6953.

OHSAA Alternate Selection and Placement Procedure

The Alternate Selection Procedure – excerpted from the OHSAA Wrestling Tournament Regulations (https://ohsaaweb.blob.core.windows.net/files/Sports/Wrestling/WRindTourneyRegs.pdf):

The Alternate selection procedure is as follows:
1. Alternate – Sectional/District 5th Place: Prior to the scheduled start of the first session of the District/State Tournament, if one qualifying wrestler from a sectional/district is unable to wrestle, the 5th place wrestler from that sectional/district shall be placed on the vacated bracket line in the 1st round. No other wrestler will be moved on the bracket.

2. Alternate – Other Sectionals/Districts 5th Place: If the 5th place wrestler from the sectional/district with the vacated spot is unable to wrestle, 5th place alternates from the remaining sectionals/districts become eligible for the vacated bracket line. If only 1 alternate is able to wrestle, he/she is placed on the bracket line. Otherwise, a coin flip (2 alternates) or random draw (3 alternates) determines which alternate is placed. No other wrestler is moved on the bracket.

3. Alternate – Multiple from Same Sectional/District: If more than 1 wrestler from a sectional/district in the same weight class is unable to wrestle, a coin flip (2 alternates) or random draw (3 alternates) determines on which bracket line the alternates are placed. No other wrestler is moved on the bracket.

4. Alternate – Bye/No Alternates: A Bye is placed on the bracket for a wrestler who fails to make weight and no alternate is available.

5. Alternate – Less than 4 Placers at Sectional: If there are less than 4 placers from a sectional, 5th place alternates from the remaining sectionals become eligible for the vacated bracket line/lines. If only 1 alternate is able to wrestle, the wrestler is placed on the bracket line. Otherwise, a coin-flip (2 alternates) or random draw (3 alternates) determines which alternate is placed. **For girls district tournaments only:** If there are not enough 5th place alternates available to fill the bracket, the 6th place finishers from the remaining sectionals become eligible for the vacant bracket lines.

Wrestling Tournament Participation Form

The Board of Directors of the OHSAA annually sets up the representation from each district based upon the number of teams (7 participants) participating in the tournament. Please list the school and the number of participants that actually participated.

NOTE: For sectionals that use the Baumspage Mobile Tournament Application, the Participation Report is generated automatically when you click the **"I certify that these results are accurate and this event is officially complete."** checkbox and **"Post Final Results to Baumspage".**

Location of Tournament_____ Division _____

Tournament Manager _____ District _____

I. Schools Teams Participating (7 or more participants)

		# of Wrestlers			# or Wrestlers
1			11		
2			12		
3			13		
4			14		
5			15		
6			16		
7			17		
8			18		
9			19		
10			20		

II. Schools Represented by Individuals (Less than 7 participants)

		# of Wrestlers			# of Wrestlers
1			4		
2			5		
3			6		

III. Assigned Schools That Did Not Participate

1		4	
2		5	
3		6	

Please return immediately after tournaments, preferably by **Email** to Monroe Britton at mbritton@ohsaa.org
Fax: 614-267-1677 **Mail:** OHSAA, 4080 Roselea Place, Columbus, OH 43214
DO NOT SEND TO THE DISTRICT ATHLETIC BOARD

OHSAA Sectional Tournament Managers Timeline

To ensure that all sectional tournaments are administered consistently throughout the state, tournament managers should follow this general timeline.

As soon as possible:

1. Go to **www.baumspage.com** and review the dates, times, etc. for your sectional tournament. Correct the dates and times.(If needed) Contact **Gary Baumgartner** at **513-594-6154 or Terry Young** at **740-517-0195** if you need help.
2. Send the **Online Entry Instructions** and tournament information to all schools participating in your sectional tournament. Emphasize several points:
   a. The OHSAA has determined a common deadline for all sectionals to ensure that no wrestler gains an advantage by knowing where some other wrestler is competing.
   b. **All entries and seeding criteria must be submitted via baumspage.com before 7:00 PM on Wednesday, February 25 for girls and Thursday, February 26 for boys. Schools will be subject to a $150 fine for wrestlers entered after the deadline.**
   c. The completed entry form must include a grade and two records: **Current Won.Lost** for every wrestler entered.
   d. **After 7:00 PM Wednesday (for girls) and Thursday (for boys), all wrestlers are locked into the weight class as submitted.**
      i. The only exceptions will be for those scenarios outlined in **Section 10.3** of the **Tournament Regulations**.
      ii. **Do not post entry grids, seed information, or brackets before 8:00 PM on Wednesday (girls) or Thursday (boys)!** This will give managers statewide time to follow-up with missing rosters, entry errors, or computer glitches and ensure the integrity of the entry process.
   e. The seeding criterion is listed in section 11.6 of the **Tournament Regulations**. The seed list will be sorted by State Place, District Place, and Current Record.
      i. Coaches may submit a request to add a wrestler with a winning record but fewer than 12 matches to the seed nomination list by e-mailing supporting documentation to the tournament manager at least 24 hours in advance of the seeding meeting
      ii. **Please emphasize the time of your seed meeting when you send out the tournament information to the coaches. Some are during weigh-ins and others after 7:30 PM on Wednesday/Thursday after the deadline.**
      iii. Challenges are allowed for head-to-head competition and common tournament placement.

Tuesday, February 24 (Girls) / Wednesday, February 25 (Boys)

1. By 10:00 AM, log into your baumspage account and determine which schools have not yet submitted their entries. Make follow-up phone calls to coaches and/or athletic directors or send an e-mail reminder.

Wednesday, February 25 (Girls) / Thursday, February 26 (Boys)

1. By 10:00 AM, follow-up via phone with any schools who have not yet submitted their entries. Contact **Gary Baumgartner** or **Terry Young** if you need contact information for any coach or athletic director.
2. By 2:00 PM, follow-up via phone again with any schools who have not yet submitted their entries. Contact **Gary Baumgartner** or **Terry Young** if you need contact information for any coach or athletic director.
3. Monitor entries up until 7:00 PM to ensure all schools have submitted their entries by the deadline. Follow-up as needed.
4. After 7:00 PM, login to your account and download the **Seed Nominations** and **Entry Grid**.
   a. The **Seed Nominations** and **Entry Grid** can be posted directly from the **Data Download** page **after 8:00 PM Thursday**.
   b. **Do not post anything before 8:00 PM on Wednesday (girls) / Thursday (boys)!**
5. All managers/assigned delegates will be able to download the seed nominations, entry grid, and import files directly from the server.
   a. Use **Managers | Wrestling | Data Downloads** to generate the files for your sectional.

6. If you are using the **Baumspage Mobile Wrestling Manager Application**, the rosters will import automatically.
   a. After accepting the setup screens you will be able to generate and print the entry grid, team check-in sheets, weigh-in sheets by weight class, and all other materials needed for the tournament.
   b. **Do not post anything before 8:00 PM on Wednesday (girls) / Thursday (boys)!**
7. If you are not using the **Baumspage Wrestling Application**, use the **Data Downloads** option to download the seed nominations and **TWT** or **Track Wrestling** import files.

Friday, February 27, Saturday, February 28, or Sunday, March 1:

1. At check-in, distribute check-in lists and have coaches confirm the accuracy of the names, grades, and records.
2. Changes to the roster are only permitted by the exceptions outlined in Section 10.3 of the **Tournament Regulations**.
3. **The seed meeting will take place during weigh-ins or after 7:30 PM on the day the entry window closes.**
   a. The tournament regulations permit a maximum of 8 seeds per weight class if the wrestler meets the qualifying standards. The actual number to be seeded may be determined by district board policy.
   b. Proceed through the weight classes in order assuming all wrestlers entered will make weight and will pass the skin check.
   c. If the wrestler listed does not make weight or pass the skin check, a substitute is permitted as outlined in Section 10.3 of the **Tournament Regulations**.
      i. If brackets have not been distributed or published, seed and draw the bracket again.
      ii. If the brackets have been distributed or published, follow the guidelines listed in Section 11.4 of the **Tournament Regulations** to make the brackets legal.
4. Brackets will be drawn by computer.
   a. Seeded wrestlers will be placed on the bracket as outlined by NFHS Rule 10-4.
   b. Byes and non-seeded wrestlers will be placed on the bracket by the computer!
5. Post brackets and results as available – after each round or weight class (if desired) and after wrestling finishes each day.
   a. Brackets, results, schedules, and other tournament information may be posted on **baumspage**.
   b. If you are posting tournament information elsewhere, please set up the URL now and post a link on **baumspage** from the tournament page to that URL.
6. Export advancers for the district.
   a. If using the **Baumspage Wrestling Application**, advancers and alternates will be automatically uploaded to the server when the **Final Results are Certified** and the **Post Final Results to Baumspage** button is used.
   b. If using other programs, attach the qualifier file to an email to the district manager or designated computer support person.
      i. Specific instructions will be emailed before the tournament.
      ii. **You must use the OHSAA Team Names** for import and export to ensure that all data transfers for sectional to district to state!
7. Note the **Alternates to the District** will be permitted as outlined in Section 12 of the **Tournament Regulations**.
   a. If the alternate from the sectional with the vacated bracket line cannot wrestle, the alternates from the remaining sectionals become eligible. See Section 12 of the **Wrestling Tournament Regulations** for the procedure to be utilized to select the alternate.

Technical Support/Questions:

Gary Baumgartner – gb@baumspage.com – 513-594-6154
Terry Young – terry@baumspage.com – 740-517-0195

OHSAA District Tournament and Baumspage Information

To ensure that all district tournaments are administered consistently throughout the state, the **Baumspage** staff will coordinate the drawing and transfer of qualifiers. District pairings will be drawn at the same time as the state tournament pairings. If eligible, the top three returning state placers will be separated according to the OHSAA Seeding Criteria.

The **Baumspage Wrestling App** will be used to transfer all qualifier data from sectional to district and district to state. Qualifiers from sectionals that use the **Baumspage App** will transfer automatically! Sectionals that use **Trackwrestling**, **USA Bracketing,** or other software will export qualifiers in a format that can be imported into the **Baumspage App.** After all qualifying sectionals to a district are finished, the **Baumspage** staff will upload qualifier data to the server, import into the **Baumspage App**, and post brackets and participants.

- Districts that use **Trackwrestling** or **USA Bracketing** will generate export files from the **Baumspage App** and import the **Teams**, **Coaches, Wrestlers**, and **Pairings Formula**.
- To facilitate a smooth transfer from district to state with an extremely tight time frame all districts will need to enter results in **Baumspage App**.

Please note:

1. **District brackets** and **Participants** will be posted on **Baumspage** as soon as possible on Saturday night for the Boys and Sunday for the Girls. *If sectional export files are incorrectly formatted, delays may occur!
   a. Sites that will use **Trackwrestling** or **USA Bracketing** will need **t**o assign someone to "shadow" their results and enter them on the **Baumspage App** as the tournament progresses.
      1) The designee will correct coach's names and wrestler data prior to the start of wrestling.
      2) During the tournament, he/she could work remotely to enter results on the **Baumspage App**.
      3) Results and scoring from your brackets will be correct if they are notified of any team point changes.
   b. Use **Managers | Wrestling | Assign Delegates | select {your district} | Select user | Add Delegate**
   c. Wait until **3:00 PM on Monday** after the sectionals to download the import files for your program.
      1) Use **Event Setup | Export Wrestlers(TrW)** and **Export Teams(TwR)** to generate your import files.
      2) The alternates with grade and record are included in the **Baumspage App**, but not the export files.
2. Please reference the **Baumspage District Flowchart** for details and instructions.
   a. Confirm and correct all coaches' names prior to the start of the tournament.
      1) Names of coaches with state qualifiers will be imported as listed for the State Tournament Program.
   b. Alternates must be placed in accordance with the **Tournament Regulations**. *See policy on page 4.
      1) The alternate replaces the athlete on the assigned line. No other wrestlers are moved.
      2) Use **Matches & Scoring | Edit | Select Weight | Select Line | Replace this Athlete with an Alternate.**
      3) Add the alternate to **Trackwrestling** or **USA Bracketing**.
3. No data will be available for your district tournament until the qualifying sectionals are completed and their results have been imported. Use the **Baumspage Sample District** to experiment!
   a. Login to your account and use **Managers | Wrestling | Data Downloads |** select **Baumspage Sample District**.
      1) Reference **Step 4b** of the **Baumspage District Flowchart** for details.
      2) Follow the flowchart and experiment with everything needed.
   b. Edit a coach's name, Replace an Athlete with an Alternate, and enter some sample results.
4. The **Baumspage App** will post **Brackets**, **Complete Results**, and upload a backup automatically every five minutes if the internet connection is stable and the user is logged in to their account.
5. After the tournament, use **Generate Results | Is this Event Complete?** | Check the "**I certify these results are accurate and this event is officially complete**. **" | Post Final Results to Baumspage**
   a. **Advancers to State** will upload automatically to the server when you **Post Final Results to Baumspage**.
   b. After all four districts are completed, the state tournament brackets will populate automatically, and the tournament committee can begin reviewing the state pairings for accuracy.
6. Experiment until you are comfortable!

Contact **Gary Baumgartner 513-594-6154** or **Terry Young 740-517-0195** if you have questions or need help.

Weigh-In Procedure

The **tournament manager** oversees the smooth operation of the entire wrestling event. The tournament manager coordinates all aspects of the event, including weigh-ins. The weigh-in of contestants begins the official action of setting the bracket for each weight class. The procedure listed below will allow the weigh-ins to proceed as efficiently as possible.

The tournament manager shall verify that all scales are recently certified by the county weights and measures department, balanced to zero, and placed in the weigh-in room, with ample time allotted for wrestlers to check their weight prior to the start of actual weigh-ins. Weigh-ins are gender neutral allowing male and female contestants to weigh-in together (weigh-ins are conducted in full legal uniform with suitable undergarments per NFHS rules).

The tournament manager coordinates the weigh-in with the assigned head official. The head official will be aware of the weight allowance protocol associated with inclement weather day(s) and/or consecutive days of competition. Each scale should have an official, a recorder and an assistant recorder to oversee the weigh-in procedure. At the start of weigh-ins all wrestlers must be in the designated weigh-in room, if space allows, and no one is allowed to dehydrate or rehydrate. No contestant is allowed to leave the designated weigh-in room unless permission is granted by the tournament administration, e.g., the tournament manager or head official. All exercise and weight loss activities must stop when the weigh-in process begins. Wrestlers may wear socks during weigh-in. Any overweight wrestler shall immediately re-weigh on the same scale once. If he/she is still overweight, the participant gets one try on every other scale in his/her assigned weigh-in room. During any re-weigh attempt the athlete must step on the scales exactly as he/she did on the initial weigh-in attempt. Duties are listed below.

Official – Inspects each wrestler for compliance with the NFHS health and safety check protocol. This includes fingernails, and skin inspection, physician's note, and the legality of any special equipment. If any adjustments need to be made, the official shall instruct the recorder to mark the necessary correction on the weigh-in form. The on-site physician has the final decision-making authority for skin issues.

Recorder – Records all necessary information pertaining to each individual athlete on the tournament manager weigh-in form. Example: if the fingernails need trimmed, he/she should record (N), etc. Next, the exact weight is to be read aloud and recorded for each participant during every weigh-in session. At the initial weigh-in session, the recorder is to be informed if a weight allowance is in effect due to consecutive days of wrestling and/or inclement weather day(s). Note: the minimum weight for the **boys 285-pound** weight class is **210-pounds**.at the start of the season, then **212-pounds** on and **after December 25th**, and the minimum weight for the **girls 235-pound** weight class is **184-pounds** at the start of the season, then **186-pounds** on and **after December 25th**. The weight allowance for the second day (or weigh-outs) of a two-day event, shall be communicated to the recorder. The recorder shall also be informed if an athlete is attempting to make his/her scratch alpha weight. It is the responsibility of the head coach of the wrestler attempting to make scratch alpha weight for the first time to notify the tournament manager who in turn will notify the weigh-in staff. The athlete shall also declare to the weigh-in staff his/her intention to make his/her scratch alpha weight. **Clearly indicate any wrestler that does not make weight by circling or highlighting the recorded weight.**

Assistant Recorder – It is recommended the third adult observer be a coach, randomly selected to assist with the reading of the scale, recording of the data and to generally confirm that the weigh-in procedure is following protocol. The three weigh-in personnel are to work as a team and communicate as necessary to ensure an efficient weigh-in.

At the conclusion of weigh-ins the official shall sign the weigh-in sheets from his respective scale. The prompt return of the weigh-in forms to the tournament manager allows any re-draws to be efficiently completed, allowing the tournament to start on time. The tournament manager shall designate with the head official the team(s) of weigh-in personnel for the following morning second weigh-in. The weigh-in forms should be created to allow for the recording of multiple day weigh-ins/weigh-outs.

Weigh-out – If a first day weigh-out is utilized, this will begin after the **130 (girls**) or **144 (boys)** weight-class and end 30 minutes after the last heavyweight match. Wrestlers who have completed their competition for the first day may report to the scale room to weigh-out when it is announced. During the weigh-out process, participants may have multiple attempts on the scale(s), they may exercise, and they may use the restroom.

Skin Checks – Skin checks must be conducted in a private room each day before the start of the competition. For instance, if you have a 2-day tournament skin checks must be conducted on second morning in addition to first day.

To: Head Coaches of State Qualifiers

From: Monroe Britton - Sport Administrator

Re: State Tournament All-Session Tickets and Parking Passes

Per the OHSAA Wrestling Individual Tournament Regulations:

1) **Pairings and Participants** will be posted at https://www.baumspage.com/ohsaa/wr/2026 before 12:00 noon on Sunday, March 8 for the Boys and 12:00 noon on Monday, March 9 for the girls. Please check to make sure **your name is correct** and all wrestler information is correct. Send all corrections to Tim Stried (tstried@ohsaa.org) before 3:00 PM, Tuesday, March 10.

2) **Packet Pickup**
State tournament packets, which contain tickets, parking passes, and tournament information, may be picked up in the Aux Gymnasium, located on the west side of The Schottenstein Center, beginning at 9:00 a.m., Friday, March 13th.

During the packet pickup, coaches' upper-bowl level, all-session tickets will be available for purchase in the southwest rotunda.

3) **Parking**
Instructions for reserved coaches parking will be in the packet. Passes will be distributed as follows:

1 – 4 qualifiers (1 pass)
5 – 8 qualifiers (2 passes)
9 – 12 qualifiers (3 passes)
13 – 14 qualifiers (4 passes)

Public parking will be available on The Ohio State University Campus at no charge. Coaches' parking passes are non-transferable.

4) **Contestant and Coaches Tickets**
Each contestant will receive a ticket for all sessions. Coaches will receive all-session tickets according to the following schedule:

1 qualifier - (1 all-session ticket)
2 to 4 qualifiers - (2 all-session tickets)
5 to 8 qualifiers - (3 all-session tickets)
9 to 14 qualifiers - (4 all-session tickets)

5) **Professionalism of Coaches**
It is the moral obligation or all Ohio Wrestling Coaches to conduct themselves in a manner that reflects credit upon their high school, their profession and themselves. Personal grooming and appropriate dress is a standard of professionalism. The wearing of jeans, t-shirts, sweat suits and warm-up suits (top or bottom), head wear and similar apparel are not considered suitable attire for coaches during the OHSAA Sectional, District or State Wrestling Tournaments and, therefore, are prohibited. Coaches who are inappropriately dressed will not be allowed on the competition floor. Moral obligation and ethical conduct are part of winning and losing. Good sportsmanship, appearance, honor and concern for the well-being of the competitors should be placed before all else. The Rules have been established in the spirit of this statement.